

No. D-13021/01/2019-Admn.-III
Government of India
Ministry of Information & Broadcasting
A-Wing, Shastri Bhawan, New Delhi: 110001

5th Floor, A-Wing, Shastri Bhawan
New Delhi, the 9th October, 2019

To,

All Intended Persons/Firms/Agencies
(Through CPP portal)

Subject: Annual contract for dry-cleaning of office items in the Main Sectt., Ministry of Information & Broadcasting.

E-tenders are invited from only Delhi based Agencies/Firms for the work of dry-cleaning of office items in the Main Sectt., Ministry of Information & Broadcasting for a period of one (01) year from the date of awarding the contract. This period may be extended/curtailed based on the performance.

2. Brief Description of the Selection Process: Ministry of Information and Broadcasting will adopt two bids system i.e. Technical Bid and Financial Bid. Financial Bids of only those firms will be considered who will meet the terms and conditions of Technical Bid. The bids shall be accepted in online mode only through Central Public Procurement Portal Website at <http://eprocure.gov.in/eprocure/app>. No other format for submitting the bids shall be accepted. The rates will have to be quoted in Indian Rupees (INR) only. The successful bidder will be required to provide its services immediately after the award of the contract with effect from the date as specified by the Ministry.

3. The scanned copy of the demand draft of Rs. 20,000/- (Rupees Twenty Thousand only) as Earnest Money Deposit (EMD) must be uploaded with the bid. The EMD shall be in Indian Rupees (INR) and shall be in the form of Demand Draft from any of the Nationalized Bank/Scheduled Bank in favour of "Section Officer (Cash), Ministry of Information & Broadcasting, New Delhi" payable at New Delhi. The original hard copy of EMD of Rs. 20,000/- in the form of Demand Draft is also required to be submitted in a sealed envelope superscribed "Annual Contract for dry-cleaning of office items in the Main Sectt., Ministry of Information & Broadcasting", on or before the closing date and time of e-submission of online bids to Section Officer (Admin. III), Ministry of Information & Broadcasting, A-wing, Room no. 544, Shastri Bhawan, New Delhi, failing which the bids will not be considered.

4. The bids shall be accepted by 11:00 AM on 31st October, 2019 in online mode only. Any bids received after prescribed date and time shall not be considered under any circumstances.