

D-19016/1/2008-Admn.III  
Government of India  
Ministry of Information & Broadcasting

Shastri Bhawan, New Delhi

Dated : 02.3.2012

To

M/s

**Subject : Comprehensive Annual Maintenance Contract of  
Siemens Key Telephone System- Quotations.**

Ministry of Information & Broadcasting invites sealed rate quotations for the comprehensive Annual Maintenance Contract for Siemens Key Telephone System, Key Telephone Sets attached to the system alongwith wiring, cabling, MDF, UPS and batteries essential for this system which is installed at the official residence of Hon'ble MIB at 22, Akbar Road, New Delhi for a period of one year from the authorized distributor/ dealer of M/s Siemens only.


2. The contract shall be on a comprehensive maintenance service basis and therefore, no extra charges for any spare part etc. will be borne by this Ministry. During the contract period it will be the responsibility of the company of firm to keep the equipment in perfect working order. The repair jobs will have to be carried out at the location of the equipment except in exceptional circumstances where the equipment or any of its components may be required to be taken out for repairs in workshop. In such, cases, the standby arrangements are required to be made by the company or firm.
3. The payment towards AMC charges would be made in two installments at the end of six months on production of satisfactory reports from the concerned users. Once accepted, the rates will not be altered during the contract period. The Ministry may terminate the contract at any time without assigning any reasons.
4. The firm intending to submit the quotation should be an authorized distributor/ dealer of M/s. Siemens. An authorization certificate issued by M/s. Siemens should be enclosed with the quotation. The firm should not have been black listed by any Govt. Department/ PSU. A self declaration to be enclosed.
5. Tenderers are requested to deposit earnest money of Rs. 5000/- (Rupees five thousand only) through a crossed demand draft of any scheduled bank in Delhi/ New Delhi drawn in favour of the PAO, Ministry of I & B.

The earnest money will be returned to unsuccessful tenderers after finalization of contract and the security of successful contract will be returned after end of contract. No interest on security will be paid. The security amount can be forfeited if term and conditions are not fulfilled. Any quotation received without earnest money as stated above, will be summarily rejected.

6. The interested parties may send quotations specifying the rate for each item alongwith 'Authorization certificate' issued by M/s. Siemens. Quotations duly filled in should reach the undersigned in Room No. 548 'A', Shastri Bhawan, New Delhi on or before 17.3.2012 by 2:30 PM and tenders received after this period will be rejected summarily. These quotations will be opened on the same day at 3:00 PM in the Room No. 547 'A', Shastri Bhawan, New Delhi. The quotations should be submitted in a sealed cover superscribed "QUOTATIONS FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF SIEMENS KEY TELEPHONE SYSTEM". Owners of the firms or their authorized representatives who wish to be present at the time of opening of tenders, are welcome.

7. The comprehensive AMC can be withdrawn by Ministry at any stage without assigning any reason to the firm in the interest of service. Further, this Ministry reserves the right to cancel the part or whole of the tender at any point of time.

8. For payment of AMC charges, Name of Bank, Branch address, Account No. and MICR code of Bank should be intimated.

  
(Rakesh Kumar)  
Section Officer  
Ph: 23386086

To

NIC for placing the above tender on Ministry's Web Site.

