

No.D-25013/01/2019-Admn.-III
Government of India
Ministry of Information & Broadcasting
A-Wing, Shastri Bhawan, New Delhi: 110001

Shastri Bhawan, New Delhi
Dated 17.10.2019

To

All Intended Persons / Firms.

Subject: Awarding of Annual Maintenance Contract(AMC) of Panasonic-make EPABX (Telephone System) and KTS system functioning in Main Secretariat, Ministry of Information & Broadcasting - regarding.

In continuation of this Ministry's E-tender ID No. 2019_MIB_502428_1 dt. 12.09.19, E-tenders are invited from only Delhi based Agencies/Firms/Individuals for Awarding of Annual Maintenance Contract (AMC) of Panasonic-make EPABX (Telephone System) and KTS system functioning in the Main Secretariat, Ministry of Information & Broadcasting for a period of one (01) year from the date of awarding the contract. This period may be extended/curtailed without assigning any reason or giving prior notice on the basis of quality of service provided by the firm. At present, approximately 220-Intercom Telephone System and 11 KTS (Panasonic make) are functioning in the Ministry of Information & Broadcasting.

2. **Brief Description of the Selection Process:** The Ministry of Information & Broadcasting will adopt two bids system i.e. Technical Bid and Financial Bid. Financial Bids of only those firms will be considered who will meet the terms and conditions of Technical Bid. The bid shall be accepted in online mode only through Central Public Procurement Portal website at <http://eprocure.gov.in/eprocure/app>. No other format for submitting the bids shall be accepted. The successful bidder will be required to provide its services immediately after the award of the contract with effect from the date as specified by the Ministry in the award letter.

3. The scanned copy of the demand draft of Rs.5,000/- (Rupees Five Thousand only) as Earnest Money Deposit (EMD) must be uploaded with the bid. The EMD shall be in Indian Rupees (INR) only and shall be in the form of Demand Draft from any of the Nationalized Bank/Scheduled Bank in favour of "Section Officer (Cash), Ministry of Information & Broadcasting (Main Secretariat), Shastri Bhawan, New Delhi ". The original hard copy of EMD of Rs.5,000/- in the form of Demand Draft is also required to be submitted in a sealed envelope superscribed "Annual Maintenance Contract of Panasonic-make EPABX (Telephone System) and KTS system functioning", on or before the closing date and time of e-submission of online bids to Section Officer (Admin.III), Ministry of Information & Broadcasting, A-Wing, Room No. 548, Shastri Bhawan, New Delhi, failing which the bids will not be considered.

4. The bids shall be received by 11:00 AM on 31st Oct. 2019 in online mode only. Any bids received after prescribed date and time shall not be considered under any circumstances.