

No. A-28011/01/2017-IIS

GOVERNMENT OF INDIA

सुचना एवं प्रसारण मंत्रालय

MINISTRY OF INFORMATION & BROADCASTING

भा.सु. से. अनुभाग

IIS SECTION

'A' Wing, Shastri Bhavan, New Delhi

Dated the 09th August, 2017.

OFFICE MEMORANDUM

Subject:- Force-forwarding of APARs to Reporting officers of all those IIS officers who haven't filled in their self-appraisal online despite having their workflow in place on SPARROW. - reg.

The undersigned is directed to refer this Ministry's O.M. of even number dated 04.07.2017 regarding target dates for recording of APARs for the year 2016-2017. As per the revised target the last date for the submission of self-appraisal was 31.07.2017.

2. On perusal of the dashboard report of SPARROW for IIS, it is noted that a number of IIS officers have still not filled up their self-appraisal part of APAR despite the extension of the last date upto 31.07.2017 (list enclosed).

3. The Custodians of the media units are requested to force-forward (to the reporting officers) the APARs of those IIS officers who haven't filled up their self-appraisals online and send the compliance report to Ministry latest by 11.08.2017.

This issue with the approval of competent authority.



09.08.2017
(D.K. CHAWLA)

Under Secretary to the Govt. of India

Tel: 2338 9460

To

Head of all media units

Copy to:

Concerned PAR Managers