

# **PROFORMA FOR EX-INDIA VISIT**

[See DoP&T's O.M.No.11013/7/2004-Estt.(A) dated 5<sup>th</sup> October, 2004]

1. Name :
2. Designation :
3. Pay :
4. Ministry/Department :  
(Specify Centre/State/PSU)
5. Passport No. :

6. Details of private foreign travel to be undertaken:-						
Period of abroad		Name of Foreign countries to be visited	Purpose	Estimated expenditure (Travel; boarding / lodging visa, misc. etc.	Source of funds	Remarks
From	To					

7. Details of previous private foreign travel, if any, undertaken during the last four years:						
Period of abroad		Name of Foreign Countries visited	Purpose	Estimated expenditure (Travel; boarding / lodging visa, misc. etc.	Source (s) of funds	Remarks
From	To					

Date:

Signature:

Name:

Designation: