

Government of India
Ministry of Information and Broadcasting
Office of the Chief Controller of Accounts
Principal Accounts Office
Room No. 703-A, "A" Wing, Shastri Bhawan
New Delhi – 110001

06 OCT 2015

No. G-11917/2/2014/Printer/Admin/1368

Dated: Oct, 2015

Tender Notice

Subject: Inviting sealed quotation for purchase of consumable, office and printing stationery for Office of the Chief Controller of Accounts, Ministry of Information and Broadcasting – reg.

Sealed quotations from reputed agency are invited for purchase of consumable, office and printing stationery for Office of the Chief Controller of Accounts, Ministry of Information and Broadcasting, as per details below:-

Sl.No.	Item Name	Qty. Required
01.	Gum Bottle	20 Pcs
02.	Piolet Pen (Green)	2 Packet
03.	Piolet Pen (Black)	5 Packet
04.	Piolet Pen (Blue)	5 Packet
05.	Piolet Pen (Red)	1 Packet
06.	Reynolds 045 – Black	5 Packet
07.	Reynolds 045 –Red	2 Packet
08.	Marker Black Thin	2 Packet
09.	Envelopes [11x5] - [9x4]	5000+5000
10.	Cloth Envelopes(Big Size/Medium Size)	200+200
11.	Dustbin/Waste Paper Basket/Bucket	20 Pcs
12.	Floor Duster	50 Pcs
13.	Punch	10 Pcs
14.	Highlighter (Yellow)	100 Pcs

15.	Highlighter (mix)	50 Pcs
16.	Folder Transparent	1000 Pcs
17.	Folder my clear bag	100 Pcs
18.	Marking Cloth	200 Mtr.
19.	Note Pad (for Steno)	50 Pcs
20.	Pencil Cell 4AA	20 Pcs
21.	Pencil Cell	20 Pcs
22.	Photo Copier Paper	200 Ream

Rate quoted should include all the expenditure inclusive taxes.

Quotation should be made in the Name of Senior Accounts Officer, Purchase Committee, Pr. Accounts Office, Ministry of Information and Broadcasting, Room No. 703-A, "A" Wing, Shastri Bhawan, New Delhi - 110001

Sealed quotation should be reach this office positively by 4:30 PM on 26/10/2015. Any quotation received after due date and time shall not be accepted.

Ashra Prasad
26/10/15
(Asha Prasad)

Senior Accounts Officer

Copy to:

- ✓ 1. NIC Cell, Ministry of Information and Broadcasting, New Delhi
2. Notice Board, Pr.AO and PAO(MS)