

A-28011/01/2017-IIS(Pt.)  
भारत सरकार  
GOVERNMENT OF INDIA  
सूचना और प्रसारण मंत्रालय  
MINISTRY OF INFORMATION & BROADCASTING  
शास्त्री भवन, नई दिल्ली  
'A' WING, SHASTRI BHAWAN, NEW DELHI-110001.

Dated : 26<sup>th</sup> June, 2018

**CIRCULAR**

Subject: Completion of APARs – reg.

**Shri Narendra Kumar Sinha, former Secretary (I&B)** has superannuated from Government service w.e.f. **31.05.2018**.

2. The extant Rules relating to APAR stipulates that it shall not be possible for the officer to write remarks in the capacity as Reporting/ Reviewing/ Accepting authority in APARs after one month of his/ her retirement from service.

3. Accordingly, all concerned IIS officers and Meida Units are requested to submit/ complete the self-appraisal/ reporting/ reviewing of APARs that are to be reported/ reviewed/ accepted by Shri N.K. Sinha in order to enable him to complete the necessary reporting/ reviewing/ acceptance before the expiry of above mentioned one month period i.e. on or before **30.06.2018**.

  
26.06.2018

(D.K Chawla)

Under Secretary (IIS)


Tel. 2338 9460

To,

1. All Media Heads.
2. All IIS officers (through their Media Units).

Copy to:-

Shri N.K. Sinha, former Secretary (I&B) with the request to kindly complete the APARs in the capacity of Reporting/Reviewing/Accepting Authority (as per the case)

  
26.06.2018

(D.K Chawla)

Under Secretary (IIS)

Tel. 2338 9460