

548, 'A' Wing Shastri Bhawan
New Delhi the 10th June 2022

SHORT TERM TENDER NOTICE

To,

Intended bidders (through CPPP)

Sub.: Disposal of Obsolete / Unserviceable articles – regarding.

Sealed Tenders are invited as per proformae enclosed as Annexure-I & II, from Delhi based intended firms for disposal of the unserviceable articles (the quantity of which may increase or decrease at the time of actual disposal) **on "As is where is" basis.**

2. The unserviceable articles may be inspected on **13th & 14th June 2022 from 11:00 A.M. to 12:00 Noon.** For inspection, the tenderer may contact Section Officer (Admn.-III), Room No.548, 'A' Wing, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi (Telephone No. # 23386086).

3. After inspection of the items, intended bidders may submit quotations as per proforma. Sealed tender may be super-scribed "Tender for obsolete/unserviceable articles" and may be addressed to the Under Secretary (Admn.), Room No.544, 'A' Wing, Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi, so as to reach **by 16th June 2022 on or before 11:00 A.M.**

4. **The bids of only those firms will be entertained who physically inspected the items before submission of the bids.** The bid has to be accompanied by BID SECURITY DECLARATION. The quotations will not be entertained without this.

5. The **quotations will be opened on the same day i.e. closing date of the submission of the bids** in the presence of such tenderers willing to be present, in Room No.544, 'A' Wing, Ministry of Information & Broadcasting, Shastri Bhawan, New Delhi. The bids will be examined on the basis of Technical specifications of the firms and rates quoted by them.

Contd../-

6. **The successful bidder will be required to remove the material on 18th – 19th June 2022 after acceptance of the tender subject to making full payment** by demand draft in favour of Section Officer (Cash), Main Sectt., Ministry of Information & Broadcasting, New Delhi. However, competent authority in the Ministry reserves the right to extend the aforesaid date.
7. The Ministry reserves the right to reject any or all quotations completely or partially without assigning any reason thereof. In this respect the decision of the Ministry will be final.
8. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by Secretary or Additional Secretary in the Ministry.
9. The contract shall be subject to the Indian Laws and jurisdiction of the courts, located in Delhi.
10. **Participating firms must have the e-waste certificate issued by the Competent Authority. A copy of the certificate should be attached with their quotations.**



(Prasoon Kumar Jha)

Under Secretary to the Government of India

PH # 23384990

Copy to :

NIC --- for uploading on Official web-site of the Ministry.

PROFORMA

Items lying on the Ground Floor Store Room and various floors of I&B Ministry office 2022

Item No. (1)	Particulars of Stores (2)	Quantity / Weight (3)	Quote Rate
1	Desktop (computer monitor +keyboard+mouse+ CPU)	20	
2	UPS	21	
3	Photocopier Machine	8	
4	Wall Fans	2	
5	Telefax	1	
6	Printers (Black and White)Laser	14	
7	Printers (Colour)Laser	2	
8	Printer (All in One)	3	
9	Paper Shredder	2	
10	Keyboards	10	
11	Split AC (Internal Unit) + outer Unit	7	
12	Air Purifier	2	
13	Water Dispenser	6	
14	Hot Case	5	
15	Telephone instruments	20	
16	Blowers (oil Heater)	4	
17	Mouse	15	
18	Air Cooler	1	
19	Electric Kettle	4	
20	EPBX System	1 KTS	
21	Wooden Table (large)/ Executive table	7	
22	Side Rack (small)(wooden)/ wooden box /Larger	82 19	
23	Computer Table (Wooden)	4	
24	Table (Steel)	1	
25	Split AC (internal unit)	2	
26	Electric stove	1	
27	Central Table (broken glass)	1	
28	Steel Chair (Visitor)	43	
29	Revolving Chair	38	
30	Wooden Chair	1	

31	Window AC	2	
32	Wooden Table (Small)	19	
33	Oven (Base)	1	
34	Stool (Wooden)	1	
35	Almirah (Steel)(Large)	8	
36	Almirah (Wooden)	1	
37	Work Station	1	
38	Cartridge (88,26,12 color /Fax/ Photocopy machine cartridge)	500 (aprox.)	
39	Sofa (single)	8	
40	Sofa Set (3 seater)	4	
41	Scrap - broken metallic, Broken non-metallic items, broken glass partitions = 15 piece, broken wooden partitions = 55, broken LED tube lights = 4 (2x2) , iron stand =1 and other miscellaneous broken and obsolete items)	-	

The quantity mentioned above may increase or decrease at the time of actual disposal. Accordingly, the total amount may also increase or decrease.

PROFORMA

1.	Name of the applicant	
2.	Name and address of the firm	
3	Telephone number/ mobile number	
4.	Other details: - Aadhar Card No. - PAN Card No. -Bank Account No. - E-Waste Certificate No., date & validity - GST Registered firm No. - Delhi based firm certificate - Bid security declaration on the letter head of the firm/ agency duly stamped, signed and date	

Signature of the applicant _____

Name of the applicant _____

Place _____

Date _____

NOTE: Bidders should enclose copies of all the above mentioned certificates alongwith their bids, failing which the bids may be rejected.

**(FORMAT OF BID SECURITY DECLARATION TO BE SUBMITTED ON
LETTER HEAD OF THE FIRM / AGENCY DULY STAMPED, SIGNED & DATE)**

To

The Under Secretary (Administration)
Ministry of Information & Broadcasting
Shastri Bhawan, New Delhi.

BID SECURITY DECLARATION

Bid / Tender reference No _____ of Ministry of
Information & Broadcasting.

I/We, the undersigned, declare that:

1. I/We understand that, according to existing rules/regulations, bids must be supported by a Bid Security, which is being submitted in the form of this Bid Security Declaration.

2. I/We accept that:

I/we may be blacklisted / disqualified / debarred from bidding for any contract in any Central Government Ministry / Department for a period of two (2) years,

If I/we have committed any of the following actions:

(i) Withdrawn my/our Bid during the period of bid validity required in the Bidding Documents;

or

(ii) Fail or refuse to accept the award or enter into contract in accordance with the Bidding Documents after having been notified as successful bidder.

3. I/We understand that this Bid Security Declaration shall cease to be valid on the following circumstances:

(a) Upon expiration of the bid validity period;

(b) I am/we are declared ineligible or disqualified upon receipt of your notice to such effect, and

(i) I/we have furnished the performance security after declaration as successful bidder.

**AUTHORIZED REPRESENTATIVE OF THE FIRM
(Signature / Stamp/ Date)**