



भारत सरकार
GOVERNMENT OF INDIA
सूचना और प्रसारण मंत्रालय
MINISTRY OF INFORMATION & BROADCASTING
'ए' विंग, शास्त्री भवन, 'A' Wing, Shastri Bhavan, New Delhi- 110 001

Dated 12.02.2015

To

The Firms (List attached).

(Limited Tender Notice)

Subject: Inviting tenders for providing Laptops for use in this Ministry.

Ministry of Information & Broadcasting invites **SEALED QUOTATIONS** for provision of Laptops. These Laptops are very urgently required in the Ministry. Specifications of the items required are as below:-

Sl. No.	Detail of goods required Laptops with following specifications	Rates
1.	3 rd gen Intel Core i7 processor, Windows 8, 8GB DDR3 SDRAM, 1TB SATA HDD	
	• With 39.6 cm (15.6) LED Screen	
	• With 14" LED screen	
3.	i5 processor, Mac operating system, 8GB DDR3 SDRAM, 1TB SATA HDD	
	• With 39.6 cm (15.6) LED screen	
	• With 13" LED screen	

Rates for following soft wares may also be quoted separately :-

1.	M.S. Office Pro Plus with OLP (i) For Window based laptop (ii) For Mac operating system laptop	
2.	Anti-Virus Quick-heal for one / three year single user / multi user.	

Contd...2..

2. The bidders shall have to furnish as a part of the bid, an earnest money deposit of an amount of Rs.5000/- in the form of DD/Bankers cheque from any scheduled bank in favour of PAO, Min. of I&B.
3. The bid security of the unsuccessful bidder will be returned at the earliest after the award of the contract.-
4. The cost of Laptops may not exceed ₹70,000/- for each. If the laptops of above specifications are not available under ₹70,000/- then the prices of other laptops giving full specifications/make/model etc. may be quoted.
5. The bidder may quote price for each item separately.
6. The sealed quotation may be superscribed "Quotation for Laptops" and should be addressed to Under Secretary, Ministry of Information & Broadcasting, Room No. 544-A, A Wing Shastri Bhavan, New Delhi - 110001. The envelope containing the Tender Documents may be put in the Tender Box placed in the Facilitation Centre of this Ministry by 27th February, 2015 by 10.00 A.M. The tender will be opened on the same day at 3.00 PM. Intended tenderers may remain present during opening of Tenders. Quotations received after due date and time will not be accepted in any case.
7. The Ministry of Information & Broadcasting reserves the rights to reject any or all of the tenders without assigning any reason there of, and would not be responsible for any postal delay.
8. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by Secretary or Additional Secretary in the Ministry.
10. The contract shall be subject to the Indian Laws and jurisdiction of the courts, located in Delhi.
11. Terms & Conditions for the contract / quotations are enclosed which will required to be signed by the Contractor.



(S.S. Bedi)

Under Secretary to the Govt. of India
Ph. No. 23384990

Copy to:-

1. NIC with the request to post the tender notice on the official website of the Ministry and withdraw from the site in the morning of 27.02.2015.

Terms & Conditions

1. Firm will ensure that the items will be provided within the stipulated period of time i.e. within 5 days of receiving of work order.
2. Firm will bear the responsibility to bring the items and installing the same in the office.
3. Ministry of I&B reserves the right to reject any quotation completely or partially without assigning any reason.
4. Ministry of I&B also reserves the right to cancel the contract before installation, if the items of the contractor are not found satisfactory.

Signature of the Contractor _____

Name & Address of the Person / Firm. _____

Phone Number : _____.