

D-19015/15/2020-Admn.III  
Government of India  
Ministry of Information & Broadcasting  
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Shastri Bhawan, New Delhi  
Dated 22.07.2020

To

The Firms (List attached).

**(Limited Tender Notice)**  
**(Short Tender Notice)**

**Subject: Inviting tender for procurement of softwares in the Main Sectt., Ministry of Information & Broadcasting.**

Ministry of Information & Broadcasting invites **SEALED QUOTATIONS** for providing the following items on urgent basis. The items are urgently required by the Ministry hence on finalization of tender process the items are required to be provided by the selected firm within one day from the receipt of the work order.

Details of goods required	Quantity	Rates (per item)
Adobe creative cloud software (4 user)	01	
CorelDRAW Graphics Suite 2020 software 4 user	01	
Camtasia (4 user)	01	
Antivirus McAfee Total Protection 5 User Pack	01	
Installation charges (if any) in respect of softwares		

*(Including tax)*

2. Intended persons / firms may submit their quotations completed in all respects to Room No. 548 Admn.-III Section, Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi up to 11:00 a.m. on 24.07.2020. These quotations will be opened on the same day at 01:00 p.m. in Room No. 548, A-Wing, Shastri Bhawan , New Delhi. The interested tenderer may remain present.

3. "Quotations for software" must be super scribed on the top of the Envelope of the quotation.

4. The Ministry reserves the right to cancel the process of tender / contract at any point of time without assigning any reason. Also, the procurement of the above softwares may be done fully or partially as per the requirement of the Ministry.

5. Intended persons / firms may quote the rates as per proforma given in para-1 above.
6. Terms & Conditions for the contract / quotations are enclosed which will required to be signed by the Contractor.

*Sh*  
**(Shailesh Gautam)**  
**Under Secretary to the Govt. of India**  
**Ph. No. 23384990**

Copy to:-

1. Central Public Procurement Portal.
2. NIC for uploading the notice on the website of this Ministry.
2. Hindi Unit for Hindi version of Tender Notice.

### Terms & Conditions

1. Firm will ensure that the items will be provided within the stipulated period of time.
2. Firm will bear the responsibility to bring the items and installing the same at the required place.
3. Ministry of I&B reserves the right to reject any quotation completely or partially without assigning any reason.
4. Ministry of I&B also reserves the right to cancel the contract before installation, if the items of the contractor are not found satisfactory.
5. EMD of Rs.20,000/- may be enclosed with the tender/quotation. The EMD shall be in Indian Rupees (INR) and shall be in the form of Demand Draft from any of the Nationalized Bank/Scheduled Bank in favour of "Section Officer (Cash), Ministry of Information & Broadcasting, New Delhi payable at New Delhi". The EMD of the successful bidder in the form of Demand Draft, will be returned after finalization of tender procedure.
6. EMD of the successful bidder will be returned only after satisfactory delivery of the items in this Ministry.
7. The Selected firm will give in writing that the item supplied is complete in all respect and genuine as per CVC guidelines that the product is genuine and authentic.
8. Unsolicited bids will not be accepted.

**Signature of the Contractor** \_\_\_\_\_

**Name & Address of the Person / Firm.** \_\_\_\_\_

\_\_\_\_\_

**Phone Number :** \_\_\_\_\_.

01. M/s Alfa Technology  
42, Shahpur Jat  
New Delhi 49
  
02. M/s Axis Automation  
25, DDA flat  
Aurobindo Appt  
Aurobindo Marg  
New Delhi 17
  
03. M/s Arya Infotech Solutions •  
A103, Bharat Nagar  
New Friends Colony  
New Delhi-25
  
04. M/s Advance Business Systems  
Flat No. 100, Aurbindo Appt  
Aurobindo Marg, New Delhi 17
  
05. M/s Bizatech Solutions •  
H.No. 1605/a, 3<sup>rd</sup> floor, Saini Basti, Kotla  
Mubarakpur near saini chopal  
South Delhi, Delhi -03
  
06. M/s Infocreations Technologies Pvt. Ltd. •  
C-250, Pul Pehladpur  
New Delhi-44
  
07. M/s Dee Kay Bros.  
1C, 1<sup>st</sup> Floor, Shahpur Jat  
New Delhi 49.
  
08. M/s Pioneer Marketing Services  
H-5/16, Malviya Nagar  
New Delhi -17
  
09. M/s Sim Technologies  
2714/29  
Tughlakabad Extn  
New Delhi-19.