OFFICE ORDER

In supersession of all earlier Officer Orders of this Ministry regarding composition of DPC I and DPC II to consider cases of CSS/CSSS/CSCS, it has been decided to reconstitute the Departmental Promotion Committees of this Ministry for consideration of cases of CSS/CSSS/CSCS personnel as follows with immediate effect:

**Departmental Promotion Committee-I:**

1. Director (incharge of Administration) Ministry of I&B - Chairperson

2. Shri Sunil Madan, DD(A), PIB - Member

3. Shri Atiyand, Under Secretary, Ministry of I&B - Member

4. Under Secretary (Admin.) Ministry of I&B - Member

**Departmental Promotion Committee-II:**

1. Under Secretary (Admin.) Ministry of I&B - Chairperson

2. Shri Sunil Madan, DD(A), PIB - Member

3. Shri Atiyand, Under Secretary, Ministry of I&B - Member

4. Section Officer (Admin.) Admn. II/IV, Ministry of I&B - Member (To retain flexibility)

2. The Departmental Promotion Committees will consider cases as follows:

1. **Departmental Promotion Committee-I:**

   a) Section Officers' and Assistants' Grade of the Central Secretariat Service in the Cadre of Ministry of I&B, and
2. The Committee will also be the Selection Committee for appointment of Junior Analysts/Research Assistant in the Internal Work Study Unit in the Main Secretariat and its attached offices and for appointment of Research Officer in the News Pool Cell in the Ministry of I&B and for appointment of Accountants in the Ministry of I&B.

II. Departmental Promotion Committee-II:

1. Promotion and termination of trial/probation period and confirmation etc., in respect of:

   a) Upper Division and Lower Division Grades of the Central Secretariat Clerical Service in the Grade of Ministry of I&B,
   b) Stenographers' Grade (Grade 'D') of the Central Secretariat Stenographers Service in the Cadre of Ministry of I&B, and
   c) Staff Car Drivers, Record Keepers, Despatch Rider and Senior Gestetner Operator in the Ministry of I&B.

2. The Committee will also be in the Selection Committee for appointment of Welfare Inspector and Technical Assistant in the Ministry of Information and Broadcasting.

(RAM PHAL)
Under Secretary to the Govt. of India
Tel: 25384990

Copy to:

1. Director (Admin.), Ministry of I&B.
2. Under Secretary (Admn I/Admin II/Admin IV), Ministry of I&B.
3. Shri Sunil Madan, DDA (A), PIB.
4. Shri Atayand, Under Secretary (BD), Ministry of I&B.
5. All dealing hands in Admn. III/IV sections.
7. Office Order/Reference Folder.
(Spare copies – 10)