

F. No. 12018/1/2022-Admn. IV
Government of India
Ministry of Information and Broadcasting
Admn. IV Section

Shastri Bhawan, New Delhi
Dated 12.07.2022

To

All Stakeholders

Subject: Amendment of Recruitment Rules for the post of Manager in Non Statutory Departmental Canteen located in M/o I&B -reg.

Sir/Madam,

I am directed to say that Recruitment Rules for the post of Manager (Group-B) in Non Statutory Departmental Canteen located in Ministry of Information and Broadcasting are being amended to bring them in consonance with Model Recruitment Rules issued by DoP&T and 7th CPC recommendations.

2. DoP&T, vide its O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, has mentioned that before referring any proposal for framing/amendment in Recruitment Rules of any post in Ministries/Departments and their Subordinate and Attached Offices, the proposed amendments/revision in the Recruitment Rules would have to be put on the website of respective Ministries/Departments for 30 days for inviting comments from the stakeholders.

3. In view of the above, all the stakeholders are requested to send their Comments on the draft RRs for the said Group B post (enclosed) via e-mail at soadmn4-moib@gov.in within 30 days from the date of issue of this letter.

Encl.: As Above.



(P.K. Jha)

Under Secretary to Government of India

Copy to

- (i) NIC Cell, Min. of I&B, with the request to upload this letter on Ministry of I&B's website.

Draft RRs of Group B Post

Ministry of Information & Broadcasting
New Delhi, the 2022

GSR 162- In exercise of the power conferred by the proviso to Article 309 of the Constitution, and in suppression of the Ministry of Information and Broadcasting, Departmental Canteen Employees Recruitment Rules, 1999, in so far as it relates to the post of the Manager , except as respects things done or omitted to be done before such supersession, the President makes the following rules regulating the method of recruitment to the post of Manager in the Departmental Canteen in the Main Secretariat of the Ministry of Information and Broadcasting, namely:-

1. **Short title and commencement** —(1) These rules may be called the Ministry of Information and Broadcasting, Manager (Departmental Canteen) Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in Official Gazette.
2. **Number of post, classification and pay level in the pay matrix:** The number of post, its classification, and the pay level in pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment age limit, qualification etc.:** The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specialized in columns 6 to 13 of the aforesaid Schedule.
4. **Disqualification**-No person
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax**-Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.
6. **Savings**-Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provide for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	No. of posts	Classification	Level in Matrix	Pay	Whether selection post or non-selection post	Age limit for direct recruits
1	2	3	4	5	6	
Manager	1*	General Central Service (Group 'B'), Non-Gazetted Non-Ministerial	Level 6	(Rs. 35400-112400)	Selection	30 years (Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)
	(*subject to variation dependent on workload)		(**The incumbents of the post shall be entitled to draw Special Allowance at such rates as may be decided by the Government from time to time.)			Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub- Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep).

Educational and other qualifications required for direct recruits

7

Essential :- Bachelor's degree in Commerce/ Business Studies/ Economics/ Public Administration from a recognized University/ Institute;

Desirable :- Two years experience in Accounts work in any Government Office or Public Sector Undertaking or Autonomous/Statutory Organisation.

Note 1 - Qualifications are relaxable at the discretion of the Staff Selection Commission/ Competent Authority for reasons to be recorded in writing in case of candidates otherwise qualified.

Note 2 - Qualifications regarding experience is/are relaxable at the discretion of the SSC/Competent Authority, for reason to be recorded in writing in the case of candidates belonging to the Scheduled castes or Scheduled tribes if, at any stage of selection, the SSC/Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to filling up the posts reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, by promotion/ or by deputation/ absorption and percentage of the vacancies to be filled by various methods
8	9	10

No	Two years for direct recruits and promotees	Promotion failing which by deputation failing both by Direct Recruitment.
----	---	---

In case of recruitment by promotion/ deputation grades from which promotion/ deputation to be made

11

Promotion :

Assistant Manager-cum-Store Keeper in level 4 in the pay matrix [Rs.25500-81100] with ten (10) years regular service in the grade.

(in case the existing RRs provide for 8 years qualifying service for promotion from the feeder post of Assistant Manager-cum-Storekeeper, the following note may be inserted)

Note : The eligibility service for promotion to the post of Manager-cum-Accountant shall be eight years for persons holding the feeder posts of Assistant Manager-cum-Store-Keeper on regular basis on the date of notification of these rules.

Note 1 : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

Deputation : Officers under the Central Government –

- a) (i) Holding analogous posts on regular basis in the parent cadre/department; or
- (ii) With 6 year service in the grade rendered after appointment thereto on a regular basis in level 5 in the pay matrix [Rs.29200-92300] or equivalent in the parent cadre/ department; or
- (iii) With ten years service in the grade rendered after appointment thereto on a regular basis in posts in Level 4 in the pay matrix [Rs. 25500-81100] or equivalent in the parent cadre/ department; and

b) Possessing the educational qualifications and experience prescribed for direct recruitment under column 7

Note: 1 The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for appointment by promotion.

Note:2 Period of deputation including the period of deputation in any other ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years. The maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

If Departmental Promotion Committee exists, what is its composition Circumstances in which UPSC is to be consulted in making recruitment

12

13

Group 'B' Departmental Promotion Committee (for Consultation with Union Public Service Commission promotion/confirmation) not necessary.

Composition of DPC may be given as per the orders issued by the DOPT in the matter.

Group 'B' Departmental Confirmation Committee (for confirmation).

Composition may be given as per the orders issued by the DOPT in the matter.
