

No.M-27011/11/2021-MUC-II
Government of India
Ministry of Information and Broadcasting
MUC-II section


Room No.125, A-wing,
Shastri Bhawan, New Delhi – 110001.
Dated: 31.01.2022

OFFICE MEMORANDUM

Subject: Seeking comments/views/suggestions from Stakeholders on Amendment of Recruitment Rules for the post of Lower Division Clerk in BOC (S&DD) – regarding.

The undersigned is directed to say that as per DoPT's O.M. No. AB-14017/61/2008-Estt(RR) dated 13.10.2015, the framing/Amendment of Recruitment Rules are to be uploaded on the website of respective Ministries/Departments for 30 Days inviting comments from the stakeholders.

2. Therefore, the draft Recruitment Rules for the post of Lower Division Clerk in Bureau of Outreach & Communication (Song & Drama Division) are uploaded on the official website of Ministry of Information and Broadcasting for information of stakeholders. All stakeholders are requested to go through the draft Recruitment Rules and furnish their comments, if any, to the undersigned within a period of 30 Days from the date of its uploading on the website. In case, no comments are received till then, the Ministry will proceed further for taking necessary action for amendment of aforementioned draft Recruitment Rules.


(Prem Chand)

Under Secretary to the Government of India
Tel: 2338 6199
e-mail: somuc2-moib@gov.in

Encl.: As above

To,

1. All the stakeholders concerned.
2. NIC, M/o I&B, Shastri Bhawan with a request to upload the draft Recruitment Rules on the website of the Ministry of Information and Broadcasting.

[TO BE PUBLISHED IN THE GAZETTE OF INDIA (EXTRAORDINARY), PART
II, SECTION 3, SUB-SECTION (I)]

Government of India
Ministry of Information & Broadcasting

New Delhi-110003
Dated, the January, 2022

NOTIFICATION

GSR.... In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of the erstwhile Song and Drama Division now the Bureau of Outreach and Communication Recruitment Rules 2001, (vide GSR No. 234 dated 10th April, 2001) in so far as they relate to the post of **Lower Division Clerk** except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of **Lower Division Clerk** in erstwhile Song and Drama Division, Bureau of Outreach and Communication of the Ministry of Information and Broadcasting, namely:-

1. **SHORT TITLE AND COMMENCEMENT:-**

- (1) These rules may be called the, Bureau of Outreach Communication (erstwhile Song and Drama Division) Lower Division Clerk Recruitment Rules, 2021.
- (2) They shall come into force on the date of their publication in the Official Gazette.

2. **NUMBER OF POSTS, CLASSIFICATION AND SCALE OF PAY:-** The number of the said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule annexed to these rules.

3. **METHOD OF RECRUITMENT, AGE LIMITS, QUALIFICATIONS ETC:-** The method of recruitment of the said posts, age limit, educational qualifications and other matters relating to the said post shall be as specified in columns 5 to 14 of the aforesaid schedule.

4. **DISQUALIFICATION** – No person:-

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

- 5. **POWER TO RELAX:-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any clause or category of persons.
- 6. **SAVINGS:-** Nothing in these rules shall affect reservations, relaxation of age limit and other Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

ANNEXURE I

RECRUITMENT RULES FOR LDC, in Bureau of Outreach and Communication, erstwhile S&DD, in the Ministry of Information and Broadcasting.

SCHEDULE

Name of post	Number of post	Classification	Pay Band and Grade Pay/ Pay Scale	Whether Selection post or non-selection post	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rule, 1972	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	20	General	5200-20200	Non-Selection	Not Applicable	Between 18 to 27 Years	8
Lower Division Clerk	20 (2021) *Subject to variation dependent on work load	General Central Service Group "C" Non-Gazetted (ministerial)	Grade Pay as per 6 th CPC & Level "2" as per 7 th CPC	Non-Selection	Not Applicable	Between 18 to 27 Years (relaxable for Government servants upto 40 years in accordance with the instructions/orders issued by the Central Government) Note:- The crucial date for determining the age limit shall be fixed by Staff Selection Commission (Where recruitment is not through SSC, crucial date for determining the age limit shall be the last date for receipt of applications).	(i) 12 th Class or equivalent qualification from a recognized Board or University (ii) A Typing speed of 30 W.P.M in English or 25 W.P.M in Hindi on manual typewriter Or A typing speed 35 w.p.m in English or 30 w.p.m in Hindi on computer; (35 W.P.M and 30 W.P.M correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Public Service Commission to be consulted in making recruitment
9 Yes, to the extent indicated in Column No. 11.	10 2 Years	11 (i) 85% by direct recruitment through Staff Selection Commission (including 4% reserved for the PWDs Candidates) (Physical requirement category Sitting, Standing, Walking, Seeing, Communication, Hearing, Reading & Writing, Manipulation with Fingers under sub-category (a) Blind & low vision, (b) deaf and hard of hearing, (c)	12 As stated in Column. 11	13 Assistant Director (Admn)/ BOC/S&DD) --(Chairman) Asst. Director (Programme)/Manager (BOC/S&DD) -- (Member) Section Officer/Admn. Officer-Publication Division/Registrar Newspaper of India -- (Member)	14 Not Applicable

Locomotor disability (One Arm, Both Arms, One Leg, One Arm and One Leg, Both Legs) including cerebral palsy, leprosy, cured, dwarfism, acid attack victim and muscular dystrophy, (d) autism, intellectual disability, specific learning disabilities and mental illness, (e) multiple disabilities from amongst persons under clause (a) to (d) above except deaf.

(ii) 10% of the vacancies shall be filled from amongst the Group C Staff in the Grade Pay of Rs. 1800/- and who possess 12th Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for examination is 45 years.(50 years of age for the SC/ST)

Note:- If more of such employees than the number of vacancies available under

		<p>Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group C employees who possess matriculation or equivalent qualification and having 3 years regular service in posts with the Grade Pay of Rs. 1800 pre-revised Pay level "1" as per 7th CPC.</p>		
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