

No.D-27085/1/2023-Admn.III
Government of India
Ministry of Information & Broadcasting

548 'A' Wing, Shastri Bhawan
New Delhi the 2nd June 2023

TENDER NOTICE

To,

All bidders (through CPPP portal)

Sub.: Disposal of Obsolete / Unserviceable articles – regarding.

Sealed Bids are invited from eligible firms (as per proformas enclosed) for disposal of unserviceable obsolete articles of the Ministry **on “As is where is” basis and “No complaints basis”.**

2. The obsolete / unserviceable articles may be inspected **on 5th and 6th June 2023 from 12:00 Noon to 1:00 PM.** For inspection, the tenderer may contact Section Officer (Admn.-III), Room No.548, 'A' Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi (Telephone No. # 23386086/ Email-soadmn-moib@nic.in).

3. After inspection of the items, intended bidders may submit their quotations as per proformas and terms and conditions specified in the **tender notice, by 12.06.2023 on or before 11:00 AM, the closing date-time of the submission of the quotations.** The bidder/ firm must fill the form(s) as in Annexures and submit copies of all relevant certificates asked for therein viz. Detail of their firm, GST Registration Certificate/ No., PAN, ITR of the last three financial years, e-waste certificate issued from Ministry of Environment, Forest and Climate Change/ Central Pollution Control Board/ Pollution Control Board of any state / Competent Authority and Undertaking alongwith EMD of requisite amount.

4. The quotations of only those firms will be entertained who physically inspected the items before submission of the bids.

5. The quotation has to be accompanied by “Earnest Money Deposit (EMD) to the tune of Rs.5000/-. The firms must submit all relevant documents, alongwith valid Demand Draft of requisite amount drawn in favour of Section Officer (Cash), Ministry of Information & Broadcasting (Main Sectt.), Shastri Bhawan, New Delhi, to the undersigned at 544 A Wing, Shastri Bhawan, New Delhi on or before the last date.

6. The **quotations will be opened on the same day i.e. closing date of the submission of the bids** in the presence of such tenderers willing to be present, in Room No.544, 'A' Wing, Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi. The bids will be examined on the basis of Technical specifications of the firms and rates quoted by them.


7. **The successful bidder will be required to remove the material on 17th – 18th June 2023 after award of the contract / acceptance of the tender subject to making full payment** by demand draft drawn in favour of Section Officer (Cash), Main Sectt., Ministry of Information & Broadcasting, New Delhi.

8. This Ministry reserves the right to reject any or all bids completely or partially without assigning any reason thereof. This Ministry also does not bind itself to accept the highest bid and reserves the right to reject any or all bids without assigning any reason whatsoever. Inadequate or incomplete bids in any respect or the prescribed conditions are not fulfilled are liable to be rejected. In this respect the decision of the Ministry will be final.

9. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by the competent authority in the Ministry. The contract shall be subject to the Indian Laws and jurisdiction of the courts, located in Delhi.

10. **Participating firms must have the e-waste certificate** issued by / from Ministry of Environment, Forest and Climate Change/ Central Pollution Control Board/ Pollution Control Board of any state / Competent Authority. **A copy of the certificate should be attached with their quotations.**

Encl: As above


(Rajendra Singh)
Director
PH # 23384484

Copy to :

NIC --- for uploading on Official web-site of the Ministry.

Complete List of Surplus, Obsolete & Unserviceable Stores for Disposal 2023

Items lying in the Store Room and various floors of I&B Ministry office 2023

Item No. (1)	Particulars of Stores (2)	Quantity / Weight (3)	Quote Rate (4)
1.	CPU + Monitor + Keyboard + Mouse	22	
2.	All in one computer	2	
3.	UPS	16	
4.	Keyboards	20	
5.	Mouse	10	
6.	Scanners	10	
7.	Printers (Black and White)Laser	18	
8.	Printers (Colour / Laser)	1	
9.	Printer (All in One) B/W	5	
10.	Printer (All in One)Colour	2	
11.	Photocopier Machine	4	
12.	Wall Fans	4	
13.	Exhaust Fan	3	
14.	Split AC (Internal Unit + outer unit)	1	
15.	Split AC (inner Unit)	1	
16.	Window AC	1	
17.	Water Dispenser	7	
18.	Hot Case	5	
19.	Oil Heater	6	
20.	Electric Chulah	1	
21.	Kettle	1	
22.	Coffee machine	1	
23.	Bloor Heater	4	
24.	Wooden side Rack	2	--
25.	Wooden Boxes (Wallunit/Cupboard/Pad estal)	104	
26.	Iron Box (with Drawers)	1	
27.	Workstation	17	
28.	Computer Table (Wooden)	19	
29.	Steel Almirah	4	
30.	Revolving Chair	3	
31.	Sofa 3 seater	1	
32.	Cartridges	200	
33.	Telephone Instrument (Broken)	12	
34.	Tyre	11	
35.	Large Table	2	
36.	Scrap (Metallic, non- metallic, Glass and wooden)	100Kg (approx.)	--
TOTAL			

PROFORMA

1.	Name of the applicant	
2.	Name and address of the firm	
3	Telephone number, mobile number	
4.	Other details: - Aadhar Card No. - PAN Card No. -Bank Account No. - E-Waste Certificate No., issuing authority, date & validity - GST Registered firm No. - EMD detail	

Signature of the applicant _____
 Name of the applicant _____
 Place _____
 Date _____

NOTE: Bidders should enclose copies of all the above mentioned certificates alongwith their bids, failing which the bids will be rejected.

Undertaking

I _____ (the proprietor/ partner) of the firm _____ have clearly understood the terms and conditions of the tender document dated 02.06.23 for disposal of obsolete and unserviceable items and e-waste of the Ministry of Information and Broadcasting (Main Sectt.), Shastri Bhawan, New Delhi and do hereby agree to abide by the condition imposed by the Ministry. I am enclosing EMD of Rs.5000/- (Rupees Five Thousand Only) through Demand Draft in favour of Section officer (Cash), Ministry of Information & Broadcasting (Main Sectt.), Shastri Bhawan, New Delhi. I have submitted technical bid and financial bid. I am liable for disposal of the e-waste material as per the provisions of extant law/ rule related to e-waste disposal within one month of its receipt.

2. I have valid registration for the purpose of disposal of e-waste issued from Ministry of Environment, Forest and Climate Change/ Central Pollution Control Board/ Pollution Control Board of any state / Competent Authority.

3. I will abide by the decision of the Ministry regarding acceptance/ rejection of my bid.

(Signature with seal)

Name of the proprietor/ Partner/ Office bearer