



GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
O/o CHIEF CONTROLLER OF ACCOUNTS
SHASTRI BHAWAN, NEW DELHI-110001

19 JUL 2019

No. G-11502/Pr.AO/I&B/NPS Oversight/2019-20/418

Dated:- 19.07.2019

Office Memorandum

Subject:- Setting up of NPS oversight mechanism - reg.

Reference is invited to M/o Finance, Deptt. of Exp., O.M. No. 1(24)/ EV/2016 dated 02.07.2019 regarding setting up of NPS oversight mechanism.

2. As per Para 5 of the O.M. ibid a committee in each Ministry/Deptt. is to be constituted to ensure oversight over the NPS contributions crediting. Accordingly, a Committee is hereby constituted in r/o M/o Information and Broadcasting (Main Secretariat) as under:-

- (i) **Additional Secretary & Financial Adviser - Head of the Committee**
- (ii) **Joint Secretary-(Administration)**
- (iii) **Chief Controller of Accounts**
- (iv) **Under Secretary (Admn.)**
- (v) **Drawing and Disbursing Officer (Main Secretariat)**

The Committee shall be responsible for the following actions:-

- (i) Ensuring that the contribution of employees and the Government are credited without delay to the NPS financial architecture both in case of existing employees and employees newly recruited from time to time and the existing system and procedure being followed for the purpose shall be monitored effectively to ensure that no delay in credit of the contributions takes place.
- (ii) Ensuring that in case any grievance by any employee is received in regard to delay in credit of contribution, either directly from the employee or through PFRDA, the same has been looked into and disposed of in a manner to the satisfaction of the concerned employee.
- (iii) Any other matter as having a bearing on the issue of crediting/ remittance of NPS contributions.
- (iv) The Committee shall devise its own mechanism as also appropriate checks & balances to ensure that NPS contributions are credited on time in respect of all employees under NPS system.
- (v) The Committee shall meet at least once in 3 months to review the progress and in case any slippages are noticed, it shall take immediate corrective action.

3. Further, as per Para 7 of the O.M. ibid an appropriate mechanism for keeping a watch in respect of attached and subordinate offices under that Ministry/Department shall be put in place by the concerned Financial Adviser, so that the overall oversight in respect of the entire Ministry/ Department as a whole is exercised. **Accordingly, a Committee in r/o attached and subordinate offices of the Ministry is constituted as under:-**

- (i) **Concerned Head of Department - Head of the Committee**
- (ii) **Concerned Head of Office**
- (iii) **Concerned Drawing and Disbursing Officer**

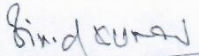
This Committee shall be responsible for:-

- (i) **Ensuring that the timelines laid down under NPS for submission of bills and uploading of SCFs are strictly adhered to by all concerned DDOs under the jurisdiction of the HOD.**

- (ii) Ensuring that grievance, if any, relating to delay in credit of contribution, either directly from the employee or through PFRDA is looked into and disposed of to the satisfaction of the concerned employee.
- (iii) The Committee shall review/monitor the status of uploading of credit of contribution of employees and the Government each month and in case any slippages are noticed, it shall take immediate corrective action.
- (iv) The Committee shall send a status report every three months to the Financial Adviser about the result of the review/ monitoring with concluding remarks whether the NPS contributions are being credited on time and in case of any, slippages, the details of the action taken.

4. In view of above, all Heads of Deptt. are requested to do the needful as above in respect of offices under their administrative jurisdiction.

5. This issues with the approval of AS&FA.


(Binod Kumar)
Chief Controller of Accounts

Copy to:-

1. Pr. DG (PIB)-with a request to issue similar direction to Head of Regional/ Branch offices of PIB.
2. DG(BOC)- with a request to issue similar direction to Head of Zonal Bureau of Outreach Communication and Head of Regional Outreach Bureau (ROBs).
3. Pr. DG(DPD)/ Press Registrar of India(RNI)/ DG(Film Division).
4. CEO (Prasar Bharati)/ Member (Fin.) Prasar Bharati/ DG (DD)/ DG (AIR)/ADG(B&A), Prasar Bharti.
5. ADG(DFF)/ ADG (NMC)/ ADG(EMMC)/ Director (NFAI)/ CEO (CBFC)/ HOD (FCAT).
6. Under Secretary (Admn.)/ DDO (Main Sectt.), M/o I&B, New Delhi.
7. All PAOs of Ministry of Information and Broadcasting with the direction to ensure that the timelines laid down in NPS for remittance of contributions are strictly adhered to.

Copy for information to: -

1. PPS to Secretary (I&B)/ AS&FA (I&B)/ AS (I&B)
2. JS (P&A)/ JS(Film)/ JS(B)/ JS(EW)/ Economic Adviser