

## Steps in renewal of Grant of Permission Agreement (GOPA) for Community Radio Station (CRS)

1. **The CRS applicant shall apply for renewal of GOPA preferably six months before end of permission period & application shall be sent by preferably by speed post.**
2. Fresh Security Clearance is required after completion of validity of initial security clearance granted for setting up of a CRS.
3. For renewal of GOPA the following documents are required to be submitted: -
  - a) Self-declaration & Governing Body details for obtaining security clearance from MHA in the prescribed format attached below.
  - b) Extension of Bank Guarantee for next five years or the organisation may submit fresh Bank Guarantee for 5 Years in such a case the old guarantee will be released by CRS cell.
  - c) 2 sets of GOPA on 100₹ stamp paper duly signed & stamped (left side) on each page. Please do not put date on GOPA as Ministry will put date on it at the time of signing.
4. Links for important documents for GOPA renewal: -
  - (i) Self-declaration & Governing Body details form -  
<https://mib.gov.in/sites/default/files/Format%20for%20MHA%20clearance.pdf>
  - (ii) Format for GOPA Renewal -  
<https://mib.gov.in/sites/default/files/Format%20for%20GOPA%20Renewal.pdf>
  - (iii) BANK GUARANTEE format -  
<https://mib.gov.in/sites/default/files/BANKGUARANTEE-NS250707.pdf>