

**APPLICATION FORM FOR PERMISSION FOR SETTING UP COMMUNITY
RADIO STATION
(Five Copies to be submitted)**

To,
The Secretary,
Ministry of Information & Broadcasting
'A' Wing, Shastri Bhawan, New Delhi – 110 001

Sir,
I hereby submit the following details in support of the eligibility as prescribed in the guidelines for Grant of permission for setting up Community Radio Station in India.

Sl. No.	Description	Details			
1	Name of the applicant Institution/Organisation:				
2	Address of the Institution/Organisation:				
		District			
	State/ UT		PIN		
3	Contact details of the Institution/Organisation	E-mail		Phone No	
				Mobile No.	
4	Name of Head of the Institution/Organisation				
5	Name, designation and address of the authorized signatory responsible for complying with the terms and conditions of the Grant of Permission Agreement (GOPA)	Name			
		Designation			
		Complete Address for communication			
	E-mail		Mobile No.		

6	Details of Governing body members of the Institution Organisation along with 'Self Declaration' (Please furnish details of members as per Annexure-II)			
7	Category of applicant (Please tick one)	Educational Institution	Agricultural University/ ICAR institution/ Krishi Vigyan Kendra	Non-profit Organisations, Voluntary organisations, NGOs etc.

8: If applicant is Educational Institution then please mention: -

A	Whether the educational institution is Government (Yes/ No)				
	B: Whether the educational institution is recognised/ affiliated by (Please tick one)	Central Government	State Government		
	Please furnish details with documentary proof	In case the applicant is University	Please enclose a copy of Act under which university has been established		
		In case the applicant is Deemed University	Copy of letter issued by Government/ Notification regarding declaration of the institution as deemed university		
		In case the applicant is College/ school	Copy of Recognition certificate/ affiliation certificate		
	Please give a brief write up on profile of the Educational Institution. (Please attach a separate sheet)				
Please furnish documents (like certificate under section 12-A of Income tax Act or any other document in support of the institution being "Non-Profit" as certified in paragraph 6 of the Certificate/Affidavit (Annexure-I)					

	[To be submitted by private institution]	
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8: If applicant is Agricultural University/ ICAR Institution/ Krishi Vigyan Kendra then please mention:

B	Whether the institution is Government (Yes/ No)		
	Whether the institution is recognised by (Please tick one)	Central Government	State Government
	Please furnish a copy of recognition certificate issued by Central/ State Government		
	Please give a brief write up on profile of the Institution.		

8: If the applicant is Non-Profit Organisations, Voluntary Organisations, NGOs etc then please mention: -

C	Whether registered under Societies Act or any other such act relevant to the purpose:	Yes/ No
	Date of registration	
	Please furnish a copy of registration certificate	
	Mention NITI Aayog NGO Darpan Portal ID of the Organisation	
	Enclose a copy of the Memorandum of Article of Association/ Deed of Trust	
	Enclose copies of Audited balance sheet, for the last three years, of the Organisation.	
	Give a profile of the Organisation including past achievements, community-based projects undertaken.	

9: Other general information to be provided by all applicants:

Complete Address of the location where the Community Radio Station (FM transmitter and Antenna) has been proposed:				
	District	State	PIN	
Whether the proposed location is in LWE affected area or Border area (Yes /No):				
Geo-coordinates of the location (Latitude and Longitude in degrees, minutes and seconds) where the Community Radio Station (FM transmitter and Antenna) has been proposed:	Latitude: N	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Longitude: E	<input type="text"/>	<input type="text"/>	<input type="text"/>
Height of the proposed location above mean sea level (AMSL in meters)				
Power of the proposed FM transmitter: (Up to 100 W ERP is generally permitted. In exceptional case, up to 250 Watt ERP could be considered subject to the conditions laid down in the guidelines.)				
Height of the proposed Tower: (Max. 30 Meter and Min. 15 Meter above the ground level permitted)				
Nature/Types of programmes to be broadcast				

Language(s) in which programme is to be produced/broadcast		
Number of hours proposed to be broadcast		
Profile of the community located in 10 km radius of the proposed CRS & their problems: Give brief details		
How your programmes are going to help the community? Give brief details		
How do you propose to involve the local community in the production of programmes and management of CRS? .Give brief details		
Have you made any survey amongst the community about the need for setting up CRS and the requirements of the targeted population? Give brief details		
Details of sources of funding and amount proposed to be invested for	Setting up of infrastructure	
	Maintenance	
	Programme production	
Foreign aid, if any. Please attach a copy of FCRA clearance under Foreign Contribution Regulation Act, 1976, if applicable		

10	<p>Details of application fee</p> <p>The applicant is required to make payment of Rs. 2500/- through BharatKosh (https://bharatkosh.gov.in/), a non-tax receipt portal of Government of India, for the purpose of “Application processing fee for CRS Application” under the head “the Ministry of Information and Broadcasting”.</p>	<p>Please attach a copy of receipt with the application.</p>
11	<p>Whether the organisation had applied for CRS in past. If yes Please provide details.</p>	<p>Date of last application</p>

DECLARATION

1. I/We are duly authorized to sign this application for and on behalf of-----
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2. I/We hereby certify that the above statements are true and correct to the best of my/our knowledge and belief.
3. I/We hereby undertake to inform Ministry of Information and Broadcasting if any of the facts furnished above undergo a change in future.
4. I/We undertake to abide by the programme code of AIR including conditions laid down in para 5 of Guidelines.
5. I/We undertake to preserve tapes/CDs or recordings of the broadcasts in any form for 3 months and provide the same to Government, as and when required.
6. I/We undertake to comply with all the terms and conditions laid down in the Guidelines and such other instructions as may be issued by the Government from time to time.
7. Affidavit as in Annexure-I and bio-data of members as in Annexure-II are enclosed.

[Signature of applicant (s)]

(Name in Block letters)

Place:

Designation of Signatory

Date:

CERTIFICATE/AFFIDAVIT

1. I understand that this application, if found incomplete in any respect and/or if found with conditional compliance or not accompanied with the requisite processing fee, shall be summarily rejected.
2. I undertake to follow in letter and spirit the programme code being followed by AIR or any other code(s), which may come into force anytime.
3. I understand that if at any time any averments made or information furnished for obtaining the permission is found incorrect, my application shall be liable to be rejected and any permission granted on the basis of this application shall be liable for termination.
4. I certify that the institution/organization shall not undertake transmission of sponsored programmes except the programmes sponsored by Central & State Governments and other organisations to broadcast public interest information.
5. I certify that the institution/organization shall undertake limited advertising and announcements relating to local events, local businesses and services and employment opportunities and the maximum duration of such limited advertising shall not exceed 7 (seven) minutes per hour of broadcast.
6. I certify that the institution/organization is a 'Non-Profit' entity.
7. I certify that the revenue generated from such advertisement and announcements shall be utilized only for the operational expenses and capital expenditure of the CRS. I certify that after meeting the full financial needs of the CRS, surplus amount shall, with prior written permission of the Ministry of Information & Broadcasting, be ploughed into the primary activity of the organization i.e. for education in case of educational institutions / for furthering the primary objectives for which the NGO has been established.
8. I hereby certify that after issue of Letter of Intent (LOI) by the granter and having obtained the SACFA clearance from WPC wing of Ministry of Communication & IT, I shall sign the Grant of permission agreement (GPOA) for Community Radio Broadcasting with Ministry of Information & Broadcasting. I undertake to comply fully with all the terms and conditions therein; failing which the granter may terminate/ revoke/cancel the agreement.
9. I certify that to the best of my knowledge and belief, the statements made in this application are correct. I understand that the Government of India reserves the right to revoke the permission if at any time any statement made is found to be false and to have been made by me or any member or any officer knowing it to be false.

Name and Signature of Authorized Signatory

(Office Seal)

Self-Declaration for Organization and Authorized signatory & All Governing body members/Trustees for whom security clearance is sought

- a. Name & address and registration number of the Organization

- b. Name & Addresses of Authorized Signatory& All Governing Body Members/Trustees of the organization (please attach a list)
 - 1.
 - 2.
 - 3.

- c. Is the Organization or any of the Governing body members listed above, the subject of any,
 1. Preventive detention proceedings (PSA/NSA etc): Yes/No
 2. Criminal Proceedings : Yes/No
 3. Pending Warrants : Yes/No
 4. Attachment Proceeding : Yes/No

If, Yes, please provide following details:-

1. Detention/case/FIR/Warrant Number :
2. Police Station and District having jurisdiction:
3. Section of law:
4. Name and place of court:

The above-mentioned details are in respect of both India and any other foreign country.

Note: The above self-declaration is required to be signed and filled by Authorized Signatory of the Organization.

Proforma for furnishing details of Applicant Organization and its authorized signatory & all governing body members/trustees etc.

Details in respect of the Organization/Institutions/Krishi Vigyan Kendra etc.

Full Name of the Organization/Institution	Date of Registration of the Organization/Institution	Address of Head Office, Regional Offices and Registered Office	Previous Name of the Organization, if any	FCRA Registration, if any. If yes, Details of Foreign contribution received	Power Output and Height of the Antenna

Details in respect of Authorized Signatory & All Governing Body members/Trustees/Office Bearers etc.

S. No.	Full Name of Board of Directors and Key Executives (Wherever applicable)	Present Position	Date of Birth	Parentage		Present and Permanent address	Nationality	Passport Nos. and issue date, if any	Contact Address and mobile number
				Father	Mother				

(use one row for each member. Add more no. of rows, if required)

Signature of Authorized Signatory &
Seal of the Organization