



भारत सरकार

GOVERNMENT OF INDIA

सूचना एवं प्रसारण मंत्रालय

MINISTRY OF INFORMATION AND BROADCASTING

मुख्य लेखा नियंत्रक कार्यालय

O/o CHIEF CONTROLLER OF ACCOUNTS



लेखा एक झलक
ACCOUNTS AT A GLANCE
2017-18

ACCOUNTS AT A GLANCE

FOR THE YEAR

2017-2018

**GOVERNMENT OF INDIA
MINISTRY OF INFORMATION AND BROADCASTING
CHIEF CONTROLLER OF ACCOUNTS
7th FLOOR, A-WING, SHASTRI BHAWAN
NEW DELHI-110001**

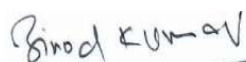
PREFACE

It gives me great pleasure to present the “Accounts at a Glance” of the Ministry of Information and Broadcasting for the financial year 2017-18. This document gives a broad overview of the activities of the Ministry. It is based on information contained in Appropriation Accounts, Finance Accounts, Statement of Central Transactions (SCT) and e-Lekha for the year 2017-18.

“Accounts at a Glance” is prepared annually with the objective of providing a macro level summary of the accounts of the Ministry/Department under our payment control. Our endeavour has been to provide comprehensive, relevant and useful accounting information in user friendly formats so that a complete picture of Ministry’s finances is available to the reader at one place. The DAO (Departmental Accounting Organization) hopes that the document is informative, analytical and useful to decision makers and programme division.

Suggestions regarding improvement in the form and content of the publication are most welcome.

Dated: 20/09/2018
Place: New Delhi.


(BINOD KUMAR)
Chief Controller of Accounts

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CHAPTER -1

An Overview, Role and Functions of the Ministry

The Ministry of Information and Broadcasting, through the mass communication media comprising radio, television, films, press and print publications, advertising and traditional modes of communication such as dance and drama, plays an effective role in helping the masses to have access to free flow of information. The Ministry is involved in catering to the entertainment needs of various age groups and focusing attention of the people on issues of national integrity, environmental protection, health care and family welfare, eradication of illiteracy and issues relating to women, children, minority and other disadvantaged sections of the society. The Ministry is divided into four wings i.e., the Information Wing, the Broadcasting Wing, the Films Wing, and the Integrated Finance Wing. The Ministry functions through its 21 Media Units/attached & subordinate offices, autonomous bodies and PSU's. The Main Secretariat of the Ministry is headed by a Secretary who is assisted by one Additional Secretary, one Additional Secretary & Financial Adviser (AS&FA), one Senior Economic Adviser, one Economic Adviser, one Chief Controller of Accounts and four Joint Secretaries.

The Information Wing under the Joint Secretary (Policy & Administration) handles Cadre management of Indian Information Service (IIS), policy matters of the press and the print media, matters related to Media Units under Information Wing, all matters relating to Broadcasting Content Regulations of private electronic channels, matters relating to Electronic Media Monitoring Centre (EMMC), licensing of private T.V. channels and New Media Cell. This Wing also looks after the general administration of the Ministry.

The Broadcasting Wing under Joint Secretary (Broadcasting) look after all matters relating to Broadcasting Administration of Engineering and Programme wings of Prasar Bharati, Matters relating to Community Radio, Broadcasting Development and Finance, All matters relating to FM radio, Matters relating to Broadcasting Content of Prasar Bharati, all other matters of Prasar Bharati and matters relating to digitization of cable T.V., Broadcasting Policy & Legislation (Programme Code and Advertisement Code prescribed under CTNA).

The Film Wing under Joint Secretary (Films) handles matters relating to the Films Sector. It is involved in the production and distribution of documentary films, development and promotional activities relating to the film industry including training, organization of film festivals, import and export regulation, etc.

The Integrated Finance Wing under AS&FA looks after the financial aspects of the ministry. AS&FA is assisted by CCA, DS (Finance) and DS (B&A).

Economic Wing headed by Senior Economic Adviser and assisted by Economic Adviser handles Consolidation of Media Units of M/o I&B for effective synergy and delivery, Consolidation of schemes and periodic evolution of performance indicators in terms of impact & expenditure,

Outlining strategy papers and vision document for key initiatives of the Ministry across the Information, Broadcasting and Films Sectors, Regularity check of PDF version of newspapers by DAVP as per the Module stroke Mechanism designed by NIC, Monitoring of circulation verification of newspapers through RNI, Evaluating performance of Inter-Media Publicity Coordination Committee (IMPCC) across states to ascertain the impact of Govt. policies and programmes and Monitoring of CPGRAM portal.

Joint Secretary (Economic Wing) looks after all matters related to official language, Coordination of Parliament work, issues regarding wage board for journalists, RTI matters, Cabinet notes and comments on cabinet notes received from other Ministries.

FIELD FORMATION OF THE MINISTRY OF INFORMATION AND BROADCASTING:

The Ministry is assisted and supported in its activities through 13 Attached & Subordinate offices, 6 Autonomous Organizations and 2 Public Sector Undertakings:

Attached/Subordinate offices

1. Press Information Bureau
2. Directorate of Advertising and Visual Publicity
3. Registrar of Newspapers of India
4. Directorate of Field Publicity
5. Publications Division
6. New Media Wing
7. Song and Drama Division
8. Photo Division
9. Electronic Media Monitoring Centre
10. Films Division
11. Central Board of Films Certification
12. National Film Archive of India
13. Directorate of Film Festivals

*** Directorate of Advertising and Visual Publicity, Song and Drama Division and Directorate of Field Publicity have been merged into Bureau of Outreach & Communication (BOC etc.) w.e.f. 01.04.2018.

Autonomous Organizations

1. Press Council of India
2. Indian Institute of Mass Communication
3. Prasar Bharati (Broadcasting Corporation of India)
4. Film and Television Institute of India, Pune
5. Satyajit Ray Film and Television Institute, Kolkata
6. Children's Film Society of India

Public Sector Undertakings

1. Broadcasting Engineering Consultants India Limited
2. National Films Development Corporation

Mandate of the Ministry of Information and Broadcasting

- News Services through All India Radio (AIR) and Doordarshan (DD) for the people including Indians abroad.
- Development of Broadcasting and Television
- Development and promotion of films industry.
- Organization of film festivals and cultural exchanges for the purpose.
- Advertising and Visual Publicity on behalf of the Government of India and to get feedback on publication.
- Administration of the Press and Registration of Books Act, 1867 in respect of newspapers.
- Administration of the Cinematograph Act, 1952 in respect of certification of films.

- Broadcast Monitoring and Administration of the Prasar Bharati (Broadcasting Corporation of India) Act, 1990 (25 of 1990).
- Cable Television Networks (Regulation) Act, 1995 (7 of 1995).
- Administration of the Press Council Act, 1978 (37 of 1978).
- Cadre management of the Indian Information Service (Groups 'A' & 'B')
- Dissemination of information about India within and outside the country through publications on matters of national importance.
- Research, reference and training to assist the media units of the Ministry.
- Financial assistance to distinguished artistes, musicians, instrumentalists, dancers, dramatists, etc. Who have substantially contributed to the Ministry's institutions.
- International relations in respect of broadcasting and news services.

The Ministry of Information and Broadcasting, has the following role and functions in respect of information, education and entertainment to be executed:

I. BROADCASTING POLICY AND ADMINISTRATION

- All matters relating to radio and television broadcasting within the Union including regulation of the use of All India Radio and Doordarshan by recognised national and regional political parties during elections to the Lok Sabha and State Assemblies and procedure to be followed by the official electronic media during periods of national mourning on the demise of a high dignitary.
- The enunciation and implementation of the law relating to radio and television broadcasting in India by private Indian companies or Indian nationals.
- Broadcast monitoring and Administration of the Prasar Bharati (Broadcasting Corporation of India) Act, 1990 (25 of 1990).
- All matters relating to the Indian Broadcasting (Programme) Service and Indian Broadcasting (Engineering) Service until they are handed over to Prasar Bharati.

II. CABLE TELEVISION POLICY

- Cable Television Networks (Regulation) Act, 1995 (7 of 1995).

III. RADIO

- All business connected with All India Radio embracing news service in the home programmes, programmes for the foreign countries and Indians overseas, radio journals, research in the field of broadcast engineering, monitoring of foreign broadcasts, programme exchange and transcription services, supply of community receiving sets to State Governments under the community listening scheme, etc.
- Development of radio broadcasting throughout the Union, installation and maintenance of Radio Stations and Transmitters and operation of broadcasting services.

IV. DOORDARSHAN

- Exchange including cultural exchange of television programmers.
- Development of television throughout the Union, including installation, maintenance and operation of television Programme Production Centres and Transmitters, and operation of television programmes outside Doordarshan.
- Promotion of production of television programmes outside Doordarshan.

V. FILMS

- Legislation under entry 60 of the Union List, viz., 'Sanctioning of Cinematograph films for exhibition'.
- Administration of the Cinematograph Act, 1952 (37 of 1952).
- Import of feature and short films for theatrical and non-theatrical viewing.
- All matters relating to films industry, including developmental and promotional activities thereto.
- Promotion of good cinema by institution of National Film Awards for films produced in India. Assistance through the National Film Development Corporation Limited.
- Production and distribution of documentaries and newsreels and other films and film strips for internal and external publicity.
- Preservation of films and filmic materials.
- Organisation of International Films Festivals in India and participation of India in International Film Festivals abroad.
- Organisation of Film Festivals under Cultural Exchange Programmes.
- Film society movement.

VI. ADVERTISING AND VISUAL PUBLICITY

- Production and release of advertisements on behalf of the Government of India.

VII. PRESS

- Presentation and interpretation of the policies and activities of the Government of India through the medium of the press.
- Advising Government on information problems relating to the Press, keeping Government informed of the main trends of public opinion as reflected in the Press and liaison between Government and the Press.
- Publicity to and for the Armed Forces.
- General conduct of Government relations with the press excluding the administration of section 95 and 96 of the Code of Criminal Procedure, 1973 (2 of 1974).
- Administration of the Press and Registration of Books Act, 1867 (25 of 1867) relating to Newspapers.
- Administration of the Press Council Act 1978 (37 of 1978).
- Authenticating Self Certificates of publishers applying for newsprint import.
- Visual Publicity of Government's Policies & Programmes and photographic documentation.

VIII. PUBLICATIONS

- Production, sale and distribution of popular pamphlets, books and journals on matters of national importance for internal as well as external publicity, with a view to imparting to the general public at home and abroad up to date and correct information about India.

IX. RESEARCH AND REFERENCE

- To assist the Media Units of the Ministry of Information and Broadcasting in collection, compilation and preparation of material involving research into published works etc.
- Building up of a compendium of knowledge on important subjects and to prepare guidance and background notes on current and other topics for the use of the Media Units of the Ministry.

X. MISCELLANEOUS

- Publicity for the policies and programmes of Government of India.
- Administration of Journalist, Welfare Fund.
- Financial assistance to distinguished musicians, both vocal and instrumental, dancers and dramatists who has contributed substantially to the success of All India Radio and other units of the Ministry or their survivors in indigent circumstances.
- All matters relating to the Asia Pacific Broadcasting Union, Commonwealth Broadcasting Association and the Non-Aligned News Agency Pool.
- All matters relating to Cultural Exchange Programmes (CEPs)/Agreements/MoUs/Protocol with various countries; all matters related to International Programme for the Development of Communication (IPDC)/UNESCO eg. Budgetary Issues, Nominations, etc.
- Cadre management of the Indian Information Service (Groups 'A' & 'B').

FILMS SECTOR

FILMS DIVISION (FD):-

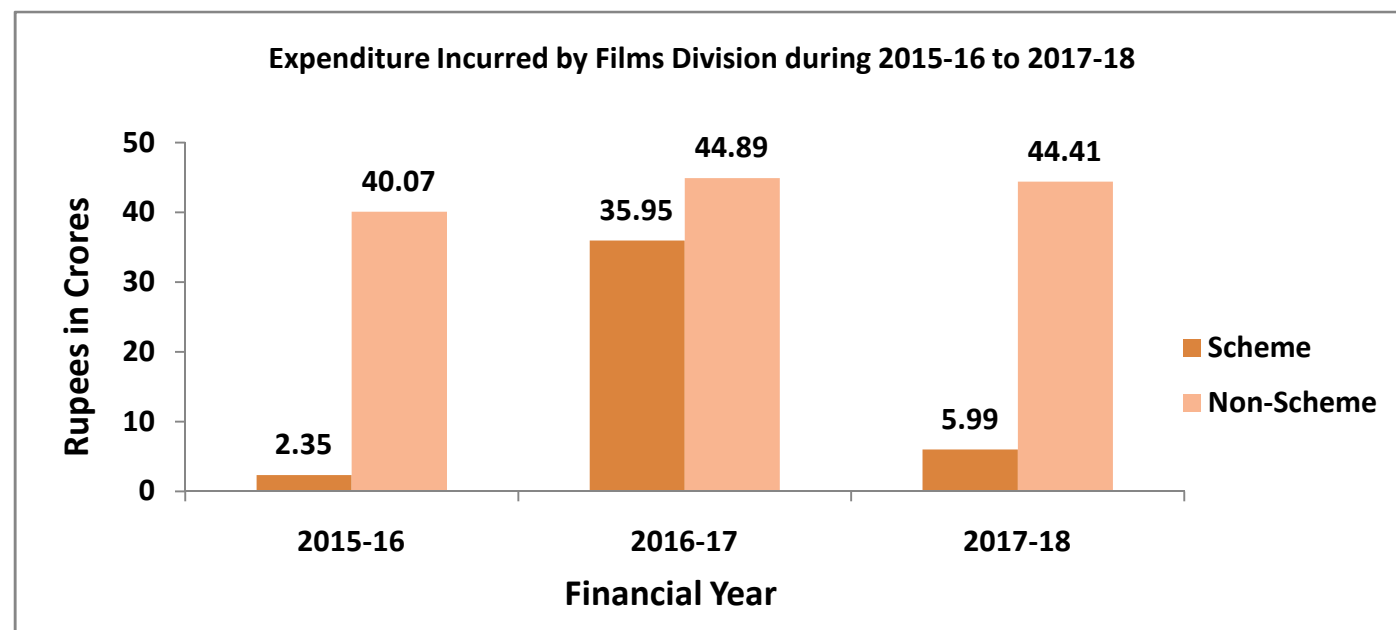
Films Division (FD) is a film production house belonging to the Ministry, primarily to "produce documentaries and news magazines for publicity of Government programmes" and cinematic record of Indian history.

Films Division is divided into four wings, namely, Production, Distribution, International Documentary, Short & Animation Film Festival and Administration. The Division produces documentaries/news magazines from its headquarters at Mumbai, films on defence and family welfare from New Delhi and features focusing on rural India from the regional centres at Kolkata and Bengaluru. The Division is primarily responsible for recording of events and the socio-economic progress of the country through documentaries released to theatres for public information, education, motivation and for cultural purposes. It also undertakes the work of production of films for other ministries.

At present, there are 17 Group 'A' officers assisted by 182 Group 'B' and 345 Group 'C' officials against the sanctioned budget provisions of ₹ 38.05 crores under the accounting head "Salaries".

During the last three years, Film Division has spent ₹ 173.66 crores on its various activities performed for generating social awareness among the people of India. The details are given below:

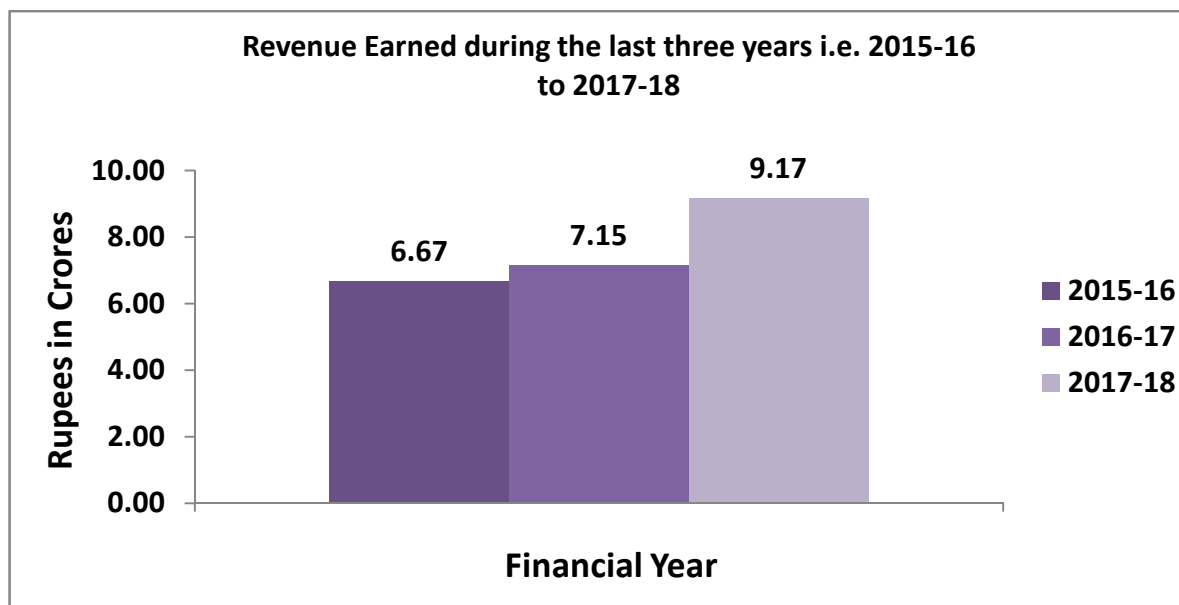
(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	2.35	35.95	5.99
Non-Scheme	40.07	44.89	44.41
Total	42.42	80.84	50.40



Revenue earned by the Division during the last three years are given below:

(₹ in Crores)

Year	Amount
2015-16	6.67
2016-17	7.15
2017-18	9.17



DIRECTORATE OF FILMS FESTIVALS (DFF):-

The **Directorate of Film Festivals** initiates and presents the most prestigious film ceremonies in India. These are the International Film Festival of India, the National Film Awards and the Indian Panorama. The Directorate is primarily responsible for promotion of good cinema by organizing National and International Films Festivals in India, and promotion of Indian films within the country and abroad.

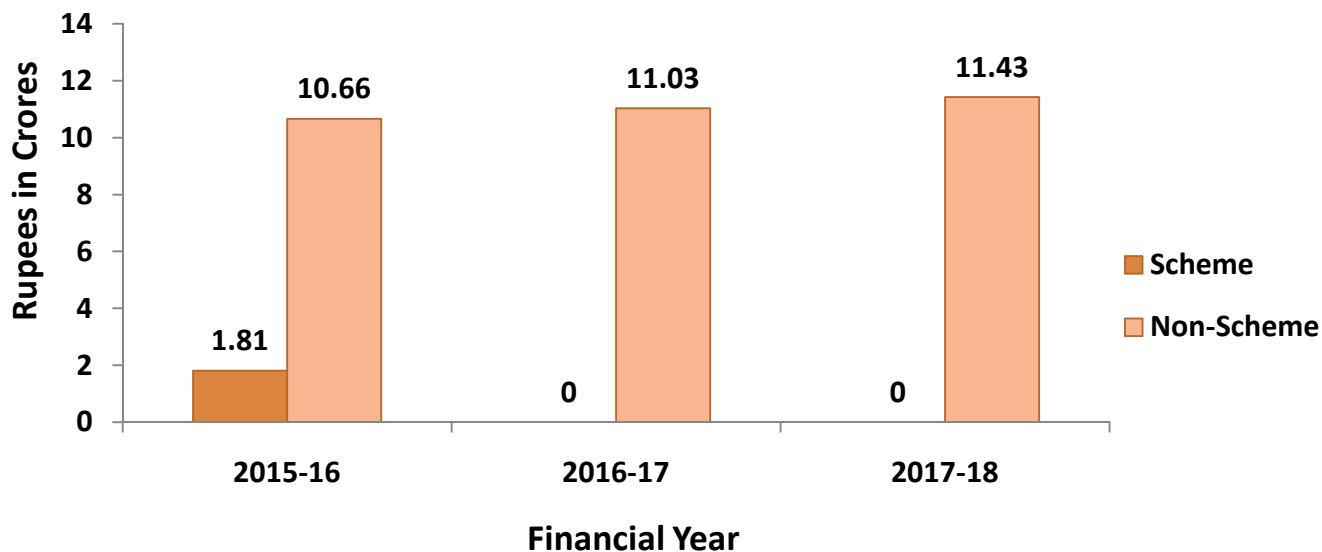
At present, there are 05 Group 'A' officers assisted by 06 Group 'B' and 13 Group 'C' officials against the sanctioned budget provisions of ₹ 1.92 crores under the accounting head "Salaries".

During the last three years, DFF has spent ₹ 34.93 crores on its various activities performed for generating social awareness among the people of India. The details are given below. During 2017-2018, this Directorate against budgeted figures of ₹ 13.42 crores incurred expenditure of a sum of ₹ 11.43 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	1.81	0.00	0.00
Non-Scheme	10.66	11.03	11.43
Total	12.47	11.03	11.43

Expenditure Incurred by DFF during 2015-16 to 2017-18



NATIONAL FILM ARCHIVES OF INDIA (NFAI):-

The **National Film Archives of India** was established as a media unit of the Ministry in February, 1964. Its three principal objectives are

- To trace, acquire and preserve for posterity the heritage of National cinema and build up a representative collection of World Cinema;
- To classify, document data and undertake research relating to films;
- To act as a centre for the dissemination of film culture in the country.

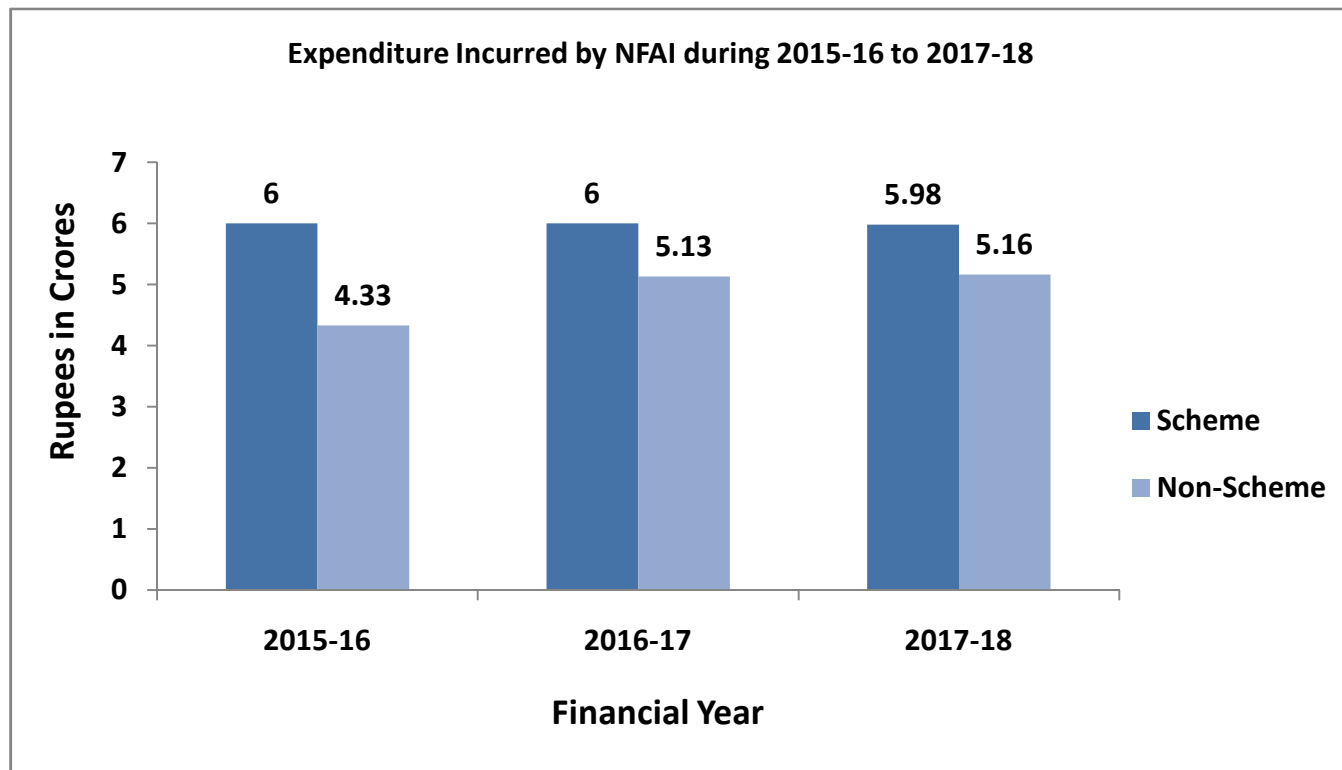
With headquarters at Pune, Maharashtra, NFAI has three regional offices at Bengaluru, Kolkata and Thiruvananthapuram. NFAI's activities relating to dissemination of film culture are manifold. Its Distribution Library has about 25 active members throughout the country and it also organises joint screening programmes on weekly, fortnightly and monthly basis in six important centres. It has over 20,000 films, 30,000 books, 40,000 film scripts, and 1,65,000 photographs. Another important programme is the film teaching scheme comprising long and short term Film Appreciation courses conducted in collaboration with the Film and Television Institute of India (FTII) and other educational and cultural institutions. At the international level, NFAI supplied several Indian classics for major screening programmes. This Institute is mainly concerned with acquisition and preservation of National Cinema, the best of world cinema, its documentation and research and promotion of healthy film culture in the country.

At present, there are 02 Group 'A' officers assisted by 02 Group 'B' and 27 Group 'C' officials against the sanctioned budget provisions of ₹ 2.20 crores under the accounting head "Salaries".

During the last three years, NFAI has spent ₹ 32.60 crores on its various activities. The details are given below. During 2017-2018, expenditure incurred by this Institute was ₹ 11.14 crores against the budget grant of ₹ 11.00 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	6.00	6.00	5.98
Non-Scheme	4.33	5.13	5.16
Total	10.33	11.13	11.14



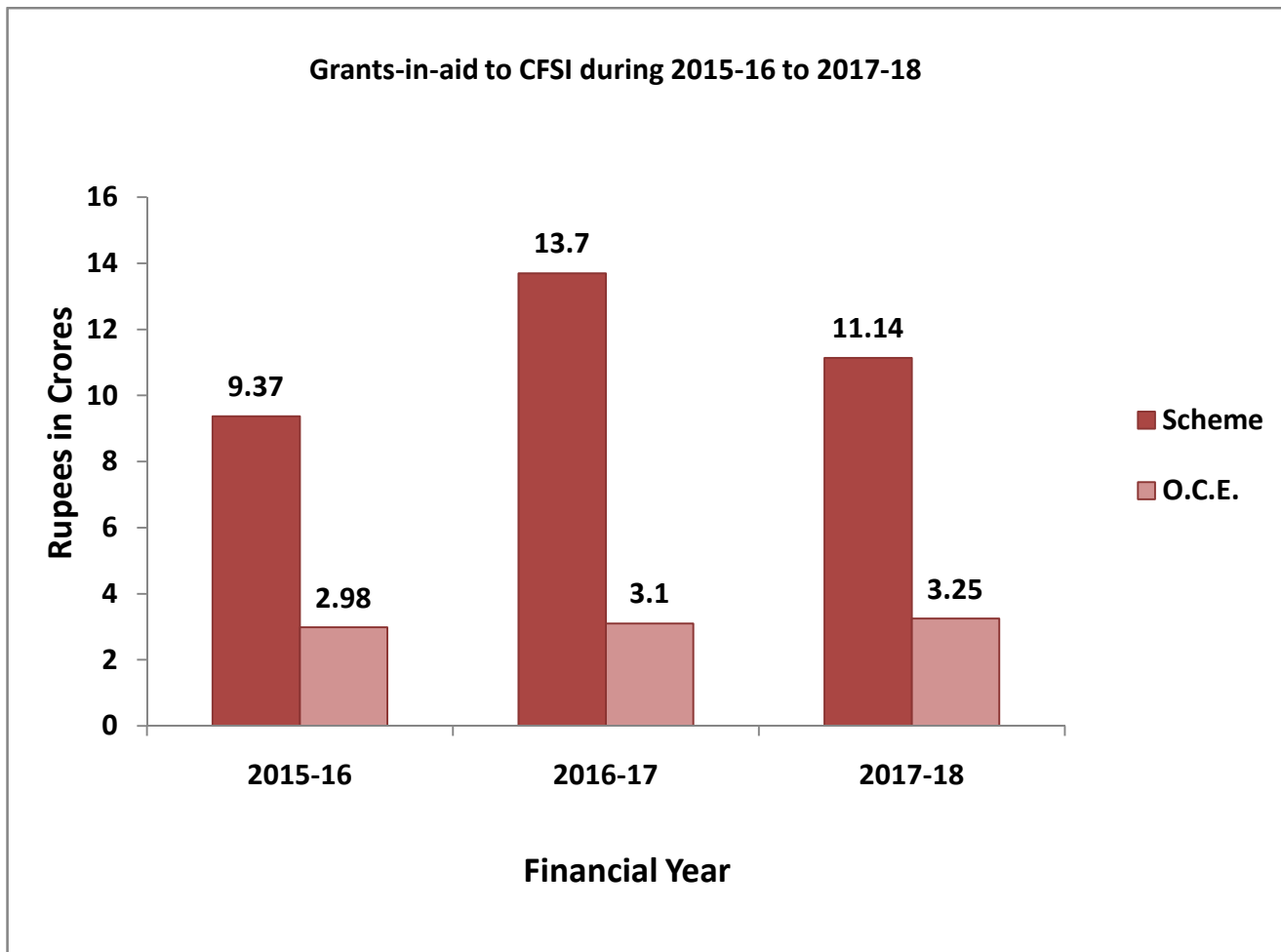
CHILDREN FILM SOCIETY OF INDIA (CFSI) :-

Children's Film Society, India (CFSI) is a nodal organisation of Government of India that produces children's films and various TV programs in various Indian languages. Established in 1955, CFSI is headquartered in Mumbai. CFSI promotes films that provide healthy and wholesome entertainment for children to broaden their perspective and encourage them to reflect on the world around. CFSI remains the prime producer of children's films in South Asia. They also organize film screenings across the country, reaching out to approximately four million children annually. CFSI also organizes an **International Children's Film Festival**, which is held every alternate year in India. The films produced by CFSI have participated in many film festivals all over the world and have won many awards.

During the last three years, the Ministry had released ₹ 43.54 crores as grants-in-aid to this organization out of which ₹ 14.39 crores were released during 2017-2018.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	9.37	13.70	11.14
Other Central Expenditure (GIA)	2.98	3.10	3.25
Total	12.35	16.80	14.39



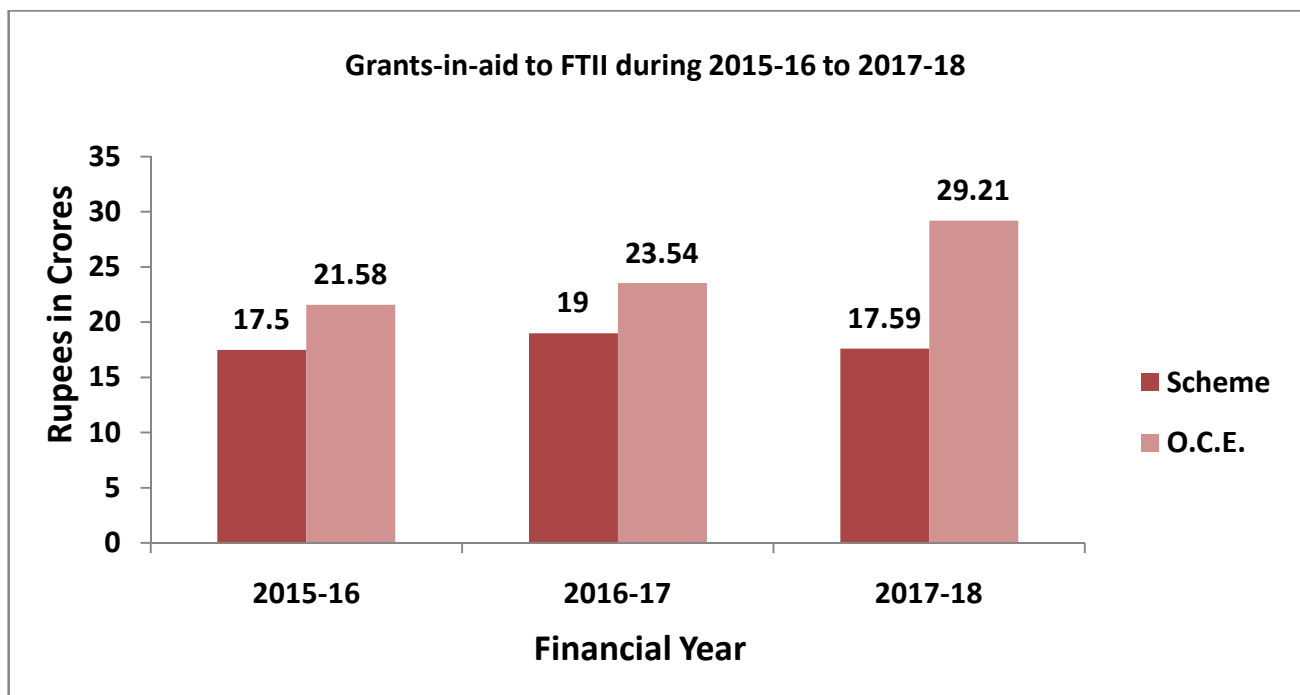
FILM AND TELEVISION INSTITUTE OF INDIA, PUNE (FTII):-

The **Film and Television Institute of India (FTII)** is an autonomous Institute under the Ministry. It is fully aided by Central Government. Since its inception in 1960, FTII has become India's premier film and television institute, with its alumni becoming celebrated actors and directors in the Indian film industry. FTII is also a member of CILECT (International Liaison Centre of Schools of Cinema and Television), an organization of the world's leading schools of film and television. FTII provides the latest education and technological experience in the art and technique of Film making and Television production.

During the last three years, the ministry had released ₹ 128.42 crores as grants-in-aid to this organization out of which ₹ 46.80 crores were released in the year 2017-18.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	17.50	19.00	17.59
Other Central Expenditure (GIA)	21.58	23.54	29.21
Total	39.08	42.54	46.80

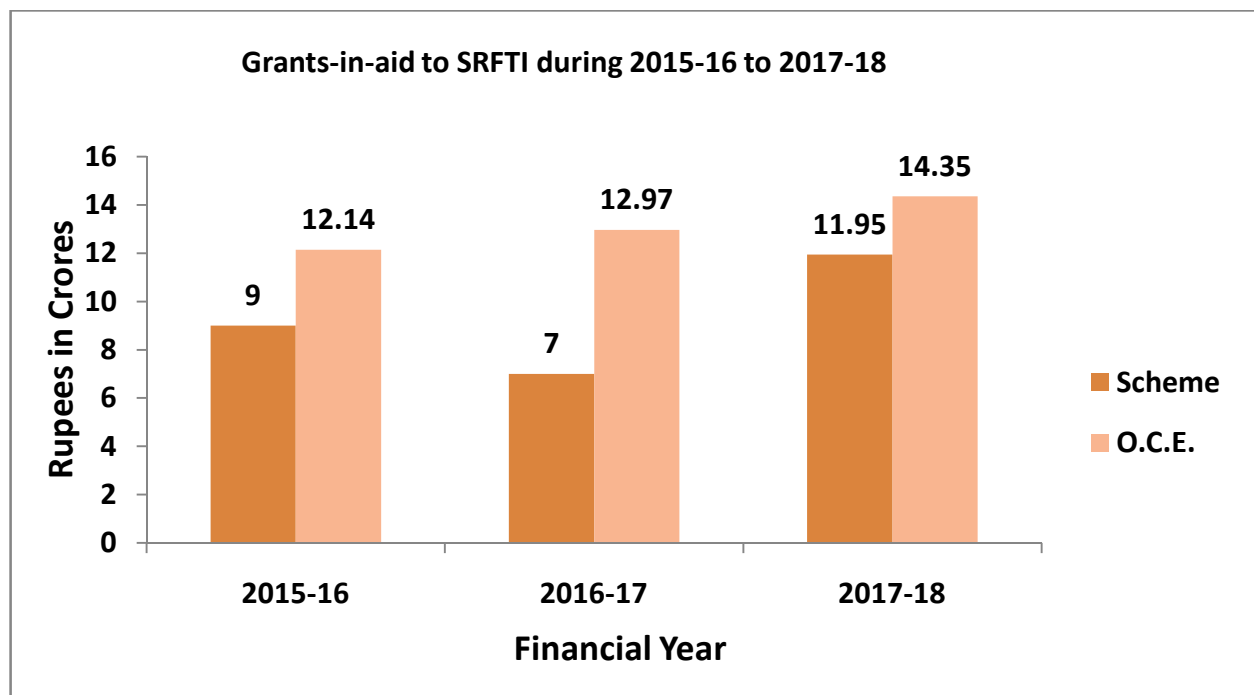


SATYAJIT RAY FILM AND TELEVISION INSTITUTE, KOLKATA (SRFTI):-

Satyajit Ray Film and Television Institute (SRFTI) is a film institute in Kolkata, West Bengal, India. The institute was established by the Govt. of India in 1995 as an autonomous society funded by the Ministry. It has been named after the acclaimed film director, Satyajit Ray. SRFTI is the premier institute of India for film training which stands in line with Film and Television Institute of India (FTII) for its quality of education and reputation in the Indian film industry and a member of CILECT (International Liaison Centre of Schools of Cinema and Television), an organization of the world's leading schools of film and television. The Institute offers courses leading to diploma in Direction, Motion Picture Photography, Diploma in Editing and Sound Recording. The Institute is directly financed by the Min. of I & B.

During the last three years, the Ministry had released ₹ 67.41 crores as grants-in-aid to this organization out of which ₹ 26.30 crores were released in the year 2017-18.

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	9.00	7.00	11.95
Other Central Expenditure (GIA)	12.14	12.97	14.35
Total	21.14	19.97	26.30



CENTRAL BOARD OF FILM CERTIFICATION (CBFC):-

Central Board of Film Certification (CBFC) is a statutory body under the Ministry, regulating the public exhibition of films under the provisions of the Cinematograph Act 1952. Films can be publicly exhibited in India only after they have been certified by the Central Board of Film Certification.

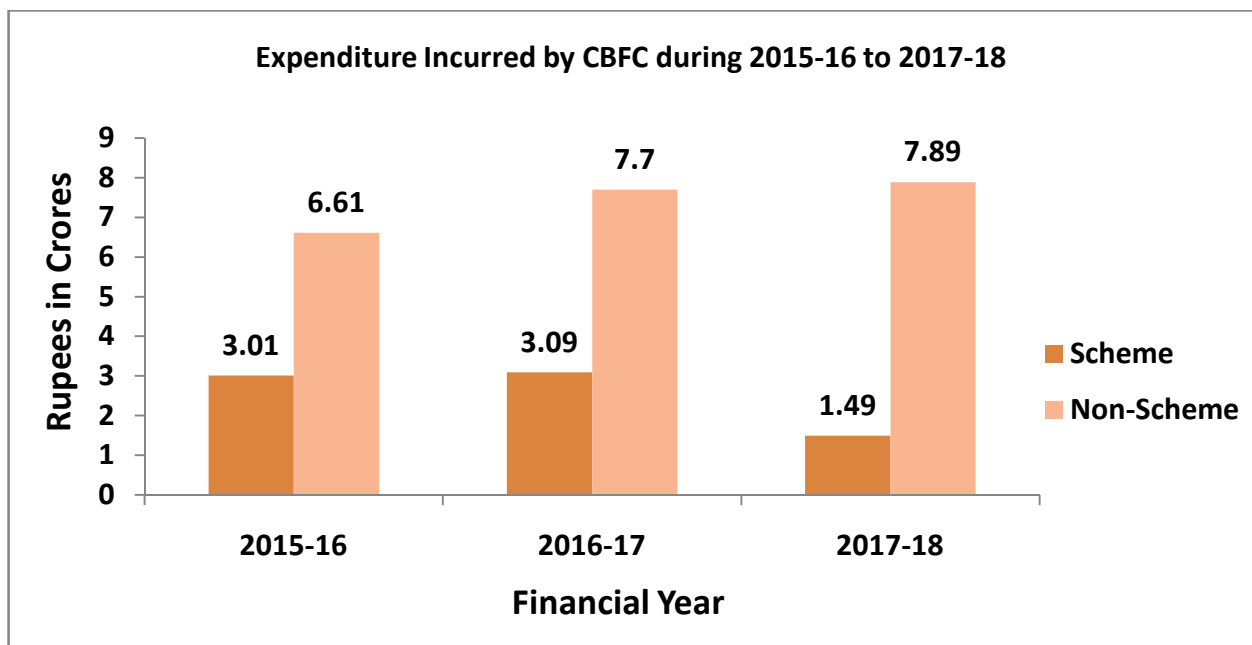
The Board, consists of non-official members and a Chairman (all of whom are appointed by Central Government) and functions with headquarters at Mumbai. It has nine Regional offices, one each at Mumbai, Kolkata, Chennai, Bangaluru, Thiruvananthapuram, Hyderabad, New Delhi, Cuttack and Guwahati. The Regional Offices are assisted in the examination of films by Advisory Panels. The members of the panels are nominated by Central Government by drawing people from different walks of life for a period of 02 years.

At present, there are 10 Group 'A' officers, who are assisted by 08 Group 'B' and 42 Group 'C' officials against the sanctioned budget provisions of ₹ 5.30 crores under the accounting head "Salaries".

During the last three years, CBFC has spent ₹ 29.79 crores on its various activities. The details are given below. During 2017-2018, an amount of ₹ 9.38 crores was incurred against the sanctioned Budget provision of ₹ 13.40 crores.

(₹ in Crores)

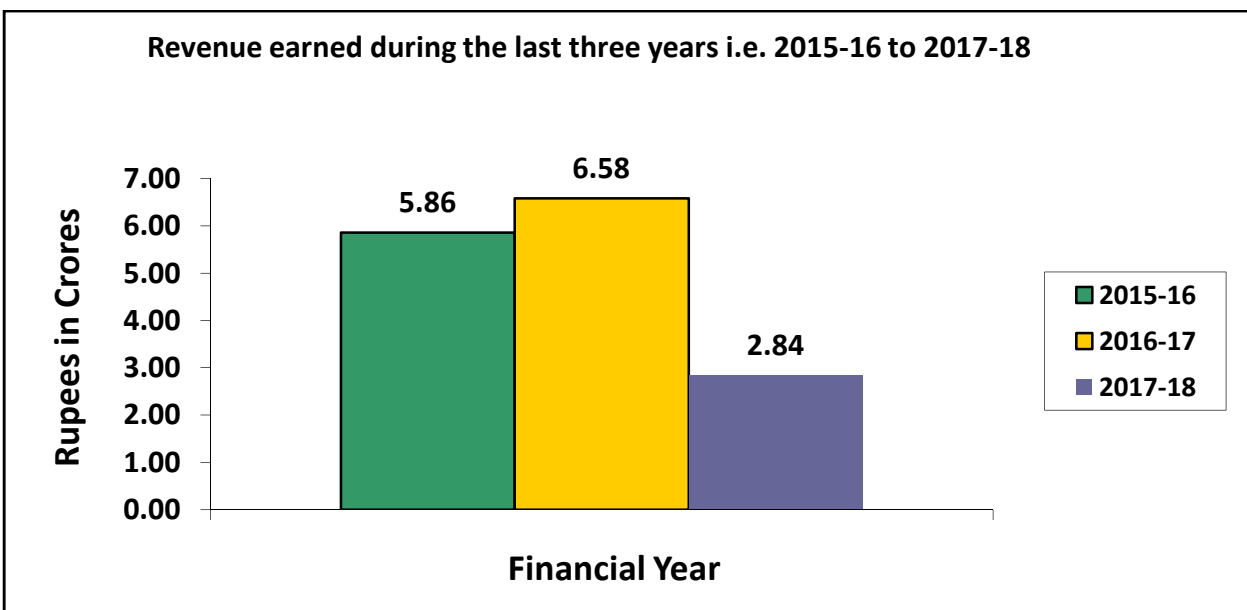
Head	2015-16	2016-17	2017-18
Scheme	3.01	3.09	1.49
Non-Scheme	6.61	7.70	7.89
Total	9.62	10.79	9.38



Revenue earned by CBFC during the last three years are given below:

(₹ in Crores)

Year	Amount
2015-16	5.86
2016-17	6.58
2017-18	2.84



NATIONAL FILM DEVELOPMENT CORPORATION (NFDC):-

The **National Film Development Corporation of India (NFDC)** is the Public Sector undertaking established in 1975, to encourage good cinema in India based in Mumbai. Its primary goal is to plan, promote and organize an integrated and efficient development of the Indian film industry and foster excellence in cinema. NFDC is engaged in Film finance, Theatre finance, Distribution of films, Export and Import of films, Co-production of films, Telecast of movies on Doordarshan and subtitling of films.

INFORMATION SECTOR

PUBLICATIONS DIVISION (PD):-

The **Publications Division** of the Ministry has played a pioneering role in the growth and development of book industry in post-Independence India. Publications Division (PD) is one of the leading publishing houses of the country and the largest in public sector. It is a repository of books and journals for highlighting matters of national importance and India's rich and diverse cultural heritage. It holds the exclusive mandate for preserving national heritage and disseminating information through the production and sale of low priced, quality reading material on subjects of national importance. The subjects range from art, history, culture, biographies of eminent persons, land and people, flora and fauna, children's literature, science and technology and Gandhian Literature to work of reference like *India – A Reference Annual*.

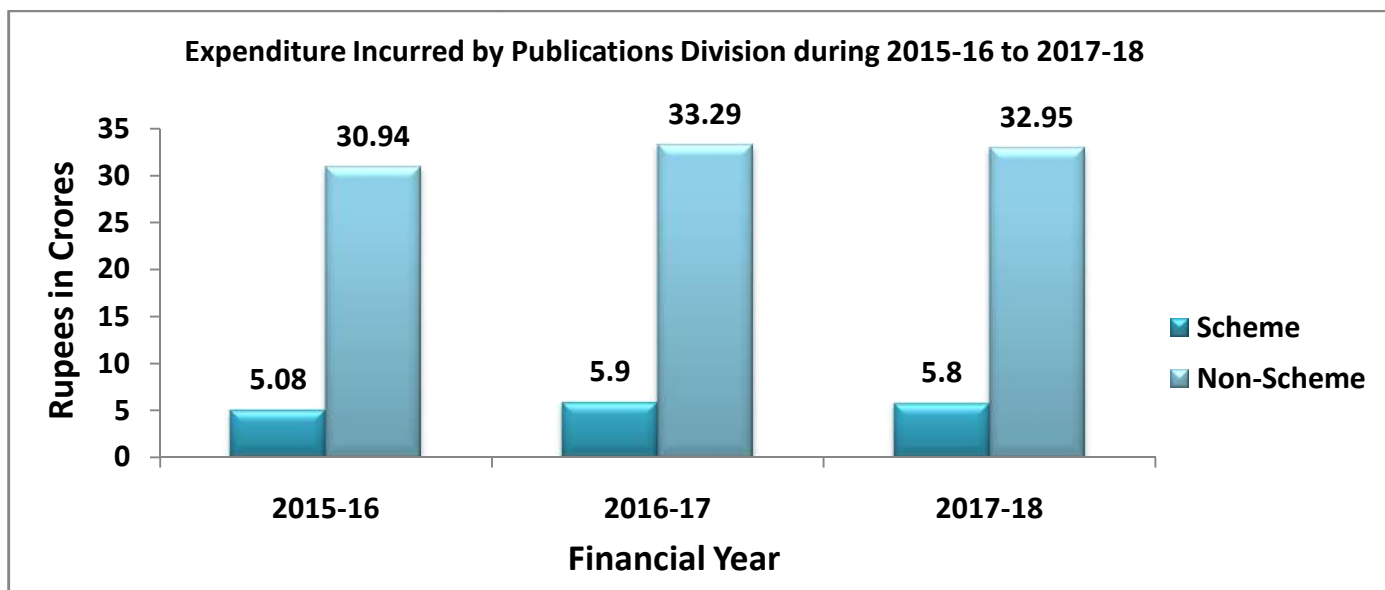
The Division also brings out selected speeches of the Presidents and Prime Ministers of India. With headquarters at Delhi, the Division functions through its various field units – Sales Emporia at New Delhi, Mumbai, Chennai, Kolkata, Patna, Lucknow, Hyderabad, Thiruvananthapuram and Yojana Offices at New Delhi, Mumbai, Kolkata, Chennai, Ahmedabad, Guwahati, Hyderabad and Bengaluru.

The offices of Employment News and Journals Unit are located in New Delhi. At present, there are 39 Group 'A' officers assisted by 94 Group 'B' and 136 Group 'C' officials against the sanctioned budget provisions of ₹ 20.55 crores under the accounting head "Salaries".

During the last three years, Publication Division has spent ₹113.96 crores on its various activities. The details are given below. During 2017-2018, an amount of ₹ 38.75 crores was incurred against the sanctioned Budget provision of ₹ 43.65 crores.

(₹ in Crores)

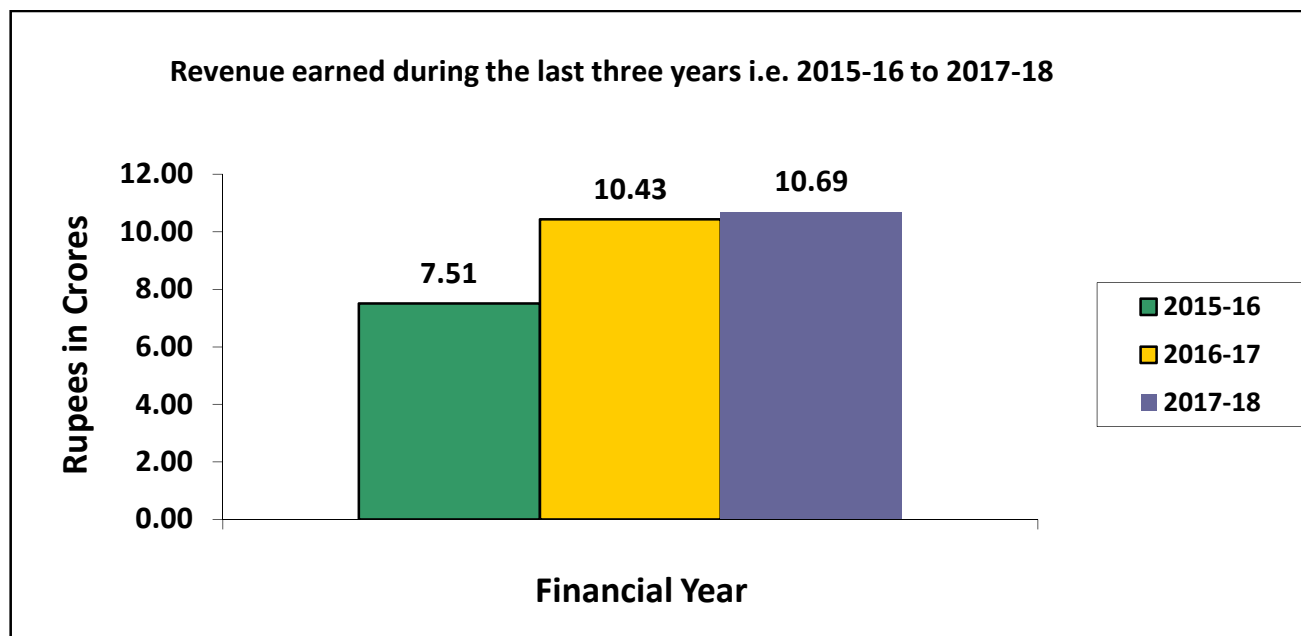
Head	2015-16	2016-17	2017-18
Scheme	5.08	5.90	5.80
Non-Scheme	30.94	33.29	32.95
Total	36.02	39.19	38.75



Revenue earned by the Division during the last three years is given below:

(₹ in Crores)

Year	Amount
2015-16	7.51
2016-17	10.43
2017-18	10.69



EMPLOYMENT NEWS:-

The **Employment News** established as a media unit of the Ministry in 1976 is a flagship publication journal of the Publication Division. Its prime objective was to provide an effective platform on job vacancies, job oriented training programmes, admission notices relating to job oriented courses and result of recruitment examinations. In addition to job vacancies, Rozgar Samachar, in each issue, carries article on job opportunities in various sectors, including emerging sectors. **It is a weekly journal and is published simultaneously in Hindi, English & Urdu.**

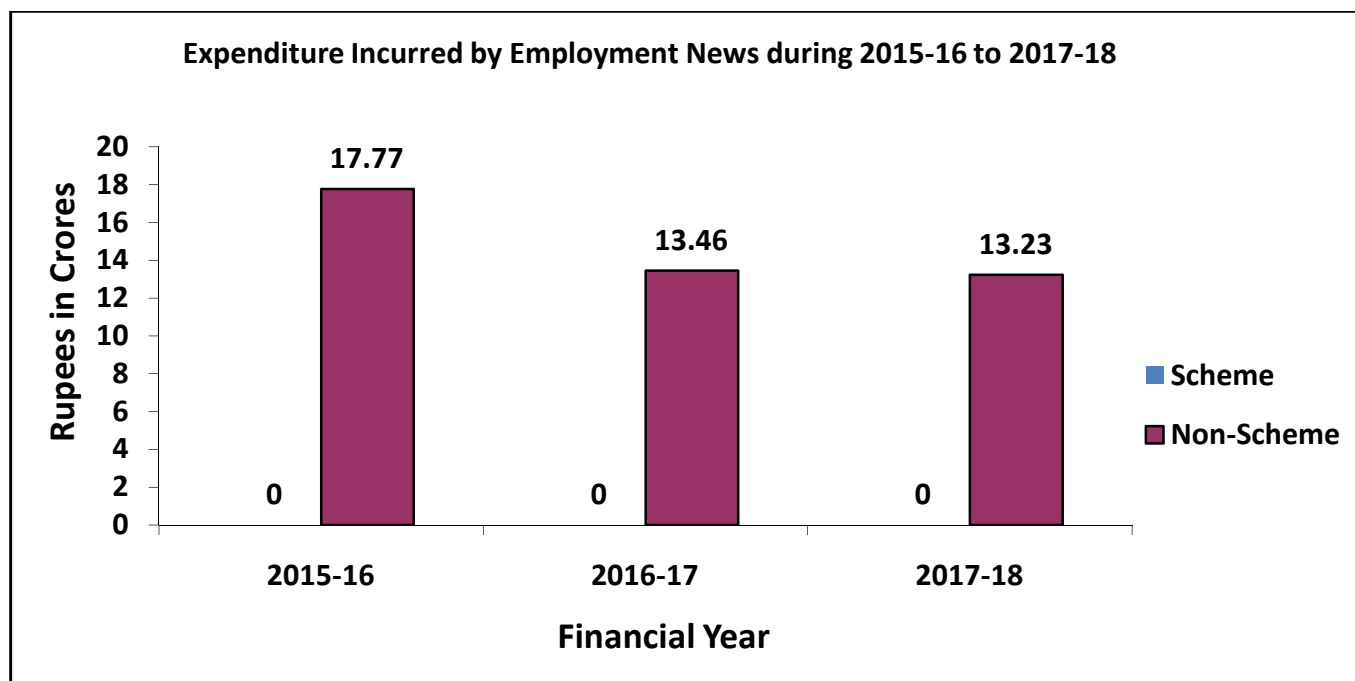
Since its launch, Employment News, has proved useful for our young graduates, engineers, scientists and other qualified persons, looking for employment or seeking to improve their prospects with its nationwide circulation of over two lakhs per week and is popular among the job seekers. The Weekly carries advertisement for job of Central, State Governments, Public Sector Undertakings, Autonomous Bodies, Universities, admission notices for professional courses, examination notices and results of organizations like UPSC, SSC and other general recruitment bodies and mid level career promotion opportunities. In addition to this, there is also an Editorial segment, which carries articles on career opportunities. The article Career Guidance gives new and upcoming fields or professional activities with information on the employment prospects in the area, qualifications required to enter the profession and the institute to avail education and training. Employment News introduces new features every month in the first issue is a "Field Report" in which employment scenario/generation in specific projects especially those in NGOs, efforts of individuals & institutions and empowerment of women through employment are covered. To strengthen human resources especially of youth to make them skilled and employable, a new series "incredible ! North East" has been launched. The last issue of Employment News every month highlights employment opportunities in North East Region.

At present, there are 01 Group 'A' officer assisted by 03 Group 'B' and 07 Group 'C' officials against the sanctioned budget provisions of ₹ 1.10 Crores under the accounting head "Salaries".

During the last three years, Employment News has spent ₹ 44.46 crores on its various activities. The details are given below. During 2017-2018, an expenditure of ₹13.23 crores was incurred against the sanctioned Budget provision of ₹13.60 crores.

(₹ in Crores)

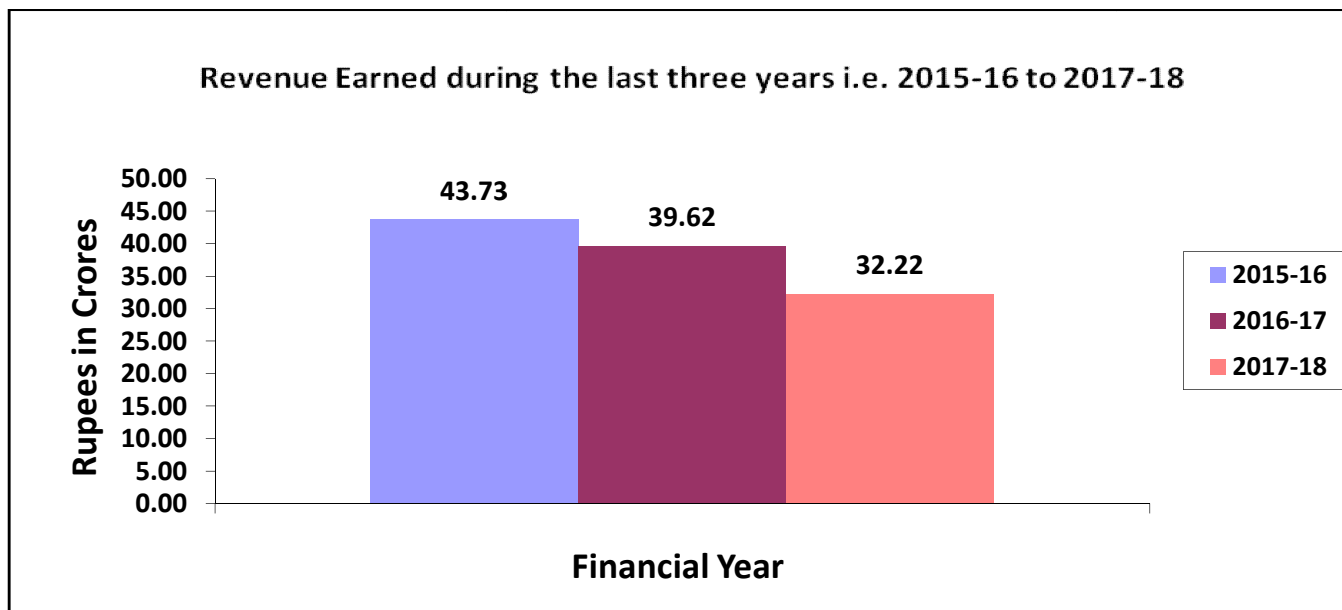
Head	2015-16	2016-17	2017-18
Scheme	0.00	0.00	0.00
Non-Scheme	17.77	13.46	13.23
Total	17.77	13.46	13.23



Revenue earned by this unit during the last three years are given below:

(₹ in Crores)

Year	Amount
2015-16	43.73
2016-17	39.62
2017-18	32.22



DIRECTORATE OF FIELD PUBLICITY:-

The **Directorate of Field Publicity** is one of the Media Units of the Ministry. This Directorate is engaged in publicity work of policies, programmes and achievements of the Government through film shows, song and drama sequence, group discussion, debates and seminars, etc. through its network of 207 Field Publicity Units under the control and supervision of 22 Regional Offices.

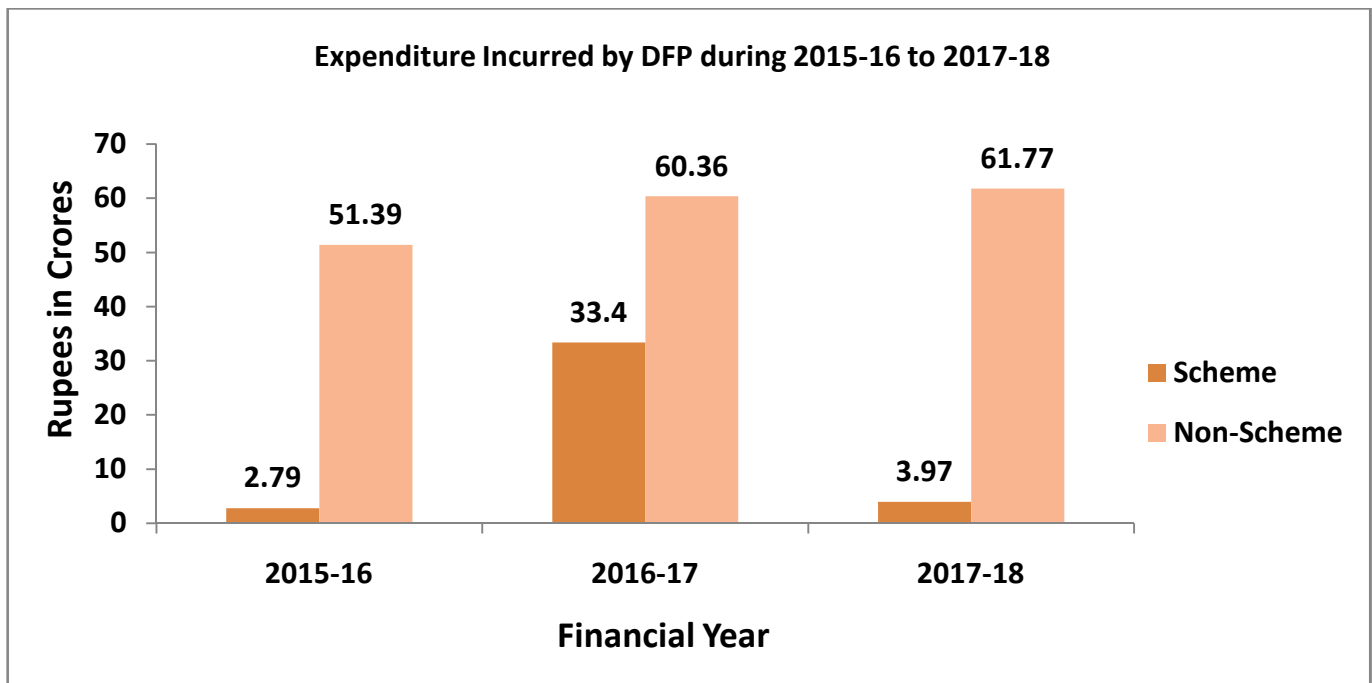
Field Publicity came into existence in 1953 with 32 Field Publicity Units under the control of four Regional Offices. The set-up was created under the integrated publicity programme named "Five Year Plan Publicity Organization". The Ministry directly exercised administrative control over the Units and Regional Offices. Later a full-fledged Directorate was constituted in 1959 to supervise and control the activities of the Regional Offices and the Field Publicity Units and it came to be called "Directorate of Field Publicity".

At present, there are 55 Group 'A' officers assisted by 47 Group 'B' and 745 Group 'C' officials against the sanctioned budget provisions of ₹ 53.92 crores under the accounting head "Salaries".

During the last three years, DFP has incurred ₹ 213.68 crores on its various activities. The details are given below. During 2017-2018, an amount of ₹ 65.74 crores was incurred against the sanctioned Budget provision of ₹ 73.60 Crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	2.79	33.40	3.97
Non-Scheme	51.39	60.36	61.77
Total	54.18	93.76	65.74



PRESS INFORMATION BUREAU (PIB):-

The **Press Information Bureau (PIB)** is the nodal agency of the Government of India to disseminate information to the print and electronic media on government policies, programmes, initiatives and achievements. It functions as an interface between the Government and the media and also serves to provide feedback to the Government on people's reaction as reflected in the media.

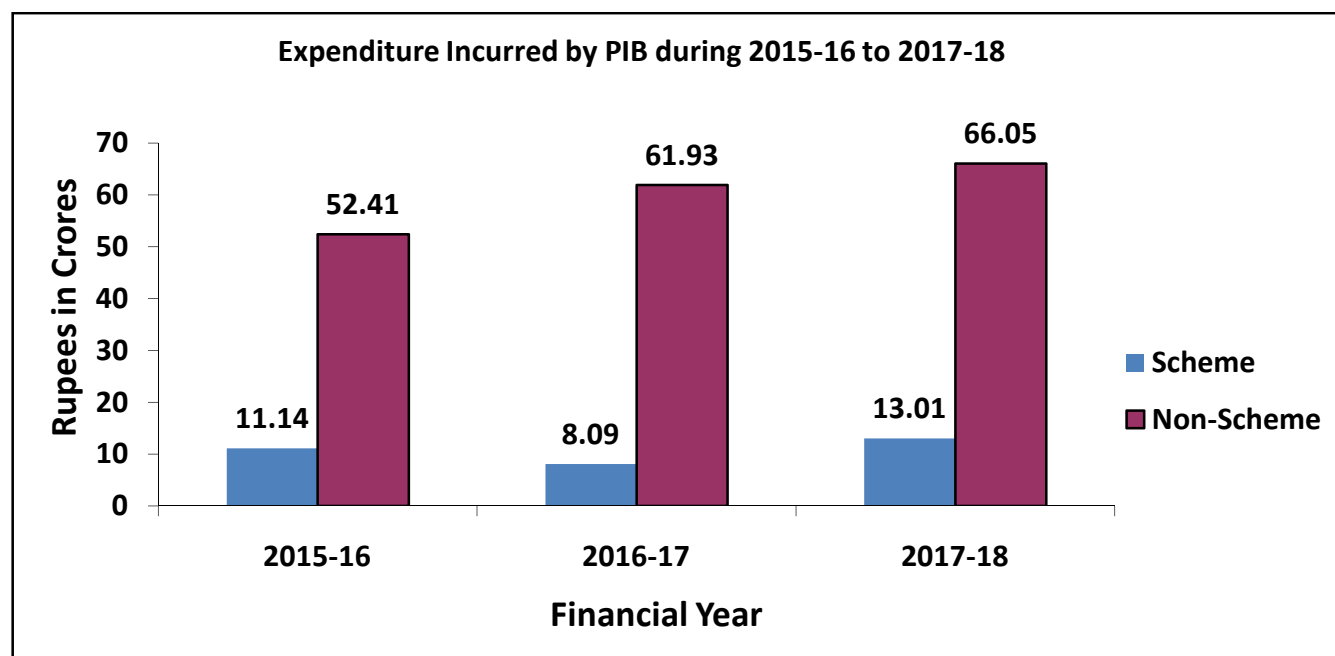
PIB disseminates information through different modes of communication viz. press releases, press notes, feature articles, backgrounders, photographs, database available on Bureau's website. Information disseminated is released in English, Hindi and Urdu and subsequently translated in other Indian languages to reach out to about 8,400 newspapers and media organizations in different parts of country. **PIB has a social media presence on Twitter, Facebook, Youtube, Instagram, Vine and SoundCloud** vide which all official photos, videos and press releases of the Government are shared. In addition PIB organizes Press Conferences, Press Briefing, Interviews of the Minister's /Secretary's and other senior officers for sensitizing media persons on important policy initiatives of the Government. The Bureau also conducts Press Tours to successful project sites to enable media to have firsthand account of developmental activities going on in the country. To cater to the needs of Indian as well as foreign correspondents, the Bureau has set up the National Press Centre at New Delhi equipped with state of the art communication facilities.

At present, there are 113 Group 'A' officers assisted by 124 Group 'B' and 374 Group 'C' officials against the sanctioned budget provisions of ₹ 50.50 crores under the accounting head "Salaries".

During the last three years, PIB has incurred ₹ 212.63 crores on its various activities. The details are given below. During 2017-2018, an amount of ₹ 79.06 crores was incurred against the sanctioned Budget provision of ₹ 82.50 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	11.14	8.09	13.01
Non-Scheme	52.41	61.93	66.05
Total	63.55	70.02	79.06



DIRECTORATE OF ADVERTISING AND VISUAL PUBLICITY (DAVP):-

The **Directorate of Advertising and Visual Publicity (DAVP)** is the nodal agency of the Government of India for advertising by various Ministries and organisations of the Central Government including public sector undertakings and autonomous bodies. It has its headquarters in DELHI and Regional offices in Bengaluru and Guwahati. Its work is further facilitated by two regional distribution centres at Kolkata and Chennai. The DIRECTORATE includes an Advertising Wing(Print), Audio Video Wing, Exhibition Wing, Mass Mailing Wing, Outdoor Publicity Wing, Research Wing, Distribution Wing and Language Wing in addition to the Audio Visual Publicity Cell.

DAVP is undertaking the work of advertising and publicity on behalf of other ministries. The client ministries issue Letters of Authority to DAVP and on the basis of LOA DAVP executes publicity campaigns through print and electronic media. During the year, DAVP has received 1278 Letters of Authorization from the different Ministries / Departments / Public Sector Undertakings.

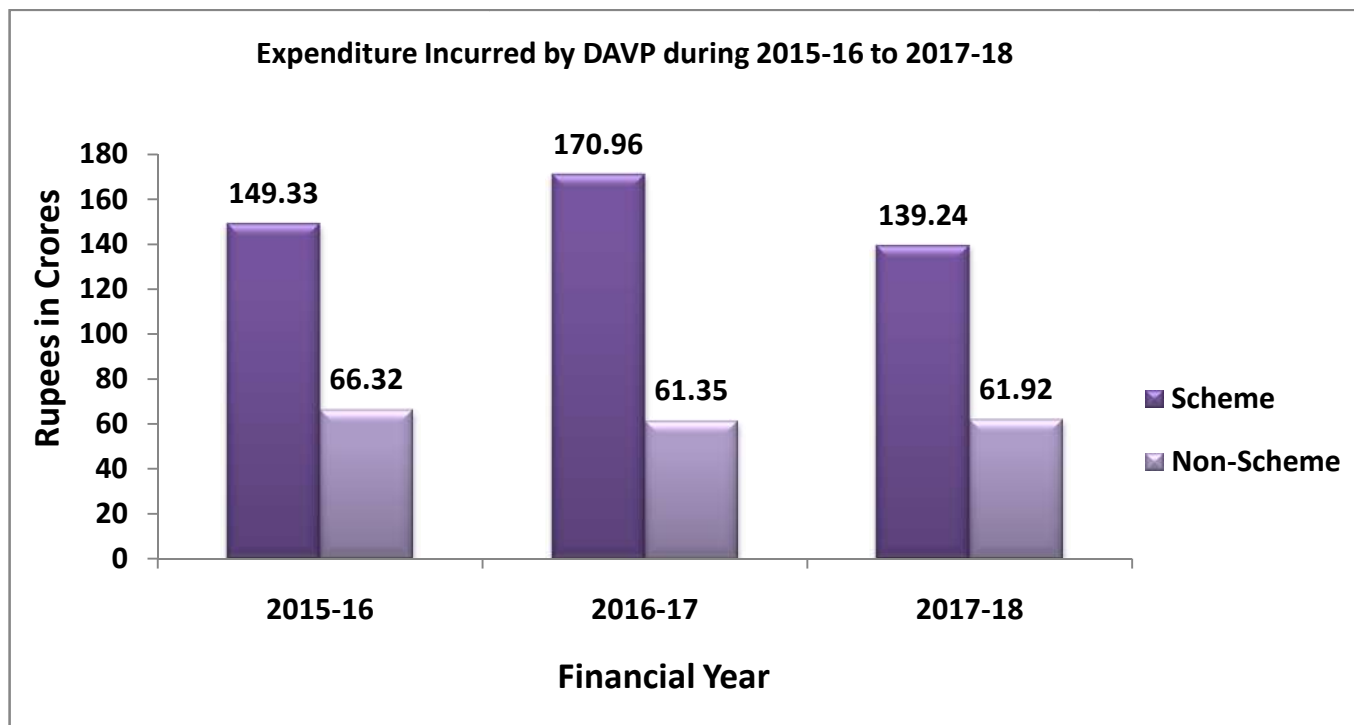
To perform this huge task in a time bound manner, 37 Group 'A' officers assisted by 131 Group 'B', 236 Group 'C' officials against the sanction budget provisions of ₹ 33.07 crores under the accounting head "Salaries".

During the last three years, DAVP has spent ₹ 649.12 crores on its various activities performed for generating social awareness among the people of India. The details are given below.

During 2017-2018, a sum of ₹ 201.16 crores were spent by DAVP on its various activities against sanctioned budget provision of ₹ 197.87 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	149.33	170.96	139.24
Non-Scheme	66.32	61.35	61.92
Total	215.65	232.31	201.16



Receipts of the DAVP during the last three years are given below:

(₹ in Crores)

Year	Amount
2015-16	1.20
2016-17	2.47
2017-18	7.88

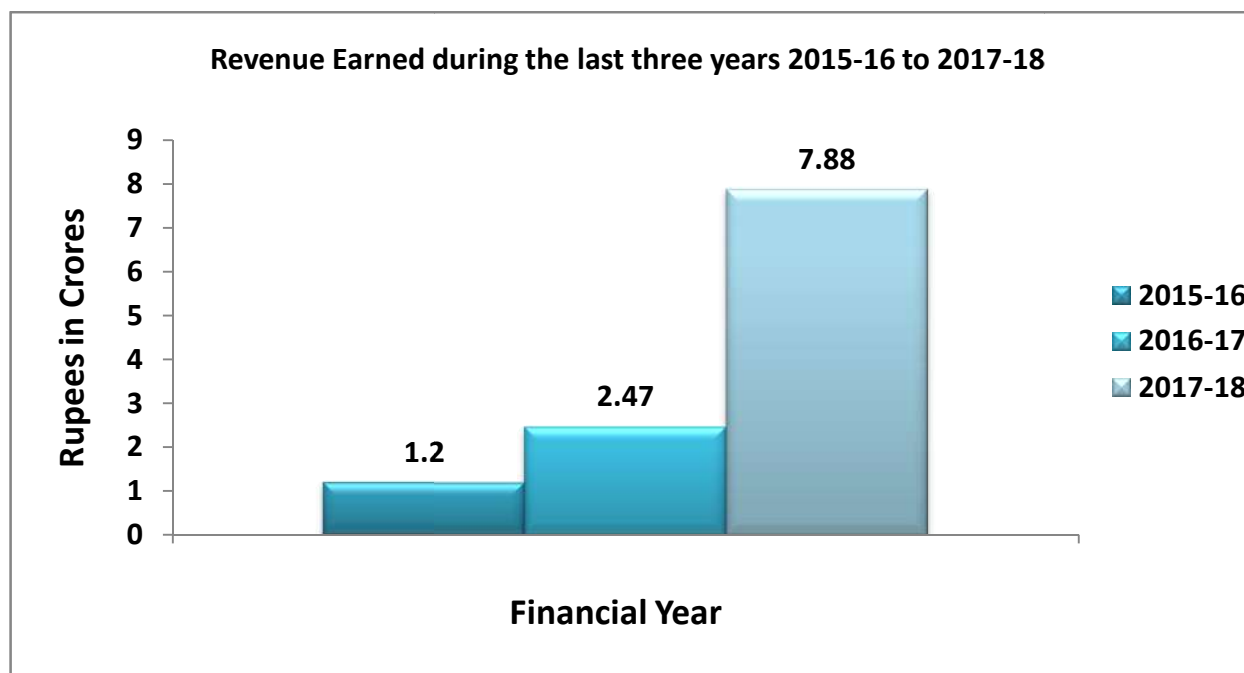


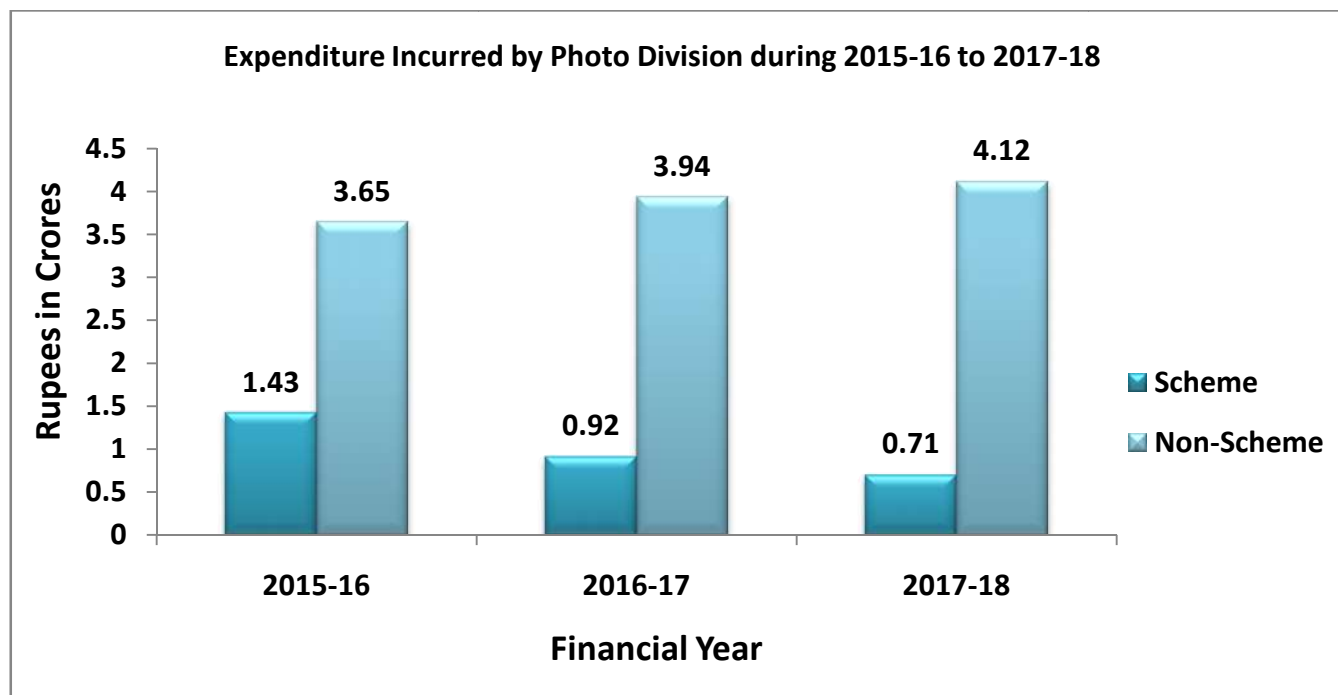
PHOTO DIVISION:-

Photo Division a subordinate office of the Ministry and is the largest organization in the country in the production and storage of Still Photographs. Established in October'1959, Photo Division has more than 10 lakhs negatives, transparencies and now in digital format right from the Pre-Independence time up to the present day which are of archival and historical value. Apart from documenting various activities of the Central Government, the Division has built up an invaluable collection of photographs on different aspects of Indian life, culture, flora and fauna, social and industrial growth. The main function of the Division is to illustrate photographically the growth, development and social changes in the country and provide visual support to the Media units of the Ministry and to other Central and State Government Departments including President Secretariat, Vice-President Secretariat, Prime Minister's Office, Lok Sabha/Rajya Sabha Secretariat and Indian Missions abroad through External Affairs.

At present, there are 1 Group 'A' officer, 4 Group 'B' and 36 Group 'C' officials against the sanctioned budget provisions of ₹ 3.20 crores under the accounting head "Salaries".

During the last three years, Photo Division has spent ₹ 14.77 crores on its various activities performed for generating social awareness among the people of India. The details are given below. During 2017-2018, a sum of ₹ 4.83 crores were spent by Photo Division on its various activities against sanctioned budget provision of ₹ 6.45 crores.

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	1.43	0.92	0.71
Non-Scheme	3.65	3.94	4.12
Total	5.08	4.86	4.83



SONG AND DRAMA DIVISION (S&DD):-

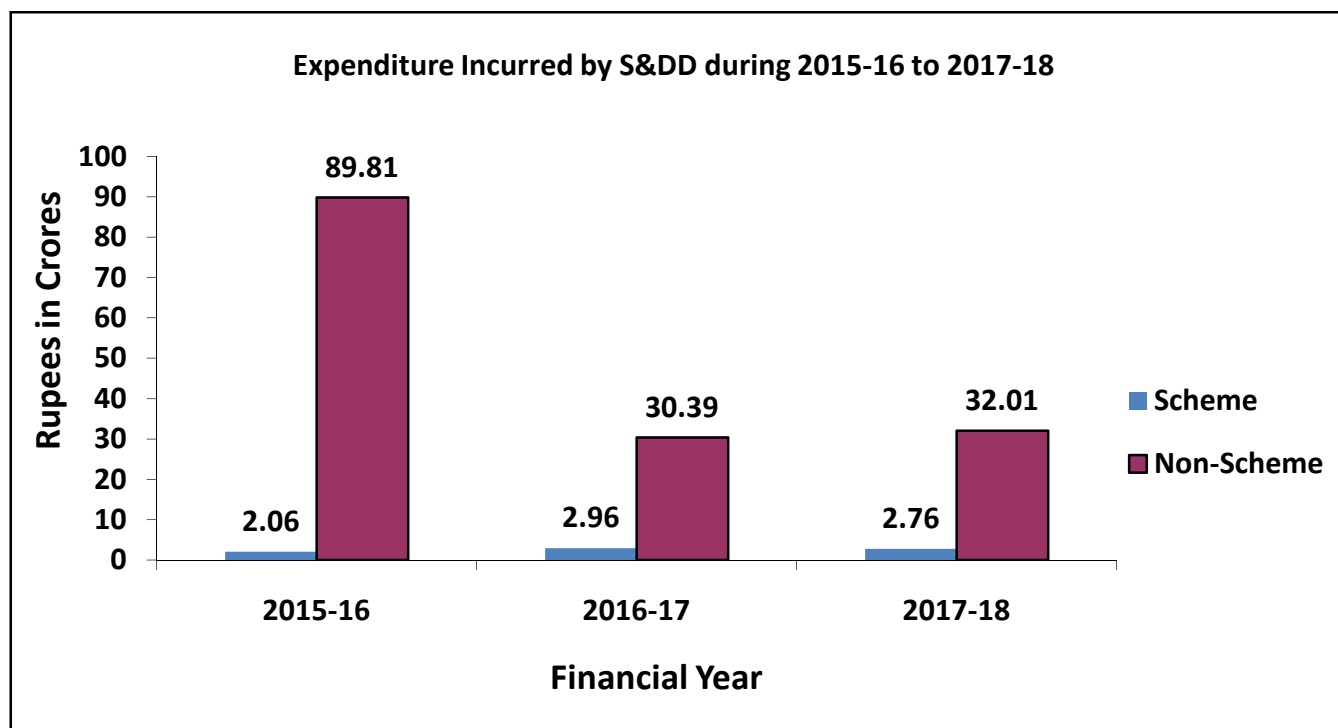
The **Song & Drama Division** utilizes the live entertainment media for the purpose of creating awareness among the people about various national programmes of socio-economic importance. It utilizes a wide range of performing arts such as drama, dance drama, puppet shows, folk recitals, folk and traditional plays besides light and sound programs. Through live entertainment, this media unit makes the masses aware of the various national programmes and objectives through departmental and private registered troupes.

There are four wings at the Headquarters namely Sound & Light, Armed Forces Entertainment Wing, Policy and Coordination Wing and Administrative Wing.

At present, there are 100 Group 'A' officers who are assisted by 129 Group 'B' and 82 Group 'C' officials against the sanctioned budget provisions of ₹ 30.70 crores under the accounting head "Salaries".

During the last three years, S&DD has spent ₹ 159.99 crores on its various activities performed for generating social awareness among the people of India. The details are given below. During 2017-2018, a sum of ₹ 34.77 crores were spent by S&DD on its various activities against sanctioned budget provision of ₹ 48.70 crores.

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	2.06	2.96	2.76
Non-Scheme	89.81	30.39	32.01
Total	91.87	33.35	34.77



NEW MEDIA WING (ERSTWHILE RR&TD):-

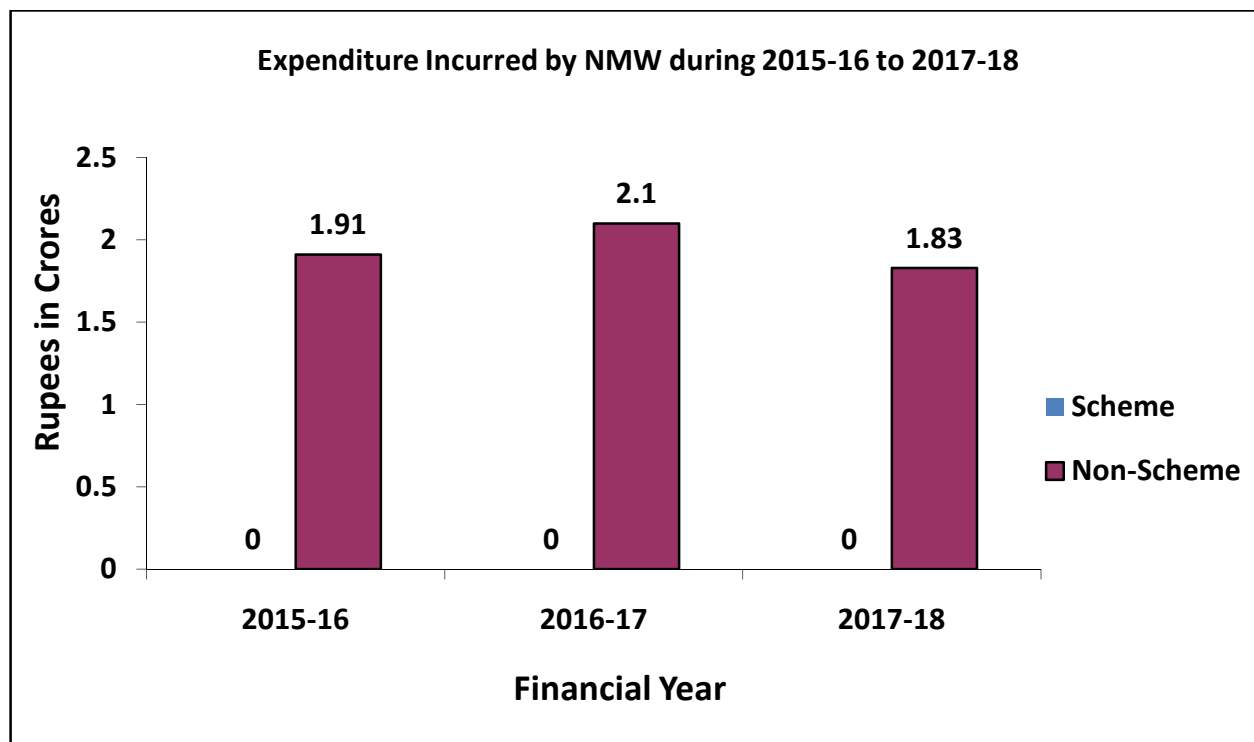
The **Research, Reference and training Division** functions was established in 1945, as an information servicing agency for the Ministry, along with its media units and their field offices. It serves as an information bank as well as an information feeder service to the media units to help in their programming and publicity campaigns. It also studies trends in Mass Communication Media and maintains a reference and documentation service on Mass Communication. The Division provides background, reference and research materials and other facilities for the use of the Ministry, its media units and others are engaged in mass communication. The Division also looks after the training aspect of the Indian Information service (IIS) officers in collaboration with the Indian Institute of Mass Communication (IIMC).

At present, there are 2 Group 'A' officers who are assisted by 5 Group 'B' and 11 Group 'C' officials against the sanctioned budget provisions of ₹ 1.80 crores under the accounting head "Salaries".

During the last three years, New Media wing has spent ₹ 5.84 crores on its various activities. The details are given below. During 2017-2018, a sum of ₹ 1.83 crores were spent by NMW on its various activities against sanctioned budget provision of ₹ 3.38 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	0.00	0.00	0.00
Non-Scheme	1.91	2.10	1.83
Total	1.91	2.10	1.83

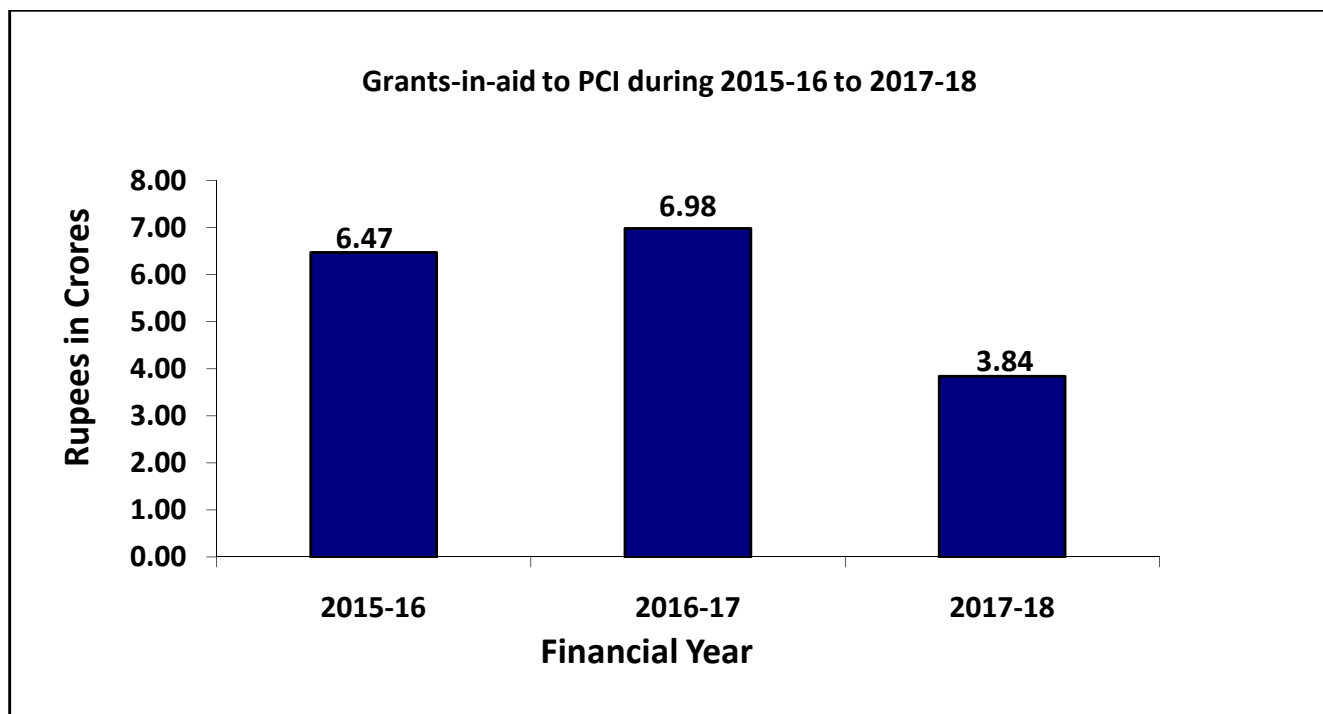


PRESS COUNCIL OF INDIA (PCI):-

Press Council of India (PCI) is a statutory autonomous body, established under an Act of Parliament, the Press Council of India Act 1978, with the objective of preserving freedom of the press and improving standard of newspapers and news agencies in the country. It collects money from registered newspapers and news agencies to meet part of its expenditure.

During the last three years, the Ministry had released ₹17.29 crores as grants-in-aid to this organization out of which ₹ 3.84 crores were released in the year 2017-18.

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Other Central Expenditure (GIA)	6.47	6.98	3.84



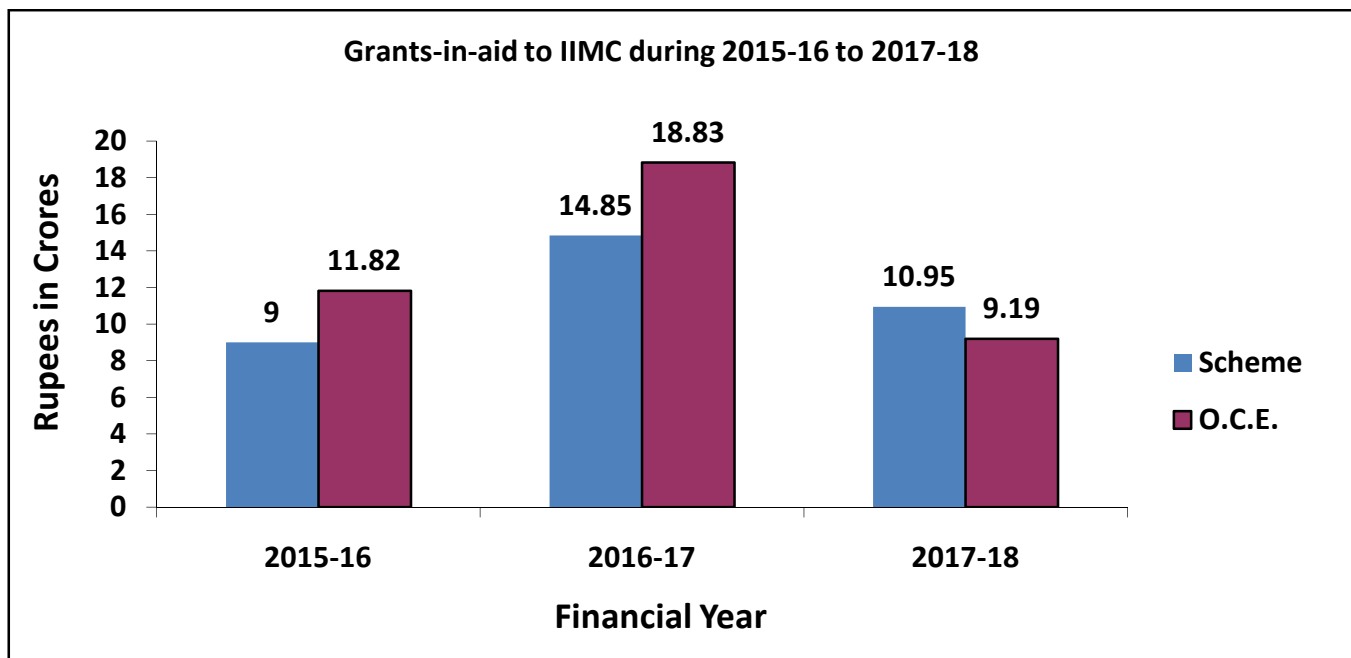
INDIAN INSTITUTE OF MASS COMMUNICATION (IIMC):-

The **Indian Institute of Mass Communication (IIMC)** is one of India's premier institutes for training, teaching and research in mass communication. It was set up by the Government of India in 1965 on the recommendation of a team of internationally known mass communication specialists from UNESCO and the Ford Foundation. The IIMC with its headquarters at New Delhi also has five Regional Centres in Aizwal (Mizoram), Amravati (Maharashtra), Dhenkanal (Orissa), Jammu (J&K) and Kottayam (Kerala).

It facilitates research in planning and efficient use of resources for development of mass media. The Institute conducts courses in journalism and advertising and includes candidates from developing countries.

During the last three years, the Ministry had released ₹ 74.64 crores as grants-in-aid to this organization out of which ₹ 20.14 crores were released in the year 2017-18.

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	9.00	14.85	10.95
Other Central Expenditure (GIA)	11.82	18.83	9.19
Total	20.82	33.68	20.14



REGISTRAR OF NEWSPAPERS FOR INDIA (RNI):-

The Office of the **Registrar of Newspapers for India**, more popularly known as RNI came into existence on 1st July, 1956, on the recommendation of the First Press Commission in 1953 and by amending the Press and Registration of Books Act 1867. The Press and Registration of Books Act contains the duties and functions of the RNI. On account of some more responsibilities entrusted upon RNI during all these years, the office is performing both statutory as well as some non-statutory functions. The Unit maintains an up to date record and statistics of newspapers/periodicals published in the country, clear titles of new publications and verified circulation claim of publishers. Besides, it also formulates newsprint allocation policy every year and certifies the essentiality for the import of printing machinery and allied machinery.

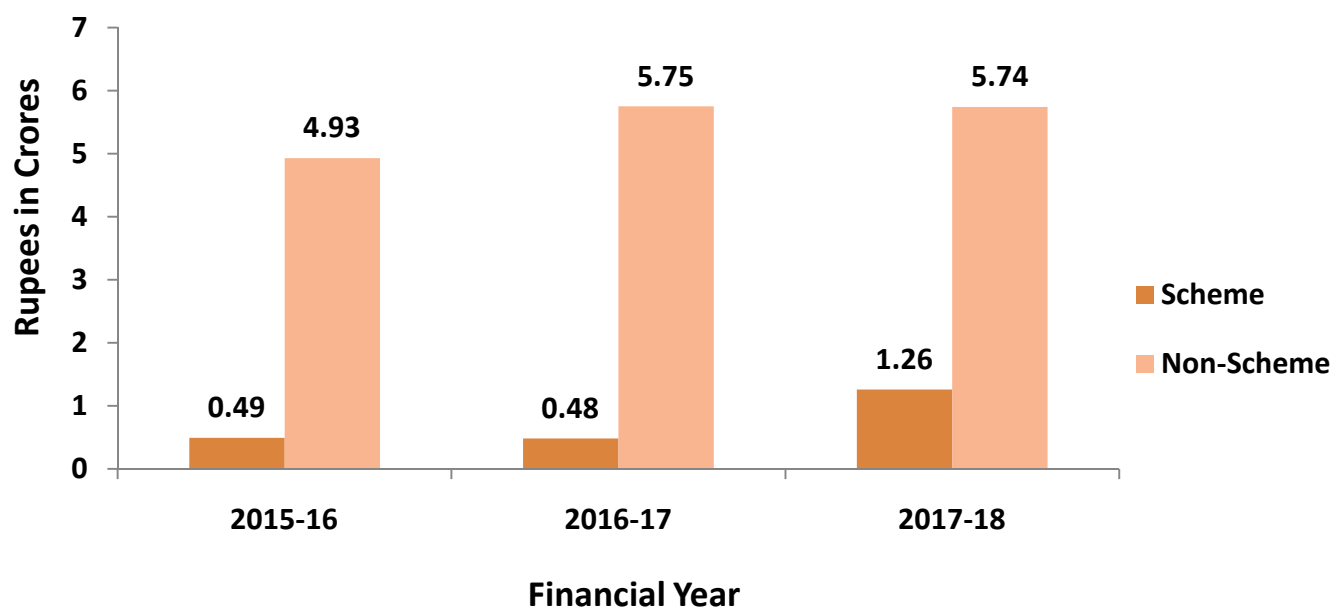
At present, there are 06 Group 'A' officers who are assisted by 34 Group 'B' and 19 Group 'C' officials against the sanctioned budget provisions of ₹ 5.00 crores under the accounting head "Salaries".

During the last three years RNI has spent ₹ 18.65 crores on its various activities. The details are given below. During 2017-2018, a sum of ₹ 7.00 crores were spent by RNI on its various activities against sanctioned budget provision of ₹ 8.45 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	0.49	0.48	1.26
Non-Scheme	4.93	5.75	5.74
Total	5.42	6.23	7.00

Expenditure incurred by RNI during 2015-16 to 2017-18



BROADCASTING SECTOR

Electronic Media Monitoring Centre (EMMC):-

Government of India, Ministry of Information and Broadcasting established **Electronic Media Monitoring Centre** with the aim to have effective monitoring of content of various TV channels beaming over Indian Territory for any violation of:

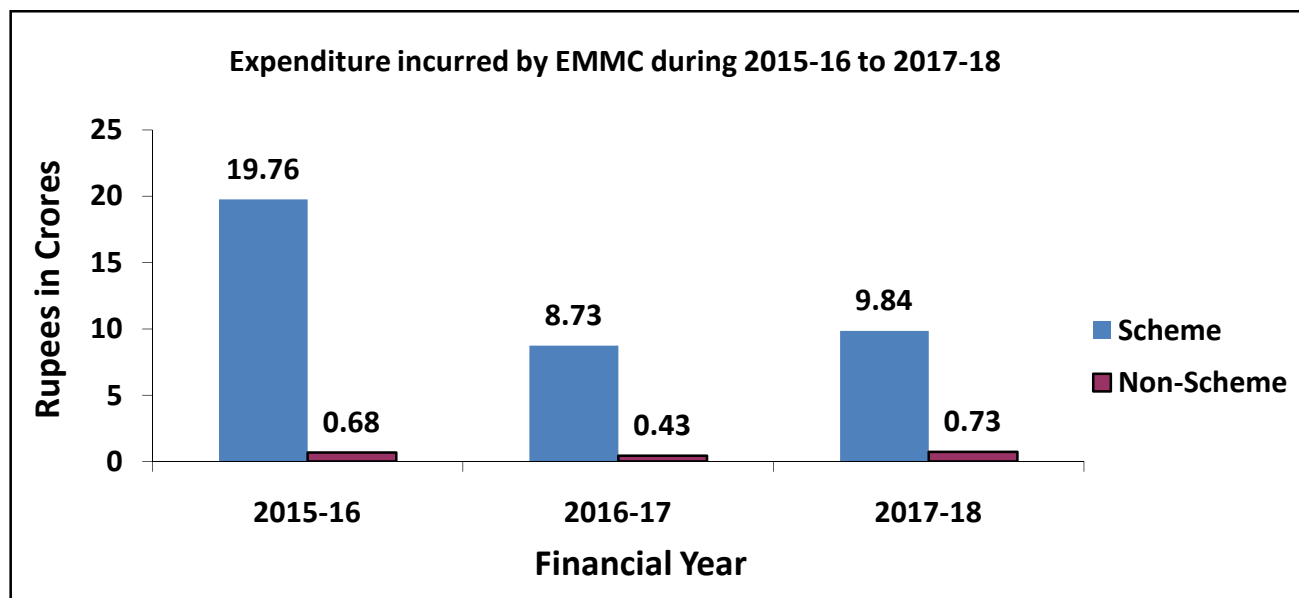
- Programme Code
- Advertisement Code
- Various provisions of Cable Television Networks Regulation Act
- Any other law relevant to the content of Satellite TV Channel

EMMC is a subordinate office under the Ministry. Youngest among the Media Units, it was set up on 9th June, 2008. The Centre has been entrusted with the work of monitoring the contents of (a) All TV channels up linking and down linking in India to check the violation of Programme and Advertisement Codes enshrined in Cable TV Networks (Regulation) Act 1995 and Rules framed there under, (b) Private FM Radio Channels and (c) Any other such work relating to monitoring of contents of broadcasting sector assigned by the Government from time to time. EMMC has the technical facility to record and monitor the content of approximately 900 channels. Currently all the channels permitted by I&B Ministry is monitored by EMMC.

During the last three years, EMMC has spent ₹ 40.17 crores on its various activities. The details are given below. During 2017-2018, a sum of ₹ 10.57 crores was spent by EMMC on its various activities against sanctioned budget provision of ₹ 12.85 crores.

(₹ in Crores)

Head	2015-16	2016-17	2017-18
Scheme	19.76	8.73	9.84
Non-Scheme	0.68	0.43	0.73
Total	20.44	9.16	10.57



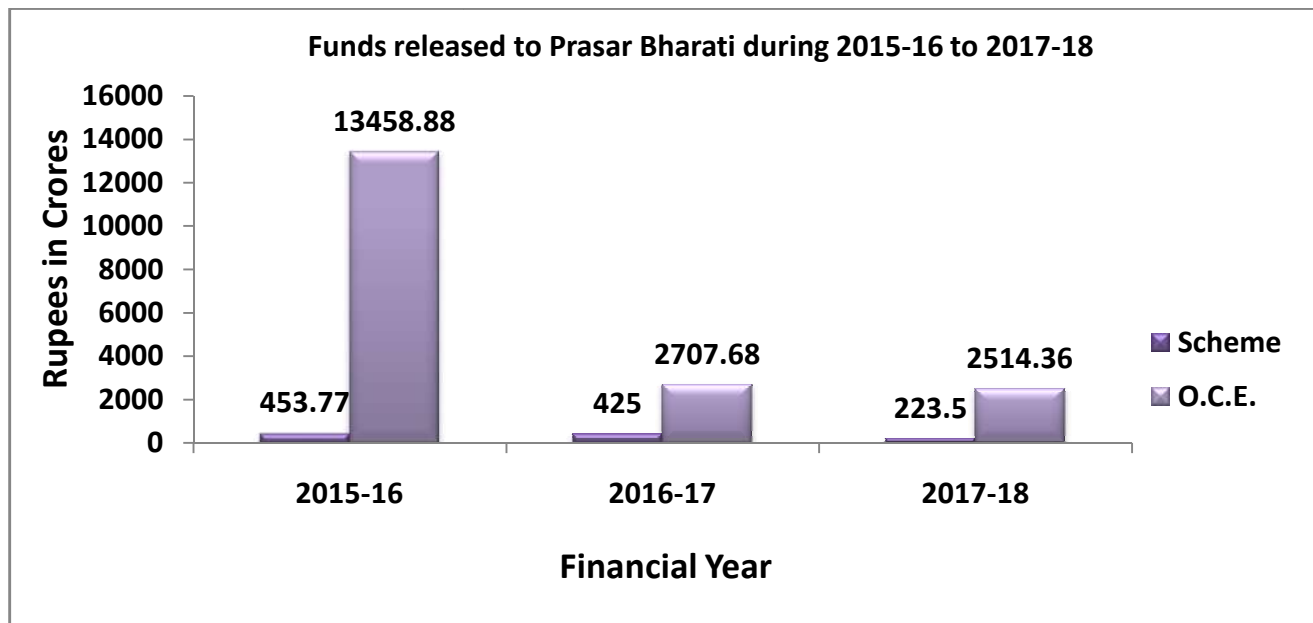
PRASAR BHARATI (BROADCASTING CORPORATION OF INDIA):-

Prasar Bharati is a statutory autonomous body established under the Prasar Bharati Act and came into force on 15-09-1997. It is the Public Service Broadcaster of the country. The objectives of public service broadcasting are achieved in terms of Prasar Bharati Act through **All India Radio and Doordarshan**, which earlier were working as media units under the Ministry of I&B and since the above said date became constituents of Prasar Bharati. Grants-in aid amounting to ₹ 2737.86 Crore was released to Prasar Bharati during the year 2017-18.

During the last three years, Ministry has released a sum of ₹ 19783.19 Crores to Prasar Bharati. The details are as follows:

(₹ in Crores)			
Head	2015-16	2016-17	2017-18
Scheme	453.77	425.00	223.50
Other Central Expenditure (GIA)	13458.88*	2707.68	2514.36
Total	13912.65	3132.68	2737.86

* Amount includes ₹ 11,116.76 Crore by way of conversion of Loan (₹ 5,684.34 Crore) into Grants in Aid and waiver of Interest (₹ 4,082.88 Crore) in r/o Prasar Bharati.



Private FM Channels:-

In the private FM Policy the focus shifted from Medium Wave (MW) to Frequency Modulated (FM) wave. It was planned to improve programme content, provide wider choice of programmes, improve broadcast quality, enhance technical features, renewal of old and obsolete equipment and addition of new facilities at radio stations. FM Phase-I Policy was approved by the Government in July, 1999. The FM Phase-I Policy provided for selection of successful bidders through open option. The Phase-I policy (July, 1999) met with the limited success. A total number of 21 channels are operational in 12 cities under this scheme.

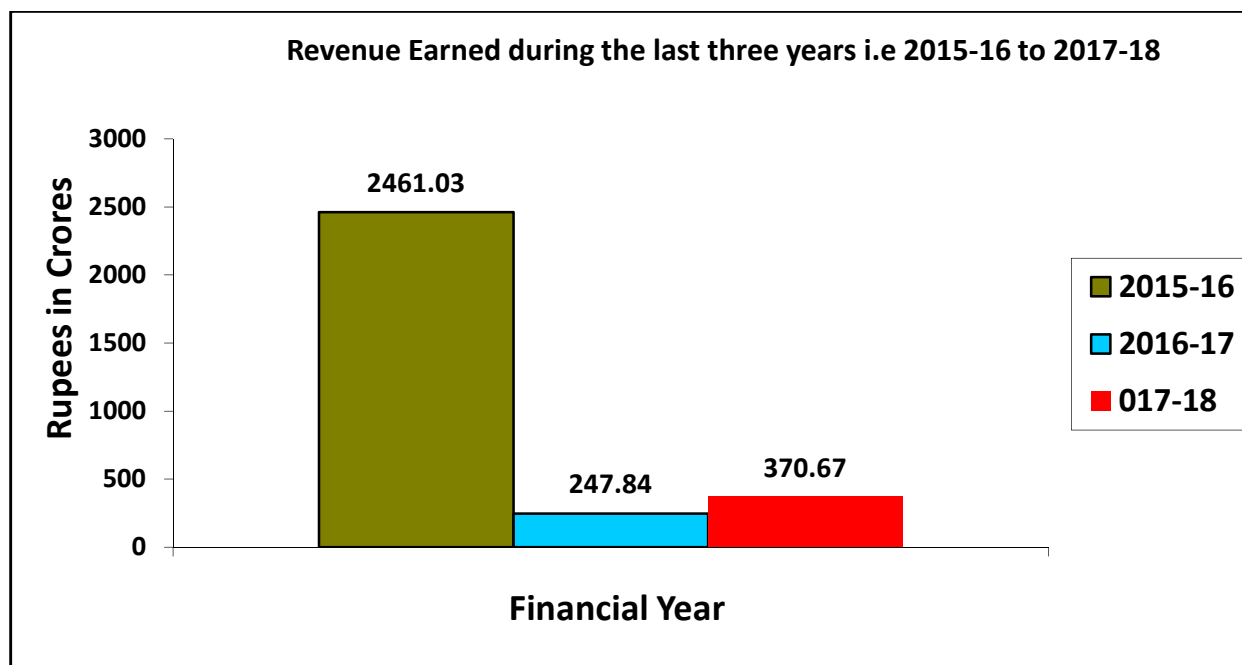
The improved FM Phase-II Policy was notified in July, 2005 after considering the recommendations of Dr. Amit Mitra Committee and Telecom Regulatory Authority of India (TRAI). FM Policy Phase-II has been well received by all stake holders. It has resulted in huge growth in FM radio industry. However, many cities still remained uncovered by the private FM radio broadcasting.

With the huge success of Ph-II, FM Phase-III Policy extends FM radio services to about 227 new cities, in addition to the present 86 cities, with a total of 839 new FM radio channels in 294 cities, Phase-III policy will result in coverage of all cities with a population of one lakh and above with private FM radio channels. Government is receiving revenue by auction of FM channels to the private service providers.

During the last three years the revenue earned from auction is given below:

(₹ in Crores)

Year	Amount
2015-16	2461.03
2016-17	247.84
2017-18	370.67



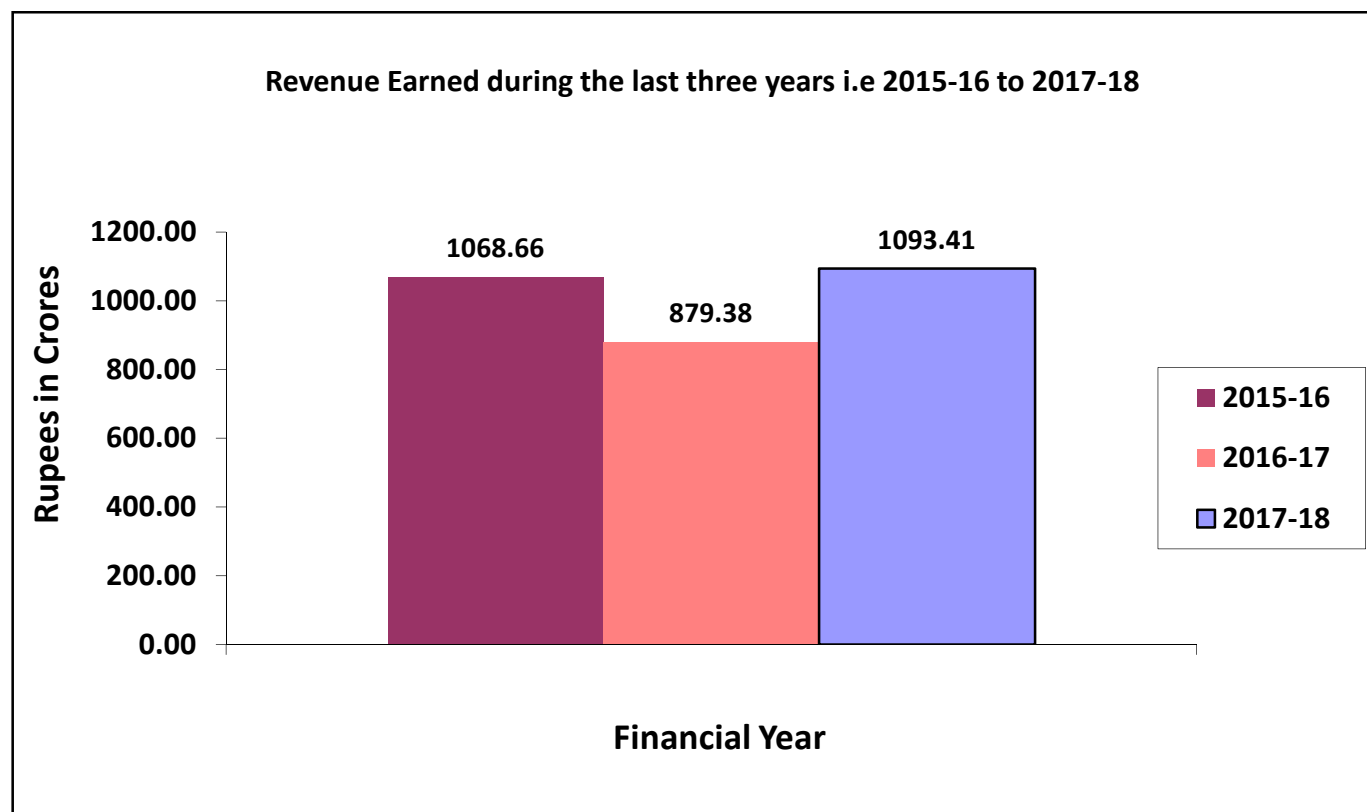
DIRECT TO HOME (DTH):-

A detailed guideline for operating DTH services in India was issued on 15-03-2001 and the first DTH license was awarded in 2003. Apart from Doordarshan's free-to-air DD Direct plus, DTH service is being provided by six private players namely Dish TV (2003), Tata Sky (2006), Sun Direct TV (2007), Reliance Big TV (2007), Airtel Digital TV (2008) and Videocon D2H (2008). TRAI's regulatory measures enable DTH consumers to exercise their choice for acquisition of Set Top Box (STB) (out right purchase basis, hire-purchase basis and rental basis) as well as choose and pay for channels which they want to watch in DTH sector.

Receipts of the DTH during the last three years are given below.

(₹ in Crores)

Financial Year	Amount
2015-16	1068.66
2016-17	879.38
2017-18	1093.41



BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED (BECIL):-

The **BROADCAST ENGINEERING CONSULTANTS INDIA LIMITED (BECIL)** an ISO 9001:2008, ISO/IEC:20000:2012, ISO 27001:2013, ISO 9001:2015 certified, Mini Ratna, Public Sector Enterprise of Government of India under Ministry of I&B established on 24th March, 1995 for providing consultancy services of international standards for broadcasting in transmission and production technology including turnkey solutions in the specialized fields of Terrestrial & Satellite Broadcasting, Cable and various Information Technology (IT) related fields, including acoustics & audio-video systems.

BECIL was incorporated with an authorized capital of ₹ 250 lakhs. The paid up equity has increased from ₹25 lakhs for the year 1995-96 to ₹136.5 lakhs with Government of India holding 100% Equity Share Capital. BECIL does not get any budgetary support from Government.

CHAPTER -2 (a)

ACCOUNTING ORGANIZATION MINISTRY OF INFORMATION AND BROADCASTING

The Secretary is the Chief Accounting Authority in the Ministry of Information and Broadcasting. He discharges his functions with the assistance of Additional Secretary (Financial Adviser) and Chief Controller of Accounts.

2. As per Rule 70 of GFRs 2017, the Secretary of a Ministry/Department who is the Chief Accounting Authority of the Ministry/Department shall: –

- (i) Be responsible and accountable for financial management of his Ministry or Department.
- (ii) Ensure that the public funds appropriated to the Ministry are used for the purpose for which they were meant.
- (iii) Be responsible for the effective, efficient, economical and transparent use of the resources of the Ministry in achieving the stated project objectives of that Ministry, whilst complying with performance standards.
- (iv) Appear before the Committee on Public Accounts and any other Parliamentary Committee for examination.
- (v) Review and monitor regularly the performance of the programs and projects assigned to his Ministry to determine whether stated objectives are achieved.
- (vi) Be responsible for preparation of expenditure and other statements relating to his Ministry as required by regulations, guidelines or directives issued by Ministry of Finance.
- (vii) Shall ensure that his Ministry maintains full and proper records of financial transactions and adopts systems and procedures that will at all time afford internal controls.
- (viii) Shall ensure that his Ministry follows the Government procurement procedure for execution of works, as well as for procurement of services and supplies and implements it in a fair, equitable, transparent, competitive and cost-effective manner.
- (ix) Shall take effective and appropriate steps to ensure his Ministry:-
 - (a) Collects all moneys due to the Government and
 - (b) Avoids unauthorized, irregular and wasteful expenditure.

3. As per Para 1.2.2 of Civil Accounts Manual, the Chief Controller of Accounts for and on behalf of the Chief Accounting Authority is responsible for :-

- a) Arranging all payments through the Pay and Accounts Offices/Principal Accounts Office except where the Drawing and Disbursing Officers are authorized to make certain types of payments.

Note: Any addition proposed to the list of cheque drawing D.D.Os included in the Scheme of Departmentalization of Accounts of a Ministry/Department would require the specific approval of the Controller General of Accounts, Ministry of Finance.

- (b) Compilation and consolidation of accounts of the Ministry/ Department and their submission in the form prescribed, to the Controller General of Accounts; preparation of Annual Appropriation Accounts for the Demands for Grants of his Ministry/Department, getting them duly audited and submitting them to the CGA, duly signed by the Chief Accounting Authority.

(c) Arranging internal inspection of payment and accounts records maintained by the various subordinate formations and Pay and Accounts Offices of the Department and inspection of records pertaining to transaction of Government Ministries / Departments, maintained in Public Sector Banks.

4. The Chief Controller of Accounts, Ministry of Information and Broadcasting performs his duties with the assistance of Controller of Accounts, Dy. Controller of Accounts, Assistant Controller of Accounts, three Pr. Accounts Officers (Admn., B&A and IAW) at HQ and with the help of fourteen Pay and Accounts Offices of Ministry of Information and Broadcasting including 06 (six) PAOs attached with Prasar Bharati (For pension/GPF only). Zonal Internal Audit parties headed by Sr. Accounts Officer are stationed at Chennai, Kolkata & Mumbai whose works are being monitored by Internal Audit wing at HQ. The details regarding distribution of work in the Office of Chief Controller of Accounts are given at **Exhibit 'A'**.

5. The Ministry of Information and Broadcasting had 61 DDOs including 28 CDDOs and 551 field offices of Prasar Bharati in financial year 2017-18 and have 71 DDOs including 20 CDDOs and 552 field offices of Prasar Bharati in financial year 2018-19. The non-cheque drawing DDOs submit bills to the Pay and Accounts Office under pre-check system of payment. Accounting information Flow chart is given at **Exhibit 'B'**.

6. As per Para 1.2.3 of Civil Accounts Manual, Principal Accounts Office in New Delhi functions under a Principal Accounts Officer who is responsible for :-

- a) Consolidation of the accounts of the Ministry/Department in the manner prescribed by CGA;
- b) Preparation of Annual Appropriation Accounts of the Demands for Grants controlled by that Ministry/Department, submission of Statement of Central Transactions and material for the Finance Account of the Union Government(Civil) to the Controller General of Accounts;
- c) Payment of loans and grants to State Government through Reserve Bank of India, and wherever this office has a drawing account payment there from to Union Territory Government/ Administrations;
- d) Preparation of manuals keeping in view the objective of management accounting system if any, and for rendition of technical advice to Pay and Accounts Offices, maintaining necessary liaison with CGA's Office and to effect overall coordination and control in accounting matters;
- e) Maintaining Appropriation Audit Registers for the Ministry/ Department as a whole to watch the progress of expenditure under the various Grants operated on by the Ministry/Department;

Principal Accounts Office/Officer also performs all administrative and coordinating function of the accounting organization and renders necessary financial, technical, accounting advice to department as well as to local and outstation Pay & Accounts offices.

7. As per provisions contained in Civil Accounts Manual, Pay & Accounts offices make payments pertaining to respective Ministries/ Departments and in certain cases payments will be made by the departmental Drawing and Disbursing Officers (DDOs) authorized to draw funds, by means of cheques drawn on the offices/branches of accredited bank that may be authorized for handling the receipts and payments of the Ministry/Department. These payments will be accounted for in separate scrolls to be rendered to the Pay and Accounts Offices of Ministry/Department concerned. Each Pay and Accounts Office or Drawing and Disbursing Officer authorized to make payments by cheques, will draw only on the particular branch/branches of the accredited bank with

which the Pay and Accounts Office or the Drawing and Disbursing Officer as the case may be, is placed in account. All receipts of the Ministry/Department are also be finally accounted for in the books of the Pay and Accounts Office. The Pay and Accounts office is the basic Unit of Departmentalized Accounting Organization. Its main function include:-

- Pre-check and payment of all bills, including those of loans and grants-in-aid, submitted by Non-Cheque Drawing DDOs.
- Accurate and timely payments in conformity with prescribed rules and regulations.
- Timely realization of receipts.
- Issue of quarterly letter of credit to Cheque Drawing DDOs and post check of their Vouchers / bills.
- Compilation of monthly accounts of receipts and expenditures made by them incorporating there with the accounts of the Cheque Drawing DDOs.
- Maintenance of GPF accounts other than merged DDO and authorization of retirement benefits.
- Maintenance of all DDR Heads.
- Efficient service delivery to the Ministry/Department by the banking system by way of e-payment.
- Adherence to the prescribed Accounting Standards, rules and principles.
- Timely, accurate, comprehensive, relevant and useful financial reporting.

8. The specific approval of the CGA, Ministry of Finance would have to be obtained in connection with any proposal for creation (or re-organization) of a new Pay & Accounts Office or for adding to the list of cheque drawing DDOs included in the Scheme of Departmentalization of Accounts of a Ministry/Department.

9. The overall responsibilities of Departmental Accounting Organization in respect of Ministry of Information and Broadcasting are:-

- Consolidation of monthly accounts of
- Annual Appropriation Accounts.
- Statement of Central Transactions.
- Ministry and its submission to the CGA.
- Annual Appropriation Accounts.
- Statement of Central Transactions.
- Preparation of "Accounts at a Glance".
- Union Finance accounts which are submitted to the CGA, Ministry of Finance and Principal Director of Audit.
- Payments of grants-in-aid to Grantee Institutions / Autonomous Bodies etc.
- Rendering technical advice to all PAOs and Ministry; if necessary in consultation with other organization like DOPT, Ministry of Finance and CGA etc.
- Preparation of Receipt Budget.
- Preparation of Pension Budget.
- Procuring and supplying of cheque books for and on behalf of PAOs/Cheque drawing DDOs and Personal Deposit Account Holder.
- Maintaining necessary liaison with Controller General of Accounts office and to effect overall co-ordination and control in accounting matters and accredited Bank.
- Verify and reconcile all receipts and payments made on behalf of Ministry of Information and Broadcasting through the accredited Bank.

- Maintaining accounts with Reserve Bank of India relating to Ministry of Information and Broadcasting and reconciling the cash balances.
- Ensuring prompt payments.
- Speedy settlement of Pension/Provident fund and other retirement benefits.
- Internal Audit of the Ministry, subordinate and attached offices under Ministry of Information and Broadcasting and its Grantee institutions, etc.
- Making available accounting information to all concerned authorities.
- Budget co-ordination works of Ministry of Information and Broadcasting.
- Monitoring of New Pension Scheme and pension revision cases of Pre-2016 and Pre-2006 retirees.
- Computerization of Accounts and e-payment.
- Administrative and co-ordination function of the accounting organization.
- Roll out of PFMS under Central Sector Schemes including Grantee Institutions.
- Non-Tax Receipt Portal (NTRP) in Ministry of Information and Broadcasting as per the guidelines of M/o Finance.

10. Accounting information and data are also provided to the Media Heads, Financial Adviser and Chief Accounting Authority to facilitate effective budgetary and financial control. Monthly and progressive expenditure figures under various sub-heads/object-heads of the grant of the Ministry of Information and Broadcasting are furnished to Budget Section of the Ministry including Jt. Secretary of the Media Division. Progress of expenditure against budget provisions are also submitted monthly to Secretary, Addl. Secretary & Financial Adviser as well as Heads of Divisions of the Ministry controlling the grant for purposes of better monitoring of expenditure.

11. The Accounting organization also maintains accounts of long-term advances such as House Building Advance and Motor Car Advance and GPF accounts of employees of the Ministry.

12. The verification and authorization of Pensionary entitlement of officers and staff members is done by the Pay & Accounts Offices on the basis of service particulars and pension papers furnished by the Heads of Offices. All retirement benefits and payments like gratuity, cash equivalent to leave salary as well as payments under Central Government Employees Group Insurance Scheme; General Provident Fund etc. are released by PAOs office on receipt of relevant information / bills from DDOs.

13. INTERNAL AUDIT WING -

The Internal Audit Wing carries out audit of accounts of various offices of the Ministry to ensure that rules, regulations and procedures prescribed by the government are adhered to by these offices in their day to day functioning.

Internal Auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It basically aims at helping the organization to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes. It is also an effective tool for providing objective assurance and advice that adds values, influence change that enhances governance, assist risk management and control processes and improve accountability for results. It also provides valuable information to rectify the procedural mistakes and deficiencies and, thus, acts as an aid to the management. The periodicity of audit of a unit is regulated by its nature and volume of work and quantum of funds.

Internal audit and audit by C&AG are complementary in nature and taking into account the overall framework of accountability, both internal audit and external audit have their own roles to perform. In fact, internal audit is considered as an effective tool for reinforcing and improving managerial performance. The C&AG office itself has emphasized the necessity of having a strong

internal audit system within ministry/department of the Government of India and it is reiterated by the second administrative reforms commission in its 14th report on “strengthening financial management system of Government of India”. The working group constituted under the chairmanship of then Additional Secretary (Expenditure), Ministry of Finance with the approval of Finance Minister has also highlighted the need of regular internal audit system in Government of India. The working group in its report submitted on 22nd November, 2011 has also advocated the need of regular system of Internal Audit and Audit Committee in department which would lead to detection and prevention of financial irregularities and also enable the setting up proper financial control system which would ensure that no adverse comments of C&AG are raised at later date. Therefore, Internal Audit is a strong instrument in the hand of Financial Adviser and Secretary of the Ministry being Chief Accounting Authority in terms of Rule-70 of GFR-2017 to ensure that cannons of financial propriety and higher standard of financial regulation are being maintained and followed and instructions are attended as soon as procedural lapses and irregularities are noticed so that statutory audit has little work left to do.

In pursuance of O/o Controller General of Accounts, Department of Expenditure, Ministry of Finance, OM no. G.25014/33/2015-16/MF.CGA/IAD/306-53 dated 15.05.2017 and as per provisions contained in Generic Internal Audit Manual (Version 1.0) issued by O/o CGA, Audit Committee has been constituted in this Ministry under the Chairmanship of AS & FA (I&B) with the approval of Secretary (I&B) and terms of reference of Internal Audit Committee has been defined in O/o CCA OM no. Pr.AO/I&B/IAW (HQs)/NZ/17-18/1016-1065 dated 27.07.2017.

There are 643 Auditee units / DDOs (Prasar Bharati – 552 and Non Prasar Bharati – 91) under various departments of Information and Broadcasting excluding autonomous bodies and other grantee institutions and specific schemes under the Ministry. In the Financial Year 2017-18, seventy nine (79) offices of Ministry of Information and Broadcasting have been audited.

Status of Outstanding Internal Audit paras in Ministry of Information & Broadcasting and Prasar Bharati as on 31.03.2017 and as on 31.07.2018 are given below:-

I. PRASAR BHARATI					
Zone	Outstanding Paras upto 31.03.2017	Paras Raised from 01.04.2017 to 31.07.18	Total Paras Outstanding as on 31.07.18	Paras Dropped from 01.04.17 to 31.07.18	Total Outstanding Paras as on 31.07.2018
SOUTH ZONE (CHENNAI)	712	20	722	64	658
WEST ZONE (MUMBAI)	540	10	550	476	74
NORTH ZONE (DELHI)	481	0	481	55	426
EAST ZONE (KOLKATA)	188	109	297	278	19
TOTAL (I)	1921	139	2050	873	1177

II. NON PRASAR BHARATI					
Zone	Outstanding Paras upto 31.03.2017	Paras Raised from 01.04.2017 to 31.07.18	Total Paras Outstanding as on 31.07.18	Paras Dropped from 01.04.17 to 31.07.18	Total Outstanding Paras as on 31.07.2018
SOUTH ZONE (CHENNAI)	530	177	707	123	584
WEST ZONE (MUMBAI)	440	32	472	22	450
NORTH ZONE (DELHI)	360	152	512	76	436
EAST ZONE (KOLKATA)	200	133	333	9	324
TOTAL (II)	1530	494	2024	230	1794
GRAND TOTAL (I + II)	3451	633	4074	1103	2971

14. **Banking Arrangements:** - State Bank of India is the accredited bank for PAOs and its field offices in the Ministry of Information & Broadcasting. Cheques issued by the PAOs/CDDOs are presented to the nominated branch of the accredited bank for payment. The receipts are also remitted to the accredited banks by the respective PAOs/CDDOs apart from Non-Tax-Receipt Portal (NTRP). Any change in accredited bank requires specific approval of Controller General of Accounts, Department of Expenditure, Ministry of Finance.

Principal Accounts Office has 14(Fourteen) Pay & Accounts Offices, including of 06 PAOs attached with Prasar Bharati. Five PAOs are located in New Delhi, two each in Mumbai, Chennai, Kolkata and one each in Nagpur, Lucknow and Guwahati. All payments pertaining to the Department/Ministry are made through PAOs/CDDOs attached with respective PAOs. Drawing and Disbursing Officers present their claims/bills to the designated PAOs/CDDOs, who issue cheques/releases e-payment after exercising the necessary scrutiny as per provisions contained in Civil Accounts Manual, Receipt and Payment Rules and other orders issued by Govt. from time to time.

CHAPTER -2 (b)

THE ROLE OF CHIEF CONTROLLER OF ACCOUNTS, MINISTRY OF INFORMATION AND BROADCASTING AS PER THE REVISED CHARTER OF INTEGRATED FINANCE SCHEME ISSUED BY THE MINISTRY OF FINANCE

The Chief Controller of Accounts is the Head of the accounting organization in the Ministry of Information and Broadcasting. His functions can be put into the following broad categories:-

(i) Receipts, Payments and Accounts :

- a. Accurate and timely payments in conformity with prescribed rules and regulations;
- b. Timely realization of receipts;
- c. Timely and accurate compilation and consolidation of monthly and annual accounts;
- d. Ensure efficient service delivery to the Ministry/Department by the banking system;
- e. Adherence to prescribed accounting standards, rules and principles;
- f. Timely, accurate, comprehensive, relevant and useful financial reporting.

In respect of the above responsibilities the Chief Controller of Accounts shall function under the direction, superintendence and control of the Controller General of Accounts.

(ii) Financial Management System :

The Chief Controller of Accounts as the Head of the accounts wing, shall render his professional expertise in the functioning of the financial management system for making it more effective. He would also be responsible for the implementation of the financial information systems of the Controller General of Accounts.

(iii) Internal Audit/Performance Audit :

The revised charter of the roles and responsibilities of the Chief Controller of Accounts envisage that the Internal Audit Wing working under the control and supervision of the Chief Controller of Accounts would move beyond the existing system of compliance/regulatory audit and would focus on;

- (i) The appraisal, monitoring and evaluation of individual schemes,
- (ii) Assessment of adequacy and effectiveness of internal control in general, soundness of financial systems and reliability of financial and accounting reports in particular;
- (iii) Identification and monitoring of risk factors (including those contained in the Outcome Budget);
- (iv) Critical assessment of economy, efficiency and effectiveness of service delivery mechanism to ensure value for money; and
- (v) Providing an effective monitoring system to facilitate mid course corrections.

The above revised functions shall be carried out as per the guidelines issued by the CGA from time to time.

(iv) FRBM related Tasks :

The Chief Controller of Accounts shall be responsible for assisting in the preparation of the disclosure statements required under the FRBM Act in respect of their Ministry/Department for incorporation in the consolidated statement, compiled by the Ministry of Finance for the Government as a whole. He would also provide financial advice with the requisite information and material for his input for Finance Minister's quarterly review of fiscal situation to be presented to the Parliament.

(v) Expenditure and Cash Management :

The Chief Controller of Accounts will support Financial Adviser in the discharge of their responsibilities for expenditure and cash management. The expenditure management function should also be closely linked to the Outcome Budget. He would provide support to improve cash management through monitoring of monthly cash flows effectively in the context of cash expenditure/commitments, tighten the system of receipt and payment monitoring and assist in securing greater convergence of revenue inflow and expenditure outflows.

(vi) Non-Tax Receipt :

The Chief Controller of Accounts shall be responsible for assisting the Financial Adviser in relation to estimation and flow of non-tax revenue receipts. In the discharge of these responsibilities, the Chief Controller of Accounts shall hold consultations with the administrative divisions to review various non-tax revenue receipts of the Ministries/Departments, review user charges for quantification of the subsidy elements and periodical reviews, as may be required, of rent, license fees, royalties, profit share and dividends.

(vii) Monitoring of Assets and Liabilities :

The Chief Controller of Accounts would be responsible for assisting the Financial Adviser to cause appropriate action for Ministry to have a comprehensive record of its assets and liabilities. He should take appropriate action in this regard for initial building up of such records, their ongoing updating and also for the recording of maintenance and optimum utilization of the assets. He shall also be responsible for monitoring Government guarantees.

(viii) Accounts and Audit :

Finance Adviser would be kept informed about the overall quality of maintenance of departmental accounts by Chief Controller of Accounts. He would be responsible for providing necessary information to the FAs for his regular review of the progress of internal audit and action taken thereon, so as to make it an important tool for financial management.

(ix) Budget Formulation :

The Chief Controller of Accounts will support the Financial Adviser towards improving budgeting and facilitating moving from 'itemized' to 'budgetary' control of expenditure. He would also support the Financial Adviser in assisting the administrative Ministries/Departments in moving towards zero based budgeting and assist in better inter-se program prioritization/allocation within the budgetary ceilings, based on the analysis of expenditure and profile of each programme/sub-program and information on cost centers/drivers, assessment of output outcome and performance and status of the projects/programmes.

(x) Outcome Budget :

The Chief Controller of Accounts would provide necessary support to Financial Adviser by active involvement in the preparation of Outcome Budgets by the administrative Ministries in accordance with the time schedule/guidelines laid down from time to time by Ministry of Finance. He would also assist in clear definition of measurable and monitorable outcome and set up appropriate appraisal, monitoring and evaluation system (in the context of their Internal Audit/Performance Audit, responsibilities of appraisal, monitoring and evaluation of individual schemes).

(xi) Reporting Systems-Annual Finance Report and Annual Outcome & Systems Report:

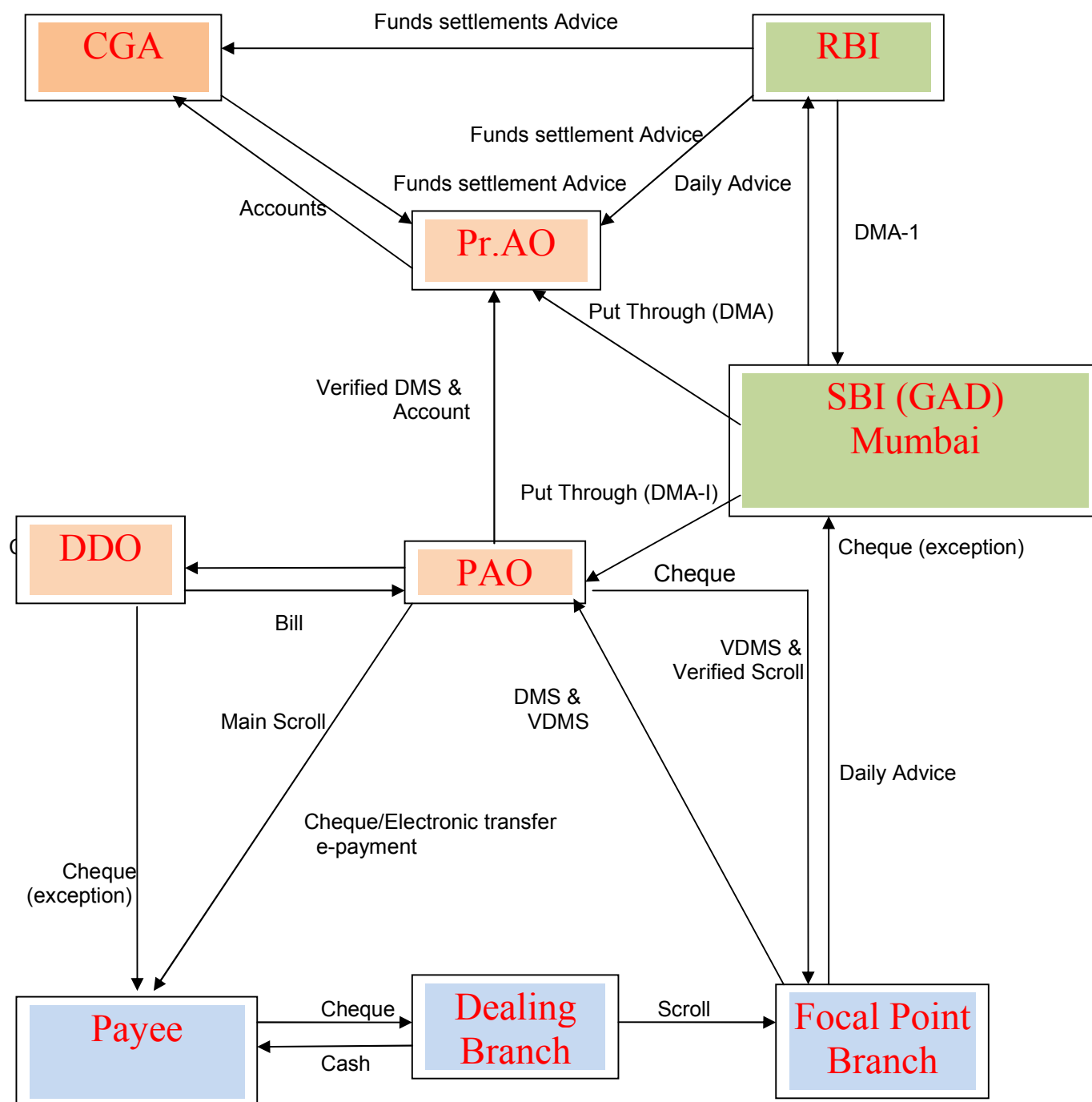
The Chief Controller of Accounts shall be responsible for providing necessary material in respect of Annual Finance Report, Annual Outcome & Systems Report of the Financial Adviser to the Secretary (Expenditure), through the Secretary/the Chief Accounting Authority of the administrative Ministry(structured in such format as may be required in following instructions that Ministry of Finance would issue).

(xii) Interaction between Ministry of Finance and the Financial Adviser :

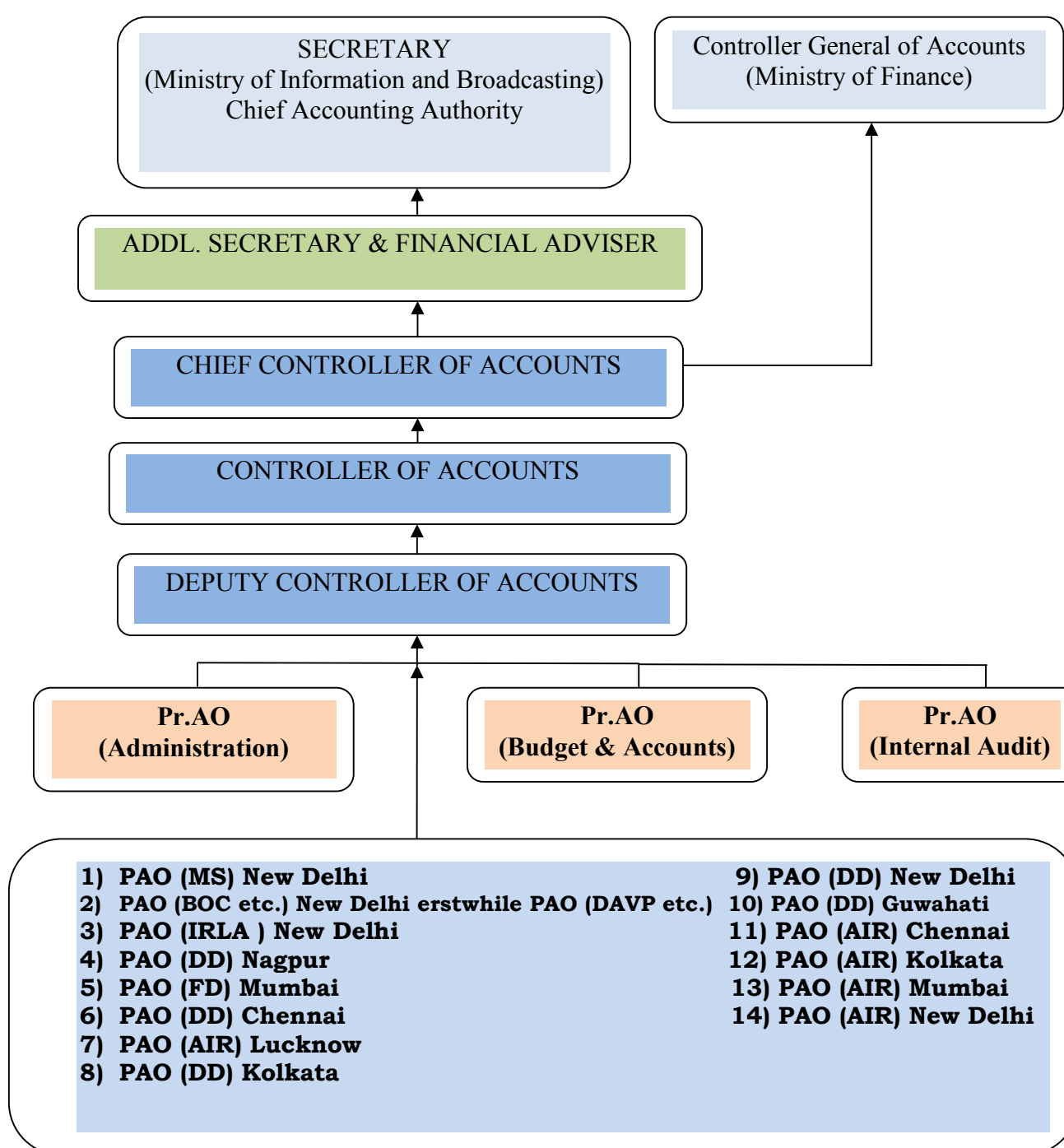
The Chief Controller of Accounts shall provide required material and assistance for the quarterly meeting of Financial Adviser with Secretary (Expenditure) and the Finance Minister.

Banking Arrangements

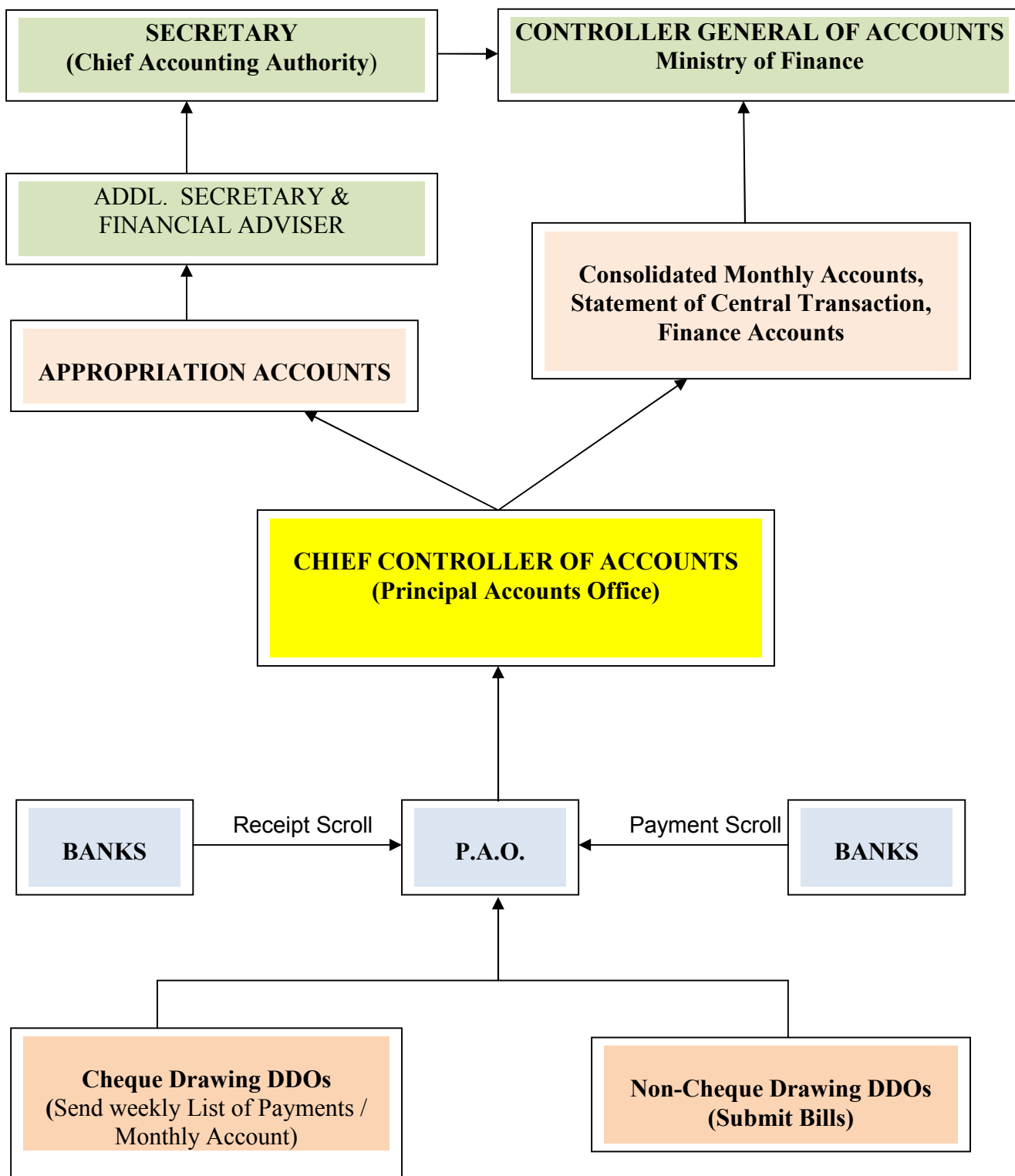
Flow diagram of accounting of Payment



ACCOUNTING ORGANIZATION SETUP IN MINISTRY OF INFORMATION AND BROADCASTING



Flow of Accounting Information



CHAPTER – 3

Government Accounts

Preparation and Presentation of Accounts:

Accounts of the Union government shall be prepared every year showing the receipts and disbursement for the year, surplus or deficit generated during the year and changes in Government liabilities and assets. The accounts shall be prepared by Controller General of Accounts, certified by Comptroller and Auditor General. The report of Comptroller and Auditor General of India relating to these accounts shall be submitted to the President of India, preferably within six months of close of the Financial Year, who shall cause them to be laid before each House of Parliament.

Form of Accounts:

By virtue of the provisions of Article 150 of the Constitution, the Accounts of the Union Government shall be kept in such form as the President may, on the advice of the Comptroller and Auditor-General of India, prescribe.

The Controller General of Accounts in the Ministry of Finance (Department of Expenditure) is responsible for prescribing the form of accounts of the Union and States, and to frame, or revise, rules and manuals relating thereto on behalf of the President of India in terms of Article 150 of the Constitution of India, on the advice of the comptroller and Auditor-General of India.

Principles of Accounting:

The main principles according to which the accounts of the Government of India shall be maintained are contained in government Accounting Rules, 1990; Accounting Rules for Treasuries; and Account Code Vol.-III. Detailed rules and instructions relating to the forms of the initial and subsidiary accounts to be kept and rendered by officers of the Department of Posts and other technical departments are laid down in the respective Accounts Manual or in the departmental regulations relating to the department concerned.

Cash-based Accounting:

Government accounts shall be prepared on cash basis. With the exception of such book adjustments as may be authorized by Government Accounting Rules, 1990 or by any general or special order issued by the Central Government on the advice of the Comptroller and Auditor General of India, the transactions in Government accounts shall represent the actual cash receipts and disbursements during a financial year as distinguished from amount due to or by Government during the same period.

Period of Accounts:

The annual accounts of the Central Government shall record transactions which take place during a financial year running from the 1st April to the 31st March thereof.

Currency in which Accounts are kept:

The accounts of Government shall be maintained in Indian Rupees. All foreign currency transactions and foreign aid shall be brought into account after conversion into Indian Rupees.

Main Divisions and structure of Accounts:

The accounts of Government shall be kept in three parts, namely Consolidated Fund (Part-I), Contingency Fund (Part-II) and Public Account (Part-III).

Part I - Consolidated Fund is divided into two Divisions, namely, 'Revenue' and 'Capital' divisions. The Revenue Division comprises of the following sections:

'Receipt Heads (Revenue Account)' dealing with the proceeds of taxation and other receipts classified as revenue and the section 'Expenditure Heads (Revenue Accounts)' dealing with the revenue expenditure met there-from. The Capital Division comprises of three sections viz. 'Receipt Heads (Capital Accounts)', 'Expenditure Heads (Capital Accounts)' and Public Debt, Loans and Advances, etc. These sections are in turn divided into sectors such as 'General services', 'social and community Services', 'Economic Services', etc., under which specific functions or services are grouped corresponding to the sectors of Plan classification and which are represented by Major Heads (comprising Sub-Major Heads, wherever necessary).

Part II – Contingency Fund, are recorded transactions connected with the Contingency Fund set up by the Government of India under Article 267 of the Constitution or Section 48 of the Government of Union Territory Act 1963. There shall be a single Major Head to record the transactions there -under, which will be followed by Minor, Sub and/or detailed Heads.

Part III- Public Account, transaction relating to debt (other than those included in Part-I), reserve funds, deposits, advances, suspense, remittances and cash balances shall be recorded.

Classification of transactions in Government Accounts:

As a general rule, classification of transactions in Government Accounts shall have closer reference to functions, programmes and activities of the Government and the object of revenue or expenditure, rather than the department in which the revenue or expenditure occurs.

Major Heads (comprising Sub-Major Heads wherever necessary) are divided into Minor Heads. Minor Heads may have a number of subordinate heads, generally known as Sub-Heads. The sub-Heads are further divided into Detailed Heads followed by Object Heads.

The Major Head of Account falling within the sectors of expenditure heads, generally correspond to functions of Government, while the Minor Heads identify the programmes undertaken to achieve the objectives of the functions represented by the Major Heads. The Sub-Head represents schemes, the Detailed Heads denotes sub-schemes and Object Head represents primary unit of appropriation showing the economic nature of expenditure such as salaries and wages, office expenses, travel expenses, professional services, grants-in-aid etc. The above six tiers are represented by a unique 15 digit numeric code.

Authority to open new Head of Account:

The List of Major and Minor Head of Accounts of Union and State is maintained by the Ministry of Finance (Department of Expenditure-Controller General of Accounts) which is authorized to open a new Head of Account on the advice of the Comptroller and Auditor General of India under the powers of Article 150 of the Constitution. It contains General Directions for opening Heads of Accounts (and also some Sub/Detailed Heads under some of them authorized to be so opened).

Ministries/Departments may open Sub-Heads and Detailed Heads as required by them in consultation with the Budget Division of the Ministry of Finance. Their Principal Accounts Office may open Sub/Detailed Heads required under the Minor Heads falling within the Public Account of India subject to the above stipulations.

The object Heads have been prescribed under Government of India's orders below Rule 8 of Delegations of Financial Powers Rules. The power to amend or modify these Object Heads and to open new Object Heads rest with Department of Expenditure of Ministry of Finance on the advice of the Comptroller and Auditor General of India.

Conformity of Budget Heads with rules of classification:

Budget Heads exhibited in estimates of receipts and expenditure framed by the Government or in any appropriation order shall conform to the prescribed rules of classification.

Responsibility of Departmental Officer:

Every Officer responsible for the collection of Government dues or expenditure of Government money shall see that proper accounts of the receipts and expenditure, as the case may be, are maintained in such form as may have been prescribed for the financial transactions of Government with which he is concerned and tender accurately and promptly all such accounts and returns relating to them as may be required by Government, Controlling Officer or Accounts Officer, as the case may be.

Classifications should be recorded in all the bills and challans by Drawing Officer:

Suitable classification shall be recorded by Drawing Officers on all bills drawn by them. Similarly, classification on challans crediting Government money into the Bank shall be indicated or recorded by Departmental Officers responsible for the collection of Government dues etc. In cases of doubt regarding the Heads under which a transaction should be accounted, however, the matter shall be referred to the Principal Accounts Officer of the Ministry/Department concerned for clarification of the Ministry of Finance and the Controller General of Accounts, wherever necessary.

Charged or Voted Expenditure:

The expenditure covered under Article 112(3) of the Constitution of India is charged on the Consolidated Fund of India and is not subject to vote by the legislature. All other expenditure met out of the Consolidated Fund of India is treated as Voted expenditure. Charged or Voted Expenditure shall be shown separately in the accounts as well as in the Budget documents.

Capital or Revenue Expenditure:

Significant expenditure incurred with the object of acquiring tangible assets or a permanent nature (for use in the organization and not for sale in the ordinary course of business) or enhancing the utility of existing assets, shall broadly be defined as Capital expenditure. Subsequent charges on maintenance, repair, upkeep and working expenses, which are required to maintain the assets in a running order as also all other expenses incurred for the day-to-day running of the organization, including establishments and administrative expenses shall be classified as Revenue expenditure. Capital and Revenue expenditure shall be shown separately in the Accounts.

Public Financial Management System (PFMS):

- (1) Public Financial Management System (PFMS), an integrated Financial Management System of Controller General of Accounts, Government of India, shall be used for sanction preparation, bill processing, payment, receipt management, Direct Benefit Transfer, fund flow management and financial reporting.
- (2) All the ministries sanctioning grant-in-aid shall register all implementing agencies till last level of implementation on PFMS to track fund flow and unspent balances.
- (3) All the payment, to the extent possible, shall be released 'just-in-time' by the ministries through PFMS.
- (4) Detailed Demand for Grants (DDG), as approved, must be uploaded on PFMS at the start of each Financial Year.
- (5) All the re-appropriation orders, surrender order shall be generated through PFMS system.
- (6) All grantee institutions shall submit Utilization Certificated on PFMS.

Direct Benefit Transfer (DBT):

- (1) Transfer of benefits should be done directly to beneficiaries under various Government Schemes and Programmes using Information and Communication technology (ICT). Necessary process re-engineering to minimize intermediary levels and to reduce delay in payments to intended beneficiaries with the objective of minimizing pilferage and duplication should be done for all Government Schemes and Programmes. The process for implementation of DBT as prescribed should be adopted.
- (2) DBT should include in-kind and cash transfers to beneficiaries as well as transfers/honorariums given to various enablers of Government schemes like Community workers, etc. For useful implementation of the schemes.
- (3) Transfer of cash benefits from Ministries/Departments should be done (a) directly to beneficiaries from Ministry/Departments; (b) through State Treasury Account; or (c) through any Implementing Agency as appointed by Centre / State Governments.
- (4) In-Kind Transfer to individual Beneficiary / Household / Service provider includes schemes or components of schemes where in-kind benefits are given by the Government or through any Implementing Agency as appointed by Centre / State Governments to Individual Beneficiary / Household / Service providers.
- (5) Ministries / Departments will use PFMS platform for processing of payments for cash / in kind transfers to individual beneficiaries as per framework laid down by Department of Expenditure, Ministry of Finance.
- (6) Implementing Agencies shall generate Electronic Utilization Certificates (E-UCs) on PFMS portal and submit them online. E-UCs shall be used to certify that money was actually utilized for the purpose for which it was sanctioned to eliminate the need for physical generation of UCs.
- (7) Transaction charges for the financial intermediaries facilitating DBT payments shall be paid as stipulated by Ministry of Finance.

ANNUAL ACCOUNTS

Appropriation Accounts:

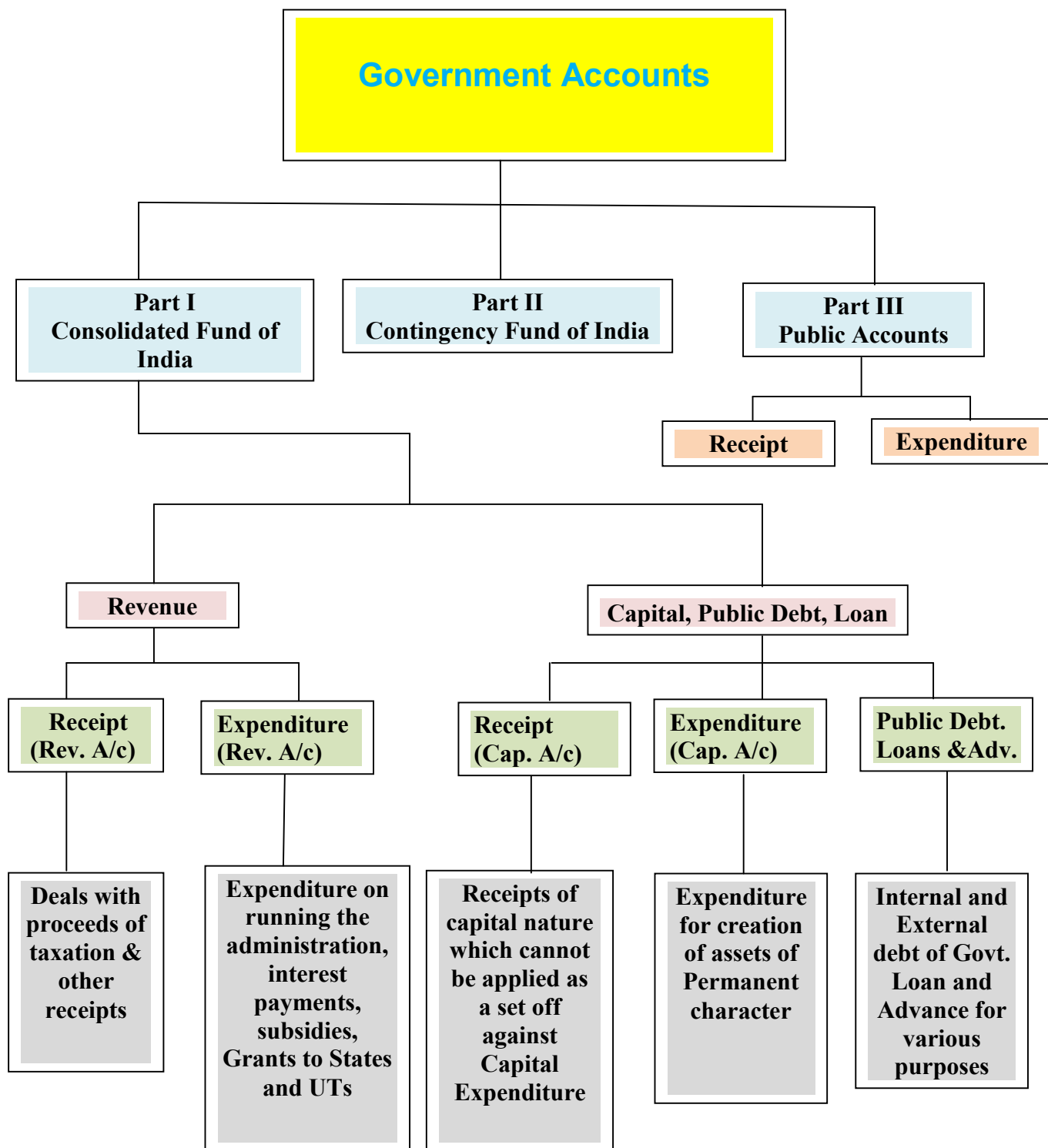
Appropriation Accounts of Central Ministries (other than Ministry of Railways) and of Central Civil Departments (excluding Department of Posts and Defence Services) shall be prepared by the Principal Accounts Office of the respective Ministries and Departments (Under the guidance and supervision of the Controller General of Accounts) and signed by their respective Chief Accounting Authorities i.e., the Secretaries in the concerned Ministries or Departments. Union Government Appropriation Accounts (Civil) required to be submitted to Parliament, shall be prepared annually by the Controller General of Accounts by consolidating the aforesaid Appropriation Accounts.

Finance Accounts:

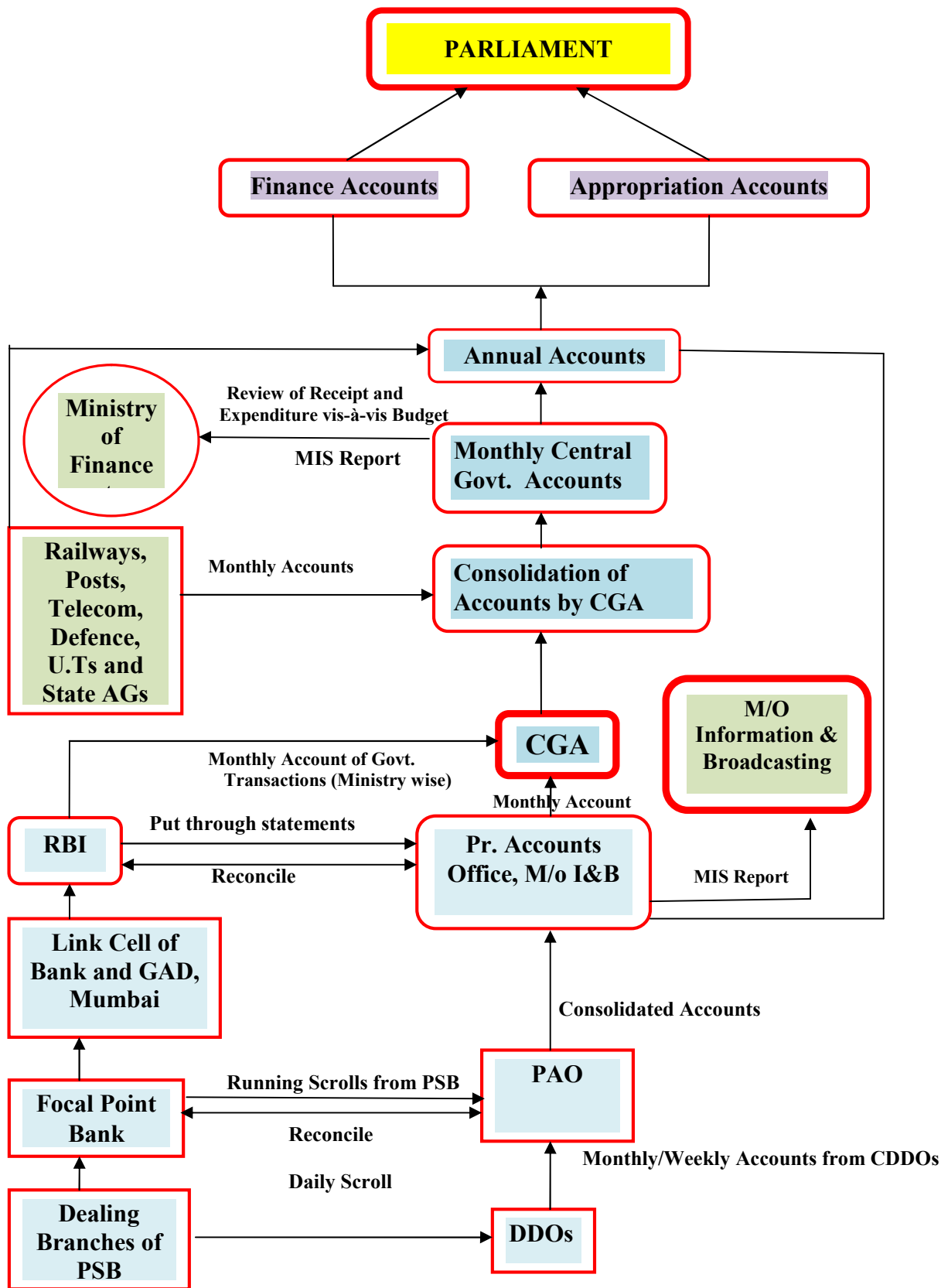
Annual accounts of the Government of India (Including transactions of Department of Posts and Ministries of Defence and Railways and transactions under Public Account of India of Union Territory Governments), showing under the respective Heads the annual receipts and disbursements for the purpose of the Union, called Finance Accounts, shall be prepared by the Controller General of Accounts.

Presentation of Annual Accounts:

The Appropriation and Finance accounts mentioned above, shall be prepared by the respective authorities on the date mutually agreed upon with the Comptroller and Auditor-General of India, in the forms prescribed by the President on the advice of the Comptroller and Auditor General of India and sent to the latter for recording his certificate. The certified annual accounts and the Reports relating to the accounts shall be submitted by the Comptroller and Auditor General of India to the President in accordance with the provisions of Section 11 of the Comptroller and Auditor-General's (Duties, Powers and Conditions of Services) Act, 1971 and Clause (1) of Article 151 of the Constitution of India.



Accounting Operations – An Overview



CHAPTER - 4

ACCOUNT HIGHLIGHTS

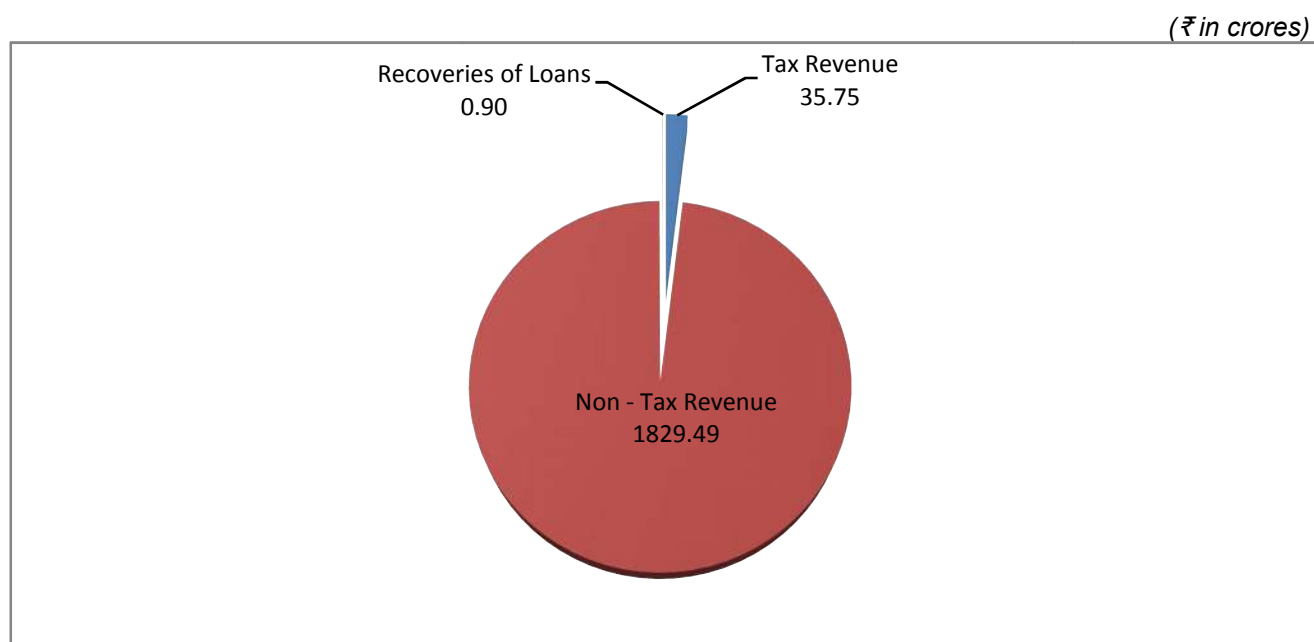
The total receipts of the Ministry of Information and Broadcasting in the consolidated fund of India during the year 2017-18 accounted to ₹ 1866.14 crores. This figure consists of ₹1865.24 crores from the Revenue Account and ₹ 0.90 crores from Loans and Advances.

The total revenue comprises of ₹35.75 crores Gross Tax Revenue and ₹ 1829.49 crores Gross Non-Tax Revenue including Non-Tax receipt of this Ministry amounting to ₹ 1632.82 crores.

TOTAL RECEIPTS DURING 2017-18	
(₹ in crores)	
TOTAL RECEIPTS	1866.14
(A) Revenue Receipts	
(i) Tax Revenue	35.75
(ii) Non-Tax Revenue	1829.49
(B) Capital Receipts	
(i) Recoveries of loans	0.90

(Source : Statement of Central Transaction 2017-18)

GRAPHICAL REPRESENTATION OF TOTAL RECEIPTS DURING 2017-18

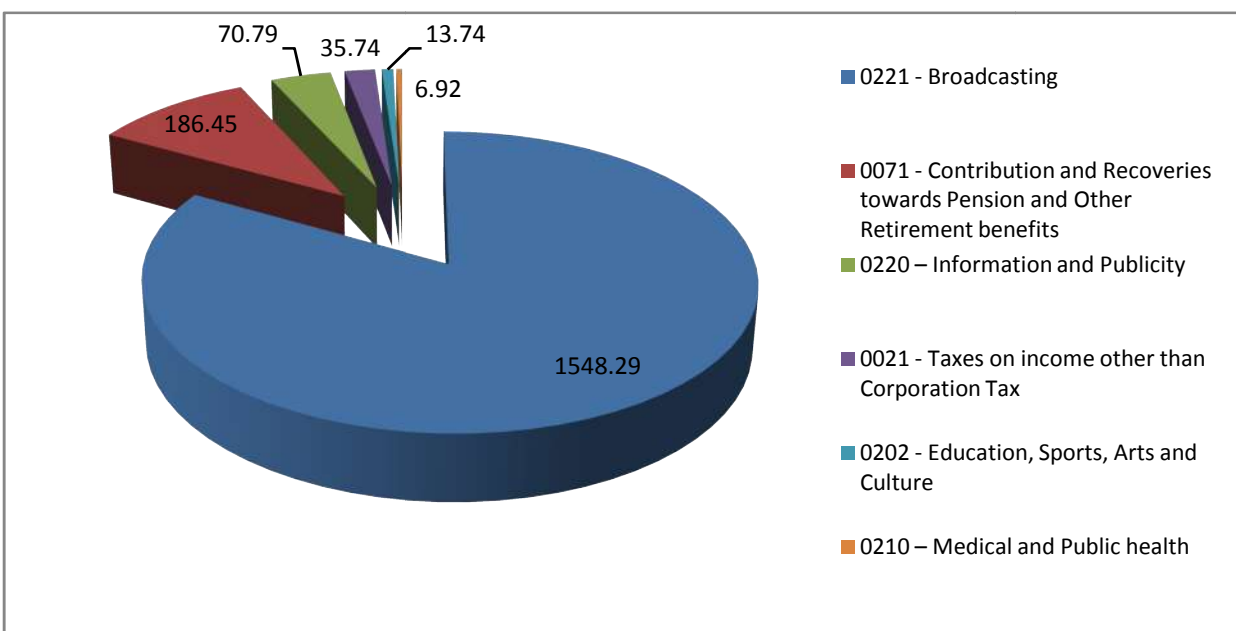


ANALYSIS OF RECEIPTS FOR MINISTRY OF INFORMATION AND BROADCASTING DURING 2017-18

The major contributions towards receipts were from:-

(₹ in crores)

S.No.	Major Head of Account	Amount
(a)	0021 - Taxes on income other than Corporation Tax	35.74
(b)	0028- Other Taxes on Income and Expenditure	0.0016
(c)	0049 - Interest Receipts	1.0030
(d)	0070 - Other Administrative Services	0.0074
(e)	0071 - Contribution and Recoveries towards Pension and Other Retirement benefits	186.45
(f)	0075 – Miscellaneous General Services	0.0004
(g)	0202 - Education, Sports, Arts and Culture	13.74
(h)	0210 – Medical and Public health	6.92
(i)	0216 – Housing	2.28
(j)	0220 – Information and Publicity	70.79
(k)	0221 - Broadcasting	1548.29
(l)	0235 – Social security and welfare	0.0099
(m)	7610 – Loans to Government servants, etc.	0.9039
TOTAL		1866.14



APPROPRIATION ACCOUNTS

Annual Appropriation Accounts 2017-18 under Grant No. 59 of Ministry of Information and Broadcasting deals with Voted expenditure in the Revenue Section and Capital Section.

As against the total budget estimates of ₹ 4409.07 crores, the total expenditure as indicated in the Appropriation Accounts comes to ₹ 3487.62 crores and net saving of ₹ 921.45 crores in the voted portion of the Grant No.59.

(₹ in crores)					
Grant No. / Appropriation No.	Budget Estimates	Supplementary/ Additionality	Total Budget Estimates	Voted Exp.	Saving(-) Excess(+)
59	4409.00	0.07	4409.07	3487.62	-921.45

(Source : Appropriation Accounts 2017-18)

Appropriation Accounts indicates the expenditure of the Government compared with the amount of voted Grant. Appropriation for different purposes as specified in the schedules appended to the Appropriation Act passed by the Parliament. These Accounts are submitted to Parliament for each financial year, along with the Comptroller & Auditor General's Report under Article 151 of the Constitution, and are intended to disclose:

- (a) that the moneys indicated therein as having disbursed were legally available for and applicable to the service or purpose to which they had been applied or charged;
- (b) that the expenditure conforms to the authority which governs it;
- (c) the effect of all the re-appropriation, surrender orders issued by the Ministry. Department are incorporated.

The Appropriation Accounts in respect of Grant No. 59 is prepared by the Chief Controller of Accounts and sent to the Controller General of Accounts / Principal Director of Audit, DGACE.

Salient Features of Appropriation Accounts (2017-18)

(₹ in crores)

MAJOR HEAD	Budget Estimates	Total Budget Estimates	Expenditure	Excess(+) Saving (-)
2251 – Secretariat – Social Services	79.52	61.35	60.33	-1.02
2205 – Art and Culture	10.23	8.82	8.30	-0.52
2220 – Information and Publicity	831.25	701.93	669.89	-32.04
2221 - Broadcasting	3374.70	2740.27	2737.86	-2.41
2552 – North Eastern Areas	84.20	-	-	-
4220 –Capital Outlay on Information and Publicity	29.10	18.22	11.24	-6.98
Amount surrendered during the year	-	878.48	-	-878.48
Total	4409.00	4409.07	3487.62	-921.45

(Source : Appropriation Accounts 2017-18)

SUB-HEAD WISE EXPENDITURE DURING 2017-18
MINISTRY OF INFORMATION AND BROADCASTING (GRANT NO. 59)

(₹ in Crores)						
S. No.	SUB-HEAD	BUDGET ESTIMATE (B.E.)	TOTAL BUDGET ESTIMATE (T.B.E.)	Total Expenditure	% of Expenditure over B.E.	% of Expenditure over T.B.E.
	Major Head "2251" Secretariat- Social Services					
1	Ministry of Information and Broadcasting	79.52	61.35	60.33	75.87%	98.34%
	Total Major Head "2251"	79.52	61.35	60.33	75.87%	98.34%
	Major Head "2205" – Art and Culture					
1	Film Certification Appellate Tribunal	0.33	0.48	0.40	121.21%	83.33%
2	Central Board of Film Certification	9.90	8.34	7.90	79.80%	94.72%
	Total Major Head "2205"	10.23	8.82	8.30	81.13%	94.10%
	Major Head "2220" – Information and Publicity					
1	Films Division	57.23	44.71	44.41	77.60%	99.33%
2	National Film Archive of India	5.99	5.40	5.16	86.14%	95.56%
3	Children's Film Society	3.20	3.47	3.25	101.56%	93.66%
4	FTII, Pune	29.22	29.21	29.21	99.97%	100.00%
5	Directorate of Film Festivals	13.42	11.77	11.43	85.17%	97.11%
6	SRFTI, Kolkata	14.37	14.37	14.35	99.86%	99.86%
7	National Centre of Excellence for Animation, gaming and Special Effects	60.00	0.60	0.00	-	-
8	National Film Heritage Mission	40.00	6.08	6.02	15.05%	99.01%
9	Promotion of Indian Cinema through Film Festivals and Film Markets in India and abroad	18.64	32.17	24.96	133.91%	77.59%
10	Production of Films and Documentaries in various regional languages	16.00	16.76	9.41	58.81%	56.15%
11	Anti piracy initiatives	0.01	0.01	0.00	-	-
12	HRD for Films Media	1.00	0.94	0.71	71.00%	75.53%
13	Webcasting of Film Archives (Film Division)	0.25	0.25	0.24	96.00%	96.00%
14	Acquisition of Archival Film and film material (NFAI)	2.00	2.00	1.98	99.00%	99.00%
15	Grants-in-aid to FTII – Upgradation and modernisation of FTII	18.00	18.00	17.59	97.72%	97.72%
16	Infrastructure development in SRFTI	8.00	12.00	11.95	149.38%	99.58%
17	Indian Institute of Mass Communication	21.23	11.23	9.19	43.29%	81.83%

18	New Media Wing (erstwhile RR&TD)	3.38	2.14	1.83	54.14%	85.51%
19	Upgradation of IIMC to International Standards	4.00	2.01	2.00	50.00%	99.50%
20	Opening of New Regional Centres of IIMC	12.00	10.19	8.95	74.58%	87.83%
21	Directorate of Advertising and Visual Publicity	71.42	63.05	61.92	86.70%	98.21%
22	Revamping and Restructuring of DAVP	3.25	2.99	2.94	90.46%	98.33%
23	People's Empowerment through Development Communication	112.05	137.26	136.30	121.64%	99.30%
24	Training for HRD Excluding Prasar Bharati	4.00	4.00	3.24	81.00%	81.00%
25	International Media programme	0.15	0.03	0.02	13.33%	66.67%
26	Policy related Studies , Seminar Evaluations etc.	0.15	0.32	0.24	160.00%	75.00%
27	Payment for professional services	0.50	0.33	0.32	64.00%	96.97%
28	Activities under Social media platform	4.00	0.40	0.23	5.75%	57.50%
29	Press Information Bureau	73.50	66.70	66.05	89.86%	99.03%
30	Other Items	8.54	6.05	3.84	44.96%	63.47%
31	Modernization of Press Information Bureau (PIB)	5.00	9.56	9.25	185.00%	96.76%
32	Media outreach Programme and Publicity for Special Events	3.20	4.03	3.76	117.50%	93.30%
33	Registrar of Newspapers for India	7.95	5.94	5.74	72.20%	96.63%
34	Strengthening of Registrar of Newspapers for India (RNI) Headquarters	0.50	1.31	1.26	252.00%	96.18%
35	Directorate of Field publicity	67.60	62.87	61.77	91.38%	98.25%
36	Direct Contact Programme by Directorate of Field Publicity	5.50	4.72	3.97	72.18%	84.11%
37	Song and Drama Division	45.70	33.40	32.01	70.04%	95.84%
38	Live, Arts & Culture (S&DD)	2.50	2.80	2.76	110.40%	98.57%
39	Photo Division	5.20	4.20	4.12	79.23%	98.10%
40	National Centre of Photography and Special Drive for North Eastern States (Photo Division)	1.20	0.78	0.71	59.17%	91.03%
41	Publications Division	37.65	33.02	32.95	87.52%	99.82%
42	Revitalization, Upgradation and modernization of Public Division and Employment News	6.00	5.80	5.79	96.50%	99.83%
43	Supporting Community Radio Movement in India	3.80	1.00	0.48	12.63%	48.00%
44	Employment News Services	13.60	13.27	13.23	97.28%	99.70%
45	Electronic Media monitoring centre	0.85	0.75	0.73	85.88%	97.33%
46	Strengthening of Electronic Media Monitoring Centre	10.00	10.00	9.84	98.40%	98.40%

47	Contribution to International Programme for the Development of Communications	0.21	--	0.00	0.00%	--
48	Payment of annual membership subscription to Asia Pacific Institute for Broadcasting Development(AIBD)	0.26	0.26	0.26	100.00%	100.00%
49	Payment of annual membership subscription to Association of Moving Images Archivists (AMIA)	0.01	0.01	0.00	0.00%	0.00%
50	Contribution to membership of International Archive organizations by NFAI	0.02	0.02	0.00	0.00%	0.00%
51	Infrastructure Support cell in the Ministry renamed as Digitization Mission	5.00	0.75	0.75	15.00%	100.00%
52	Automation of Broadcasting Wing	2.00	1.00	1.00	50.00%	100.00%
53	Private FM Radio stations	2.00	2.00	1.77	88.50%	88.50%
	Total Major Head "2220"	831.25	701.93	669.89	80.59%	95.44%
	Major Head "2221" - Broadcasting					
1	Prasar Bharati	2996.70	2514.36	2514.36	83.90%	100.00%
2	Grants-in-aid to Prasar Bharati	308.00	171.71	171.40	55.65%	99.82%
3	Grants-in-aid to Prasar Bharati for Kisan Channel	70.00	52.20	52.10	74.43%	99.81%
4	Grants-in-aid to Prasar Bharati for Arun Prabha Channel	--	2.00	0.00	--	0.00%
	Total Major Head "2221"	3374.70	2740.27	2737.86	81.13%	99.91%
	Major Head "2552"-North eastern Areas	84.20	--	0.00	0.00%	--
	Total Major Head "2552"	84.20	--	0.00	0.00%	--
	Major Head "4220" capital outlay on Information and Publicity					
1	Acquisition of Equipment for Films Division	0.20	0.30	0.00	0.00%	0.00%
2	Acquisition of Equipment for Establishment of Computerized Management system and Modernization of Certification Process of CBFC	2.70	1.50	1.17	43.33%	78.00%
3	Acquisition of Equipment for Film Festival Complex addition and Alteration	0.01	0.01	0.00	0.00%	0.00%
4	National Film Heritage Mission	0.50	--	0.00	0.00%	--
5	Setting up of Museum of Moving Images (Films Division)	8.00	10.92	5.75	71.87%	52.65%
6	Film Festival Complex – Addition and Alterations	0.99	0.99	0.00	0.00%	0.00%
7	Upgradation and Expansion of Infrastructure of CBFC	0.80	0.50	0.32	40%	64.00%
8	Upgradation of building infrastructure of Films Division	1.40	--	0.00	0.00%	--

9	Upgradation of infrastructure of NFAI including Jayakar Bungalow and setting up of digital library	3.00	4.00	3.99	133.00%	99.75%
10	National film Heritage Mission	9.50	--	0.00	0.00%	--
11	Electronic Media Monitoring Centre	2.00	--	0.00	0.00%	--
	Total Major head "4220"	29.10	18.22	11.24	38.62%	61.69%
	Surrenders or withdrawals within grant	--	878.48	0.00	--	--
	Total Ministry of Information and Broadcasting	4409.00	4409.07	3487.62	79.10%	79.10%

(Source : e-Lekha/Appropriation Accounts 2017-18)

Fund Flow Statement for the Financial Year 2017-18

(₹ in Crores)

RECEIPTS (Cr)	AMOUNT	DISBURSEMENTS (Dr)	AMOUNT
CONSOLIDATED FUND OF INDIA		CONSOLIDATED FUND OF INDIA	
I. REVENUE	1865.24	I. REVENUE	5128.06
1. TAX REVENUE	35.75	GENERAL SERVICES	1008.55
2. NON TAX REVENUE	1829.49	SOCIAL SERVICES	3930.22
(a) INTEREST RECEIPTS	1.00	ECONOMIC SERVICES	189.29
(b) OTHER RECEIPTS	1828.49	GRANTS-IN-AID (STATES AND UNION TERRITORIES)	-
II. CAPITAL RECEIPTS	0.90	II. CAPITAL	20.80
(c) LOAN RECOVERIES	0.90	CAPITAL EXPENDITURE	
		GENERAL SERVICES	8.26
		SOCIAL SERVICES	11.20
		ECONOMIC SERVICES	1.10
		LOANS AND ADVANCES	0.24
TOTAL C.F.I.(I+II)	1866.14	TOTAL C.F.I.(I+II)	5148.86
PUBLIC ACCCOUNT		PUBLIC ACCCOUNT	
PROVIDENT FUND	726.29	PROVIDENT FUND	459.73
DEP. & ADVANCES	161.92	DEP. & ADVANCES	120.31
REMITTANCES, RESERVE FUNDS	5346.55	REMITTANCES, RESERVE FUNDS	2372.00
SUSPENSE AND MISC.		SUSPENSE AND MISC.	
TOTAL PUBLIC ACCCOUNT	6234.76	TOTAL PUBLIC ACCCOUNT	2952.04
TOTAL RECEIPTS	8100.90	TOTAL DISBURSEMENTS	8100.90

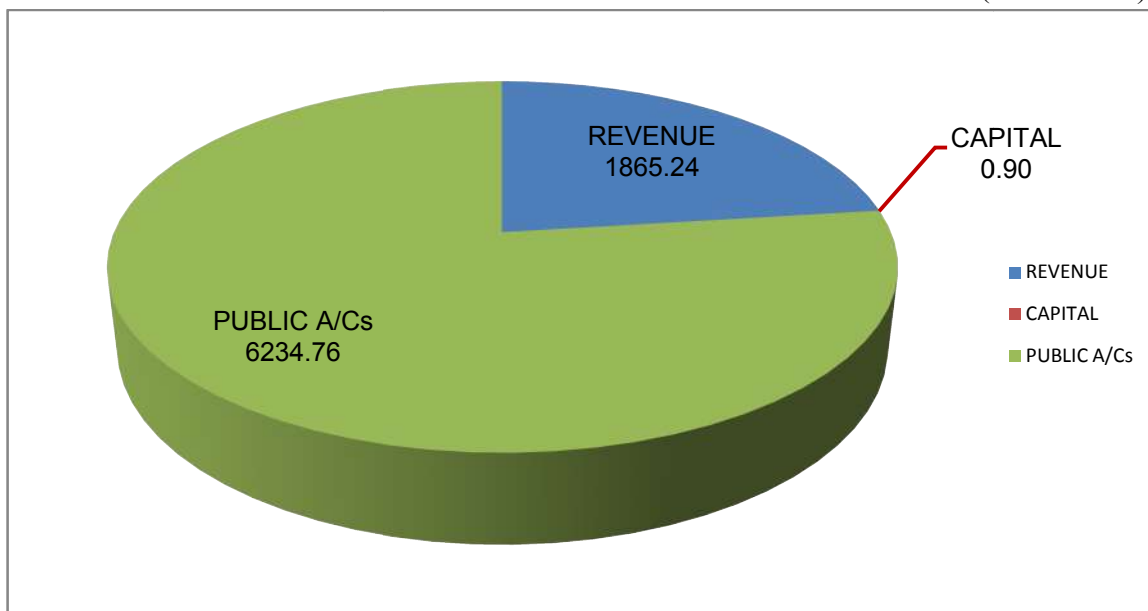
(Source : Statement of Central Transaction 2017-18)

This table includes figure pertaining to Composite Grants controlled by other ministries, viz. Pension, Loan to Govt. Servants, Interest Payment, etc.

RECEIPTS AND DISBURSEMENT OF FUNDS (2017-18)

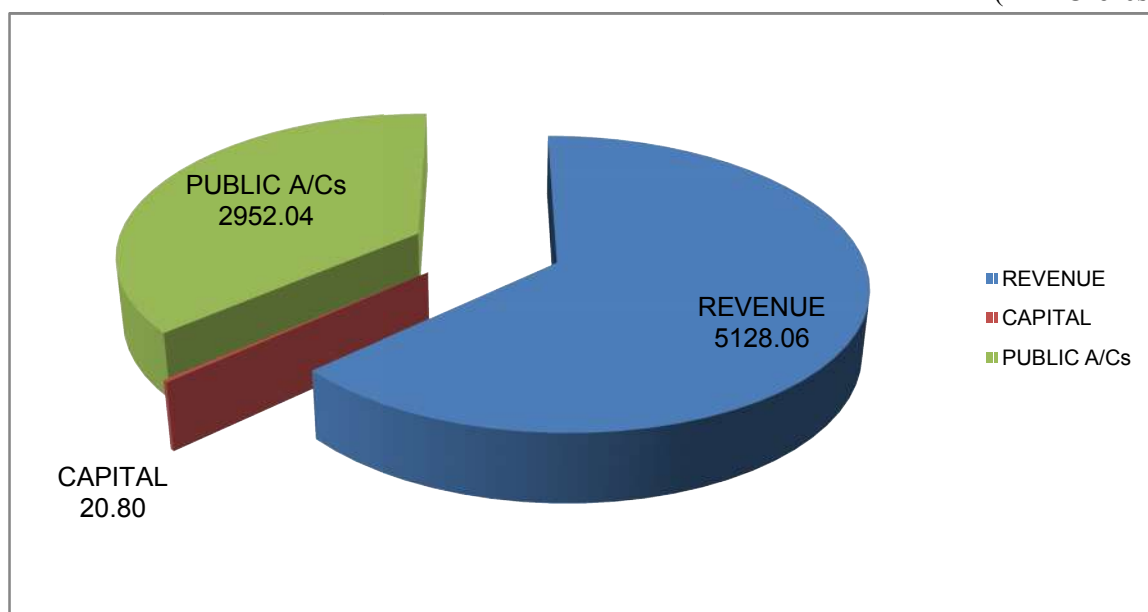
RECEIPTS

(₹ in Crores)



DISBURSEMENTS

(₹ in Crores)



CHAPTER- 5

GRANT ANALYSIS

The Budget of M/o Information and Broadcasting is provided in Grant No.59.

Grant No.59 relates to the Ministry of Information and Broadcasting and broadly relates to expenditure in three sectors, i.e. Information sector, Film sector and Broadcasting sector.

Total Expenditure during the year 2017-18 has been to the tune of ₹ 3487.62 crores in respect of Ministry of Information and Broadcasting.

TOTAL EXPENDITURE 3487.62 CRORES

BUDGET, RECOVERIES AND EXPENDITURES OF MINISTRY OF INFORMATION AND BROADCASTING

FINANCIAL YEAR 2017-18

(₹ in Crores)

BUDGET ESTIMATES	SUPPLEMENTARY / ADDITIONALITY	TOTAL BUDGET ESTIMATES	ACTUAL EXP.	VARIATION*
4409.00	0.07	4409.07	3487.62	-921.45

* compared to Total Budget Estimates

OBJECT HEAD-WISE BUDGET Vs EXPENDITURE 2017-18
GRANT No.59 (MINISTRY OF INFORMATION AND BROADCASTING)

(₹ in Crores)

Object Head	Account Description	Budget Estimates	Revised Estimates	Expenditure
01	SALARIES	372.65	304.70	292.59
02	WAGES	1.39	0.71	0.62
03	OVERTIME ALLOWANCE	0.11	0.08	0.04
06	MEDICAL EXPENSES	4.16	4.44	3.98
11	DOMESTIC TRAVEL EXPENSES	7.74	9.19	8.69
12	FOREIGN TRAVEL EXPENSES	3.21	2.04	1.48
13	OFFICE EXPENSES	48.20	52.17	55.71
14	RENTS, RATES AND TAXES	5.85	5.45	5.16
16	PUBLICATIONS	9.12	8.03	7.97
20	OTHER ADMINISTRATIVE EXPENSES	9.38	6.12	5.10
21	SUPPLIES AND MATERIALS	9.88	9.18	8.58
24	P.O.L.	1.53	1.31	1.18
26	ADVERTISING AND PUBLICITY	150.82	169.33	163.05
27	MINOR WORKS	15.52	12.89	12.41
28	PROFESSIONAL SERVICES	74.68	42.24	32.52
31	GRANTS-IN-AID	302.22	216.19	250.52
32	CONTRIBUTIONS	0.49	0.49	0.26
35	GRANTS FOR CREATION OF CAPITAL ASSETS	467.57	272.63	219.52
36	GRANTS-IN-AID SALARIES	2868.30	2434.43	2380.03
42	LUMP SUM PROVISION	0.06	0.07	0.06
50	OTHER CHARGES	27.02	33.30	26.91
52	MACHINERY AND EQUIPMENTS	3.42	2.31	1.17
53	MAJOR WORKS	25.68	17.81	10.07
	Total	4409.00	3605.11	3487.62

CHAPTER -6

RECEIPT ANALYSIS

The Ministry of Information and Broadcasting is a revenue earning Ministry in terms of Non-Tax receipts. Receipts of the Ministry consist of only Tax-Revenue, Non-Tax Revenue, loans Recoveries, etc. The total receipt of the Ministry for the year 2017-18 was ₹ 1866.14 Crores.

Trend of Receipts during Last Five Years

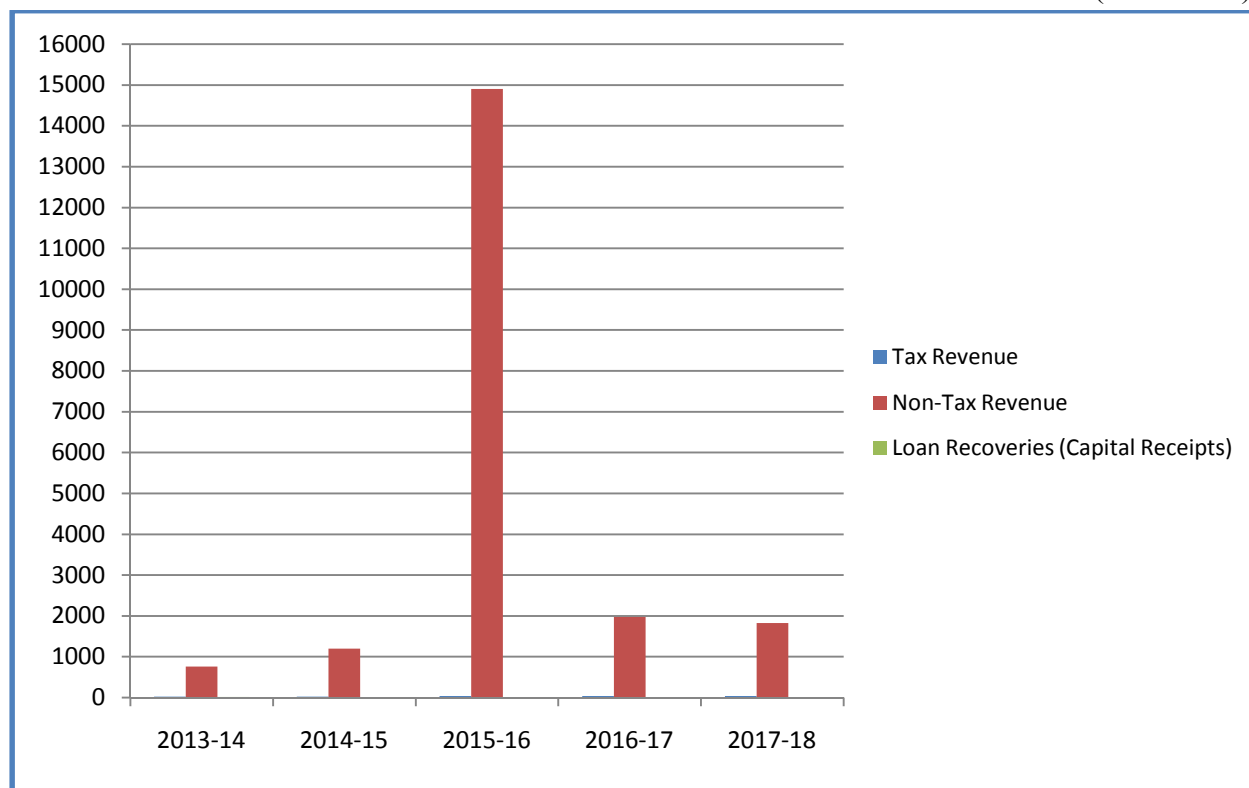
(₹ in crores)

Year	2013-14	2014-15	2015-16	2016-17	2017-18
Tax Revenue	21.42	21.38	40.15	36.62	35.75
Non-Tax Revenue	758.58	1195.88	14902.65	1974.26	1829.49
Loan Recoveries (Capital Receipts)	14.19	1.30	1.32	1.15	0.90
Total	794.19	1218.56	14944.12	2012.03	1866.14

(Source : Statement of Central Transaction)

Graphical Analysis of the Receipts during the Last Five Years

(₹ in crores)



The Details of receipts during the year 2017-18 are as follows:-

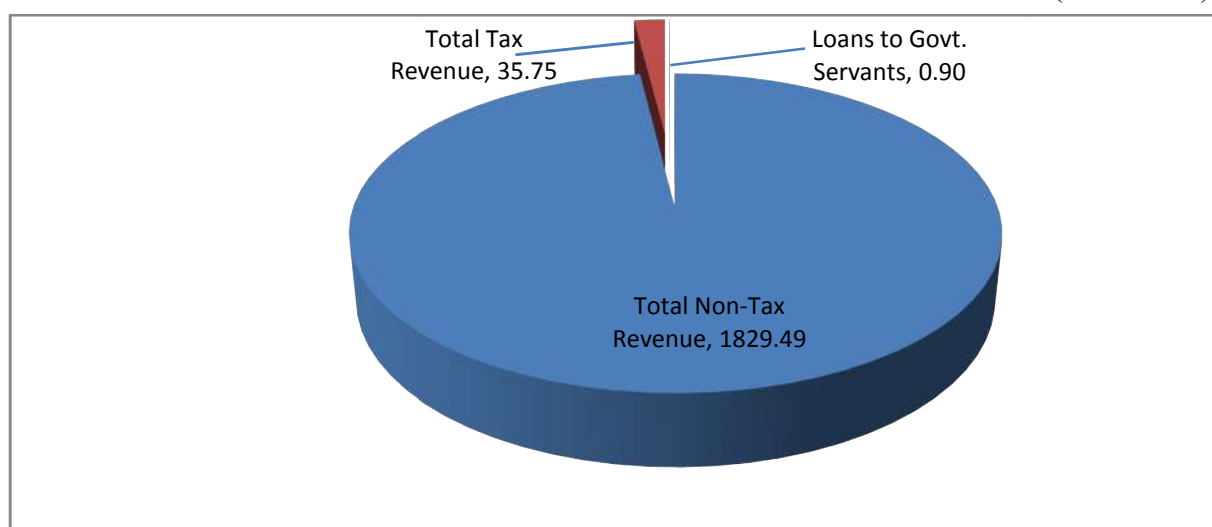
(₹ in crores)

A.	TAX REVENUE	
0021	Taxes on Income other than Corporation Tax	35.74
0028	Other Taxes on Income and Expenditure	0.01
	Total Tax Revenue	35.75
B.	NON-TAX REVENUE	
0049	Interest Receipts	1.00
0070	Other Administrative Services	0.01
0071	Contribution and Recoveries towards Pension and Other Retirement benefits	186.45
0202	Education, Sports, Art and Culture	13.74
0210	Medical & Public Health	6.92
0216	Housing	2.28
0220	Information and Publicity	70.79
0221	Broadcasting	1548.29
0235	Social security and welfare	0.01
	Total Non-Tax Revenue	1829.49
C.	LOANS & ADVANCES (Capital Receipts)	
7610	Loans to Govt. Servants etc.	0.90
	Total Loans to Govt. Servants etc.	0.90
	Total Receipt	1866.14

(Source :- Statement of Central Transaction 2017-18)

Graphical Analysis of receipts during the year 2017-18

(₹ in crores)



CHAPTER – 7

EXPENDITURE ANALYSIS

Total Budget of the Ministry of Information and Broadcasting for 2017-18 was ₹ 4409.07 crores (Revenue and Capital). Revenue Budget was ₹ 4379.96 crores and Capital ₹ 29.11 crores. Against this budget actual expenditure was ₹ 3487.62 crores (₹ 3476.38 crores on Revenue side and ₹ 11.24 crores on Capital side).

Trend of Expenditure during Last Five Years

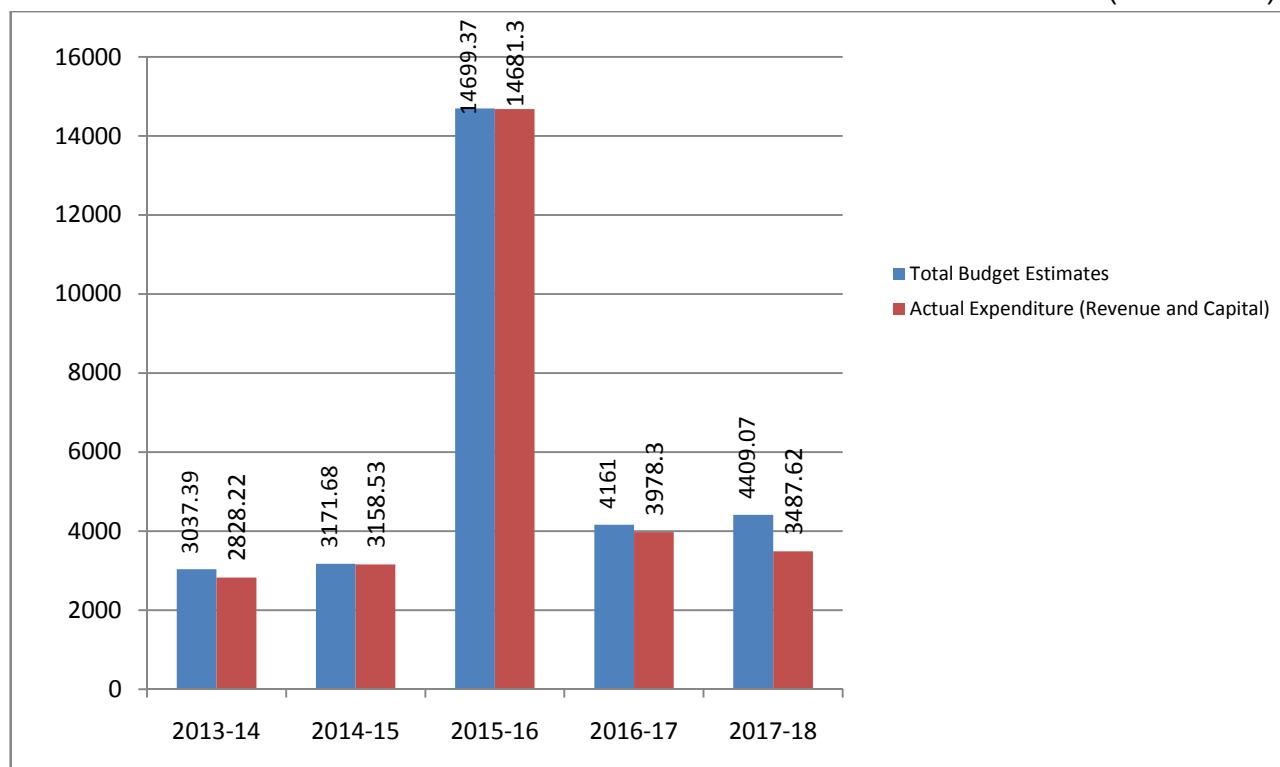
(₹ in Crores)

	2013-14	2014-15	2015-16	2016-17	2017-18
Total Budget Estimates	3037.39	3171.68	14699.37	4161.00	4409.07
Actual Expenditure (Revenue Section)	2806.77	3128.73	14659.79	3933.85	3476.38
Actual Expenditure (Capital Section)	21.45	29.80	21.51	44.45	11.24
Total Actual Expenditure (Revenue and capital)	2828.22	3158.53	14681.30	3978.30	3487.62

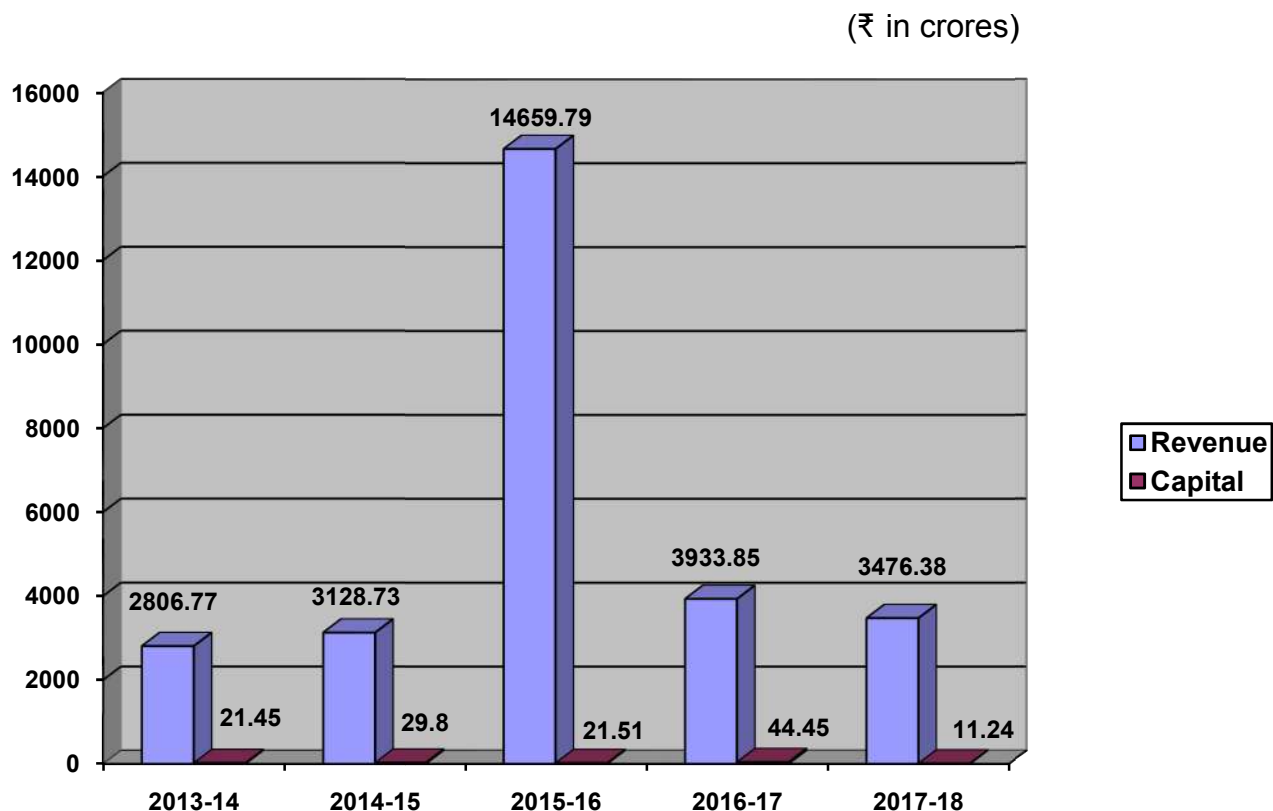
(Source: Appropriation Accounts 2017-18)

Graphical Representation of Total Budget Estimates and Actual Expenditure During Last Five Years

(₹ in crores)



Graphical Representation of Revenue and Capital Expenditure During Last Five Years



TREND OF SECTORAL ANALYSIS OF EXPENDITURE (2017-18)

(₹ in Crores)

F.Y.	2015-16	2016-17	2017-18
Sector			
Secretariat	51.92	58.80	60.33
Film	169.78	227.39	198.72
Information	522.36	544.14	475.88
Broadcasting	13937.24	3147.97	2752.69
Total	14681.30	3978.30	3487.62

MONTHLY FLOW OF EXPENDITURE DURING 2017-18 FOR GRANT NO. 59

(₹ in Crores)

Month	Total Expenditure
April,2017	42.50
May,2017	958.24
June,2017	145.90
July,2017	172.02
August,2017	267.04
September,2017	338.24
October,2017	45.19
November,2017	208.28
December,2017	580.36
January,2018	42.27
February,2018	40.16
March,2018	647.42
TOTAL	3487.62

(Source:- e-Lekha)

HEAD-WISE COMPARATIVE STUDY OF EXPENDITURE IN RESPECT OF MINISTRY OF INFORMATION AND BROADCASTING

(₹ in Crores)

S.No.	MAJOR HEADS	2017-18	CHARGE /VOTED
1.	2251 – Secretariat – Social services	60.33	Voted
2.	2205 – Art and culture	8.30	Voted
3.	2220 – Information and Publicity	669.89	Voted
4.	2221 – Broadcasting	2737.86	Voted
5.	4220 – Capital Outlay on Information and Publicity	11.24	Voted
Total (Revenue and Capital) Expenditure		3487.62	Voted

(Source :- Appropriation Accounts & SCT 2017-18)

Grants in Aid to Various Organizations under Ministry of Information and Broadcasting

(₹ in Lakhs)

Name of the Agency	2015-2016		2016-2017		2017-2018	
	Scheme	Other Central Expenditure	Scheme	Other Central Expenditure	Scheme	Other Central Expenditure
Press Council of India	-	647.00	-	698.00	-	384.00
I.I.M.C	900.00	1182.00	900.00	1882.91	1095.00	919.00
Children Film Society	937.00	298.00	1370.00	310.00	1114.00	325.00
S.R.F.T.I. Kolkata	900.00	1214.00	900.00	1297.00	1195.00	1435.00
F.T.I.I. Pune	1750.00	2158.00	1750.00	2354.00	1759.00	2921.00
Prasar Bharati	45377.00	1345888.00	45377.00	270768.00	22350.00	251436.00

(Source :- Statement of Central Transaction 2017-18)

CHAPTER – 8

COMPUTERIZATION OF ACCOUNTS

The process of computerization of accounts in the Departmentalized Accounting Organization of M/o Information and Broadcasting started with computerization of accounting function by the O/o Controller General of Accounts, Ministry of Finance. The software titled COMPACT had been used in the Pay & Accounts Offices for computerization of a monthly consolidated account. In this Ministry all PAOs, voucher level computerization was being used on the software i.e COMPACT. All the stages like pre-check, cheque writing, cheque review, scrolls, Transfer Entries and consolidation were being done by using this package. From the month of November, 2008 onwards the monthly account has been submitted to the O/o CGA after PAO wise adjustment of Put through Statement with online acceptance by the Principal Accounts Office. Window based applications like Microsoft Word and Excel are also used for preparation of Head-wise Appropriation accounts, Material of Union Government Finance Account (Civil) and monthly expenditure and receipt statements for submission to Ministry and for other MIS purposes.

COMPACT(PAO 2000):

A multi user software for use at the Pay & Accounts Office level was inducted to replace the existing IMPROVE Software. This software was developed with a view to computerise the work in all the Pay & Account Offices. This software had the following features:

1. Pre-check (Integrated payment and accounting functions and Automatic Cheque printing)
2. Electronic Bank Reconciliation
3. General Provident Fund
4. Compilation of Accounts
5. Settlement of Pension Cases
6. Expenditure Vs. Budget Control

INITIATIVES ON E- PAYMENT

The e-payment system in all Pay & Accounts Offices of Ministry of Information & Broadcasting had been successfully implemented under phase-II from 2011 onwards.

e- Payment System

Since, the IT Act, 2000 recognizes the digitally signed documents or electronic records digitally authenticated by means of an electronic method or procedure in accordance with the provisions of section 3 of the Act, the Controller General of Accounts had developed a facility in COMPACT for electronic payment (e-payment) through digitally signed electronic advices. This had replaced the existing system of payment through cheque while leveraging the COMPACT application running in all Pay & Accounts Offices in all Ministries/ Departments of Central Government.

The e-payment system developed was a fully secured web based system of electronic payment services which introduces transparency in government payment system. Payment of dues from the government under this system were made by credit of money directly in to the bank account of payee through a digitally signed e-advices generated from COMPACT through the 'Government e-payment Gateway (GePG)' on a secured communication channel.

Necessary functional and security certification were obtained from STQC Directorate for its roll out. The system was implemented in all Central Government Civil Ministries/ Departments in a phased manner.

Government e-payment Gateway (GePG)

Government e-payment Gateway (GePG) is a portal which enables the successful delivery of payment services from Pay & Accounts Offices for online payment transactions. The portal is developed by the Office of CGA and has got STQC certification from Department of Information & Technology. The GePG serves as middleware between COMPACT application at PAOs and the Core Banking Solutions (CBS) of the banks/RBI and facilitates automating the manual registration process, e-payment advice, and e-scrolls communications.

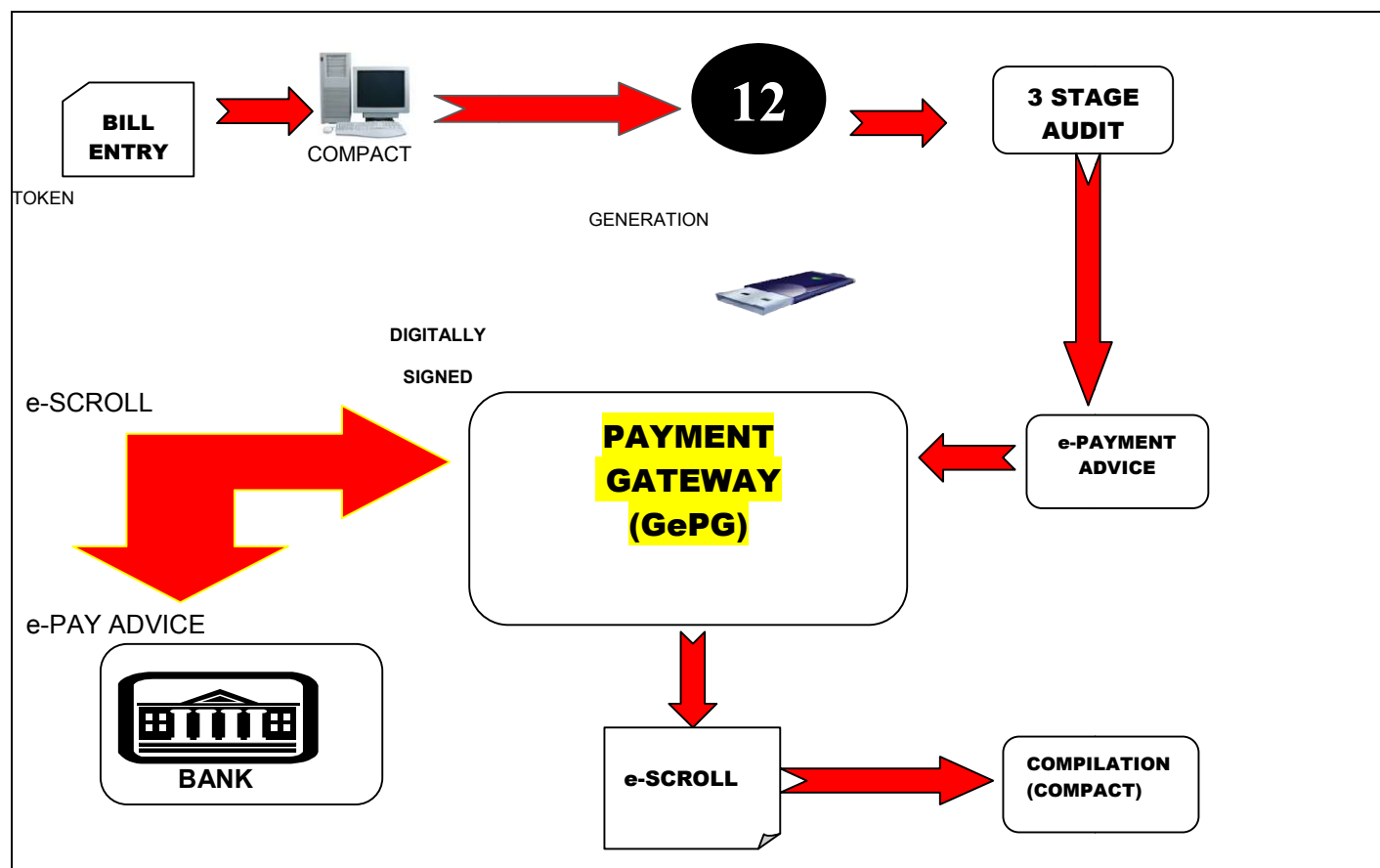
Highlights of e-payment and GePG System

High Security Standards and System Logs of Transactions.

The PAO's applications have the following security requirements in place for effective e-payments.

- 128 Bit PKI encryption.
 - Integrity of Information: Hash Algorithm (SHA1): security standard are designed to ensure confidently of data, authenticity of data and integrity of data being conveyed on the internet by PAOs to the bank.
 - Non-repudiation- Key generation/ Digital Signature based on 128 Bit PKI Infrastructure (as recommended by RBI)
- Digitally signed e-payment Authorization along with Itemized tracking of each e-payment authorization and automated reconciliation.

Process Flow of e-payment System



Registration of digital signatures: The Pay & Accounts Officer obtains digital signature from the NIC Certifying Authority. The digital signatures obtained from the NIC Certifying Authority are stored in a USB Token called i-Key. The PAO registers the digital signatures with GePG portal through the Principal Accounts Office of the concerned Ministry/ Department. The concerned banks download the PAOs digital signatures from the GePG portal. Digital signatures of the authorized signatory of the concerned banks are also uploaded on GePG portal for authentication of e-payment scrolls provided to PAOs by the banks.

Submission of Bill: The Drawing and Disbursing Officers (DDOs) submit bills for e-payment along with mandate form and details of payee viz. IFSC Code of Bank Branch, A/C Number, Name, Address, etc., to the Pay & Accounts Officer (PAO). A token number is generated from COMPACT and communicated to DDO.

Bill Processing: The bills are processed in the Pay & Accounts office in COMPACT System.

Digital Signatures: Once the bill is passed by the PAO, it is digitally signed using the secure I-Key and e-payment authorization is generated by the system.

Uploading authorization on GePG: The e-payment authorization file (e-advice) is uploaded on the GePG in a secure environment. Concerned banks download the e-advice from GePG and after necessary verification of digital signature etc, the bank would credit the beneficiaries' account using CBS/NEFT/RTGS as applicable.

e-Scrolls: A digitally signed electronic scroll is generated and uploaded by the bank on GePG for all successful e-payments. e-Scrolls are downloaded by the PAOs and incorporated in the COMPACT system for reconciliation and other MIS purposes.

Advantages of e-payment

- Saving in time and effort due to online fund transfer using digitally signed unique e-authorization ID.
- Secure mode of payment.
- Transparency in payment procedure.
- Elimination of physical cheques and their manual processing.
- Elimination of constraints of manual deposit of cheque by the payee into his bank account.
- Enhancement of overall payment processing efficiency.
- Online auto-reconciliation of payments.
- Efficient compilation of accounts.
- Complete audit trail of transactions at all level.

PUBLIC FINANCIAL MANAGEMENT SYSTEM (PFMS)

Public Financial Management System (PFMS) initially started as a Plan Scheme named CPSMS of the erstwhile planning commission in 2008-09 as a pilot in four states of Madhya Pradesh, Bihar, Punjab and Mizoram for four Flagship schemes e.g MGNREGS, NRHM, SSA and PMGSY. After the initial phase of establishing a network across Ministries / Departments, It has been decided to undertake National roll-out of CPSMS (PFMS) to link the financial networks of Central, State Governments and the agencies of State Governments. The scheme was included in 12th Plan initiatives of erstwhile Planning Commission and Ministry of Finance. Presently PFMS is the scheme of Department of Expenditure, Ministry of Finance and being implemented by O/o Controller General of Accounts across the country.

2. As per MoF, DoE, OMNo.66 (29) PF-II/2016 dated 15/07/2016, Hon'ble Prime Minister has emphasized the need for improved financial management in implementation of Central Plan Schemes so as to facilitate Just-in-Time releases and monitor the usage of funds including information on its ultimate utilization. The Public Financial Management System (PFMS) is administered by the O/o controller General of Accounts in the Department of Expenditure which is an end-to-end solution for processing payments, tracking, monitoring, accounting, reconciliation and reporting. It provides the scheme managers a unified platform for tracking releases and monitoring their last mile utilization.

3. In order to abide by the directions to implement Just-in-time releases and monitor the end usage of funds, it has been decided by Ministry of Finance to universalise the use of PFMS to cover all transactions/payments under the Central Sector Schemes. The complete monitoring of these schemes require mandatory registration of all Implementing Agencies (IAs) on PFMS and mandatory use of Expenditure, Advances & Transfer (EAT) module of the PFMS by all IAs. The Implementation Plan covers the complete universe of Central Sector Schemes, which inter-alia requires the following steps to be taken by each Ministry/Department:-

- (i) All central schemes have to be mapped /configured and brought on the PFMS platform.
- (ii) All Implementing Agencies (IAs) receiving and utilizing funds needs to be mandatorily registered on PFMS
- (iii) Usage of PFMS modules has to be made mandatory for all registered agencies for making payments, advances and transfers

(iv) All Departmental Agencies incurring expenditure in respect of Central Sector Schemes must register and compulsorily use the PFMS Modules

(v) All Grantee Institutions have to adopt PFMS modules for making Payments/Transfers/Advance from Grants received from the Central Govt. This will enable generation of on-line Utilization Certificates for claiming funds from the Central Government

(vi) Ministries have to take an action for integrating their respective systems/applications with the PFMS.

4. The Central Project Monitoring unit (CPMU) of PFMS (Shivaji Stadium, New Delhi) assists the Central ministries/Departments in registration of Implementing Agencies for the Central Sector Schemes. Thereafter, Ministries are required to deploy/allocate their own resource persons to support Departmental Agencies as well as Grantee Institutions. The full roll-out of PFMS requires fresh assessment of resources, including hardware, software, connectivity and technical resources to facilitate implementation at all levels of hierarchy.

5. It is the duty of Chief Controller of Accounts (CCAs) / Controller of Accounts (CAs) to draw up an Action Plan to facilitate full roll out of PFMS in their respective Ministries in consultation with the Secretary/Financial Adviser of the Ministry concerned.

Modules to implement the Mandate

Modules developed/under developed by PFMS for stakeholders as per the Union Cabinet approval and mandate are as under:-

I. Fund Flow Monitoring

- (a) Agency registration
- (b) Expenditure management and fund utilization through PFMS EAT module
- (c) Accounting Module for registered agencies
- (d) Treasury Interface
- (e) PFMS-PRI fund flow and utilization interface
- (f) Mechanism for State Governments towards fund tracking for State schemes
- (g) Monitoring of Externally Aided Projects (EAP)

II. Direct Benefit Transfer (DBT) modules

Direct Benefit Transfer (**DBT**) transferring subsidies directly to the people through their bank/Post office account is Direct Benefit Transfer. It **aims** to timely transfer of benefit to the citizen by bringing efficiency, effectiveness, transparency and accountability in the Government system. Ministry of I&B is dealing with two (02) DBT schemes viz. (1) **Journalist Welfare Scheme** and (2) **Scholarship Scheme of Satyajit Ray Film and Television Institute Kolkata**. There are three types of payments for DBT beneficiaries:-

- (a) PAO to beneficiaries
- (b) Agency to beneficiaries
- (c) State treasuries to beneficiaries

III. Interfaces for Banking

- (a) CBS (Core Banking Solutions)
- (b) India Post
- (c) RBI (Reserve Bank of India)
- (d) NABARD & Cooperative Banks

Modules to implement Enhanced mandate

1. PAO Computerization-Online payments, receipts and accounting of Govt. of India
 - (a) Programme Division module
 - (b) DDO module
 - (c) PAO module
 - (d) Pension module
 - (e) GPF & HR module
 - (f) Receipts including GSTN
 - (g) Annual Financial Statements
 - (h) Cash Flow Management
 - (i) Interface with non-civil ministries
2. Non-Tax Receipt Portal.

Other Departmental Initiatives

To leverage the capabilities of PFMS, several other departments have approached PFMS for developing utilities for their departmental need as follows:-

- (i) Interfaces for MHA (Foreigners Division) Monitoring of Agencies receiving fund under FCRA
- (ii) CBDT PAN Validation
- (iii) GSTN bank account validation

Implementation Strategy

An Action Plan has been prepared and approved by Ministry of Finance for phased implementation of Public Financial Management System (PFMS).

Improved Financial Management through:

- Just in Time(JIT) release of funds
- Monitoring of use of funds including ultimate utilization

Strategy:

- Universal roll-out of PFMS which inter alia includes
- Mandatory registration of all Implementing Agencies (IA) on PFMS and
- Mandatory use of Expenditure Advance & Transfer (EAT) Module of PFMS by all IAs

I. Implementation Strategy for Central Sector (CS) schemes/transaction

Activities to be completed

- Mandatory registration and use of EAT module by IAs
- Mapping of all relevant information of Schemes
- Uploading of budget of each scheme on PFMS
- Identify implementation hierarchy of each scheme
- Integration of System Interface of specific schemes with PFMS e.g. NREGASoft, AwasSoft
- Deployment and training of trainers

II. Implementation Strategy for Central Assistant to State Plan (CASP)

Activities to be undertaken by states

- State Treasury Integration with PFMS
- Registration of all SIAs on PFMS (1st level and below)

- Mapping of state schemes with corresponding central schemes
- Configuration of State schemes on PFMS
 - Configuring State Schemes components
 - Identify and configure hierarchy of each state scheme
- Integration of PFMS with schemes specific software application
- Deployment and training of trainers
- Continuous support for implementation

At present, all 14 (Fourteen) Pay & Accounts Offices of M/o Information & Broadcasting (including 06 PAOs of Prasar Bharati) are functioning successfully on PFMS. All payments are routed through PFMS and e-payments being directly credited to the beneficiary's account.

I. CDDO Module of PFMS:

Ministry of Finance had decided to universalize the use of PFMS to cover all transactions/payments of the Central Government. Accordingly, Office of CGA has extended the functionality of making e-payment through digital signature to the cheque drawing & disbursing officers (CDDOs) through CDDO Module of PFMS. CDDO Module has been implemented in all CDDOs of M/o I&B.

FAQs on CDDO Module are available at website link <http://cga.nic.in//Page/FAQs.aspx> and for better knowledge of this module; training videos are also available on YouTube Channel "INGAF Online".

II. Employees Information System (EIS) Module:

This is part of PFMS system and has the complete employee's information relating to generation of salary bill. This generates the salary bill and the necessary schedules for GPF, Income Tax, and Interest bearing advances like HBA, MCA, and OMCA etc.

The Dearness Allowance is automatically updated and so is the annual increment. EIS Module has been implemented in all DDOs of this Ministry.

FAQs on EIS are available at website link <http://cga.nic.in//Page/FAQs.aspx> and for better knowledge of this module, training videos are also available on YouTube Channel "INGAF online".

III. EAT Module of PFMS:

The objective of Expenditure, Advance and Transfer (EAT) module of Public Financial Management System (PFMS) is to help Program Implementing Agencies (PIAs) in filing of expenditure, transferring funds, advances and its settlement. The process of feeding the day to day transactions as recorded in the cash book of the PIA on the PFMS portal is called expenditure filing. EAT Module of PFMS has been implemented in all Grantee Institutions of M/o I&B.

User Manual and Frequently Asked Questions (FAQs) on Expenditure, Advance Transfer (EAT) module of PFMS are available at website link https://pfms.nic.in/static/NewLayoutCommonContent.aspx?RequestPageName=Static/UM_BooksAndManuals.aspx?mi=e4IEam2nwFo= . For better knowledge of this module, training videos are also available on YouTube Channel "INGAF Online".

IV. Non Tax Receipt Portal (NTRP):

- The objective of Non-Tax Receipt Portal (NTRP) is to provide a one-stop window to Citizens/ Corporate /Other users for making online payment of Non-Tax Revenue payable to Government of India (GoI).The annual collection of Non Tax Receipts of Government of India is over Rs.3 (three) lakh crores.
- Non-Tax Revenue of Government of India comprise of a large bouquet of receipts, collected by individual departments/ministries. Primarily these receipts come from Dividends, Interest receipts, Spectrum charges, RTI application fee, purchase of forms/magazines by students and many other such payments by citizens / corporate/other users.
- The online electronic payment in a completely secured IT environment, will help commonusers/citizen from the hassle of going to banks for making drafts and then to Government offices to deposit the instrument for availing the services.It also helps avoidable delays in the remittance of these instruments into Government account as well as eliminates undesirable practices in the delayed deposit of these instruments into bank accounts.
- NTRP shall facilitate instant payment in a transparent environment using online payment technologies such as Internet Banking, Credit/Debit Cards.
- NTR Portal in M/o Information & Broadcasting is functional from 1stNovember'2016.
- The collection of Non-tax revenue of the Ministry in the financial year (2017-18) was ₹ **1632.82 crore** and ₹ **1557.56 crores (i.e. more than 95%)** have been collected through Bharatkosh on NTR e-portal (<https://bharatkosh.gov.in/>) only out of ₹ **1632.82 crores**.

FAQs on NTRP are available at website link <http://cga.nic.in//Page/FAQs.aspx> and for better knowledge of this module, training videos are also available on YouTube Channel "INGAF Online".

CHAPTER – 09

Status of EIS/EAT Module of PFMS in M/o I&B and Prasar Bharati

Summary of CDDOs/ NCCDOs attached with PAOs of M/o I&B (Salary processing DDOs on Employee Information System (EIS) of PFMS)				Summary of Units/Kendras of Prasar Bharati (Statutory Autonomous Body of M/o I&B) attached with PAOs of M/o I&B	
S.No.	Name of PAOs	No. Of NCCDOs	No. Of CDDOs	No. Of Prasar Bharati Units/ Kendras who has been allotted NCDDO code by O/o CGA and attached with PAOs of M/o I&B for GPF, Pension & other retirement benefits.	Number of Prasar Bharati Unit/ Kendras processing Salary bills from GIA (Salary) on EAT module of PFMS.
1.	PAO (Main Secretariat), New Delhi	12	-	-	-
2.	PAO (BOC etc), New Delhi	08	05	-	-
3.	PAO (Film Division) , Mumbai	06	02	32	32
4.	PAO (IRLA) , New Delhi	01	-	-	-
5.	PAO (AIR), Chennai	-	-	56	56
6.	PAO (AIR), Kolkata	-	-	92	92
7.	PAO(AIR), Lucknow	03	-	37	37
8.	PAO(AIR), Mumbai	-	-	59	59
9.	PAO (AIR), New Delhi	-	-	85	85
10.	PAO(DD), Chennai	10	09	51	51
11.	PAO(DD), Guwahati	03	01	45	45
12.	PAO(DD),Kolkata	07	02	-	-
13.	PAO(DD),Nagpur	01	01	28	28
14.	PAO(DD), New Delhi	-	-	67	67
Total		51	20	552	552

CHAPTER – 10

IMPORTANT TELEPHONE NUMBERS

MINISTRY OF INFORMATION AND BROADCASTING

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Binod Kumar, Chief Controller of Accounts	Room No.744, 7th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23387231 011- 23381763(F) 9810438305
02.	Smt. Madhulika Sharma, PS to CCA	Room No.748-A, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23387231(T) 011-23381763(F) 9810031612
03.	Sh. Jitender Singh Rawat, PA to CCA.	Room No.748-A, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23381549(T) 011-23381763 (F) 9540275662
04	Controller of Accounts (Vacant)	Room No.759, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23381124
05.	Ms. Monika , PA to CA	Room No.748-A, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23381124 011-23381544 (F)
06.	Dr. Ranjeeta , Deputy Controller of Accounts	Room No.465, 4 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362466 9467006999
07.	Smt. Sunita Devi, PA	Room No.465, 4 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362466 9871754904
08.	Sh. M. C. Dagar, Sr.AO, (Admn.)	Room No. 702, 7th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23074289 9811634926
09.	Sh. Chander Sain, Sr.AO, (Budget & Accounts)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23385646 011-23380263 (F) 8826338501
10.	Sh. Shailesh Bhatnagar, AO (Internal Audit HQs)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384950 9818685937
11.	Sh. Jitendra Kr. Singh, AAO (Estt.)	Room No. 703-A, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23074286 (T/F) 9971906102
12.	Sh. Ajit Kumar, AAO (Admin)	Room No. 703, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23074285 9560144208
13.	Sh. Sanjay Sharma, AAO (B&A)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23380291 9871077814

14.	Sh. Krishan Kumar Pateria, AAO (B&A)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23380263 (T/F) 9718688841
15.	Sh. Vikash Kakkar, AAO (IAW)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384950 8802929130
16.	Sh. Jitendra Kumar, AAO (IAW)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384950 9910120562
17.	Sh. Rajesh Kumar, AAO (IAW)	Room No.702, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384950 9555192672

PAY & ACCOUNTS OFFICE (MAIN SECRETARIAT), NEW DELHI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Smt. Kusum Sharma, Sr. AO	Room No.701, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384793 9953631853
02.	Sh. Narendra Kumar, AAO	Room No.701, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23384793 7838899335
03.	Sh. Hemant Bhardwaj , AAO	Room No.701, 7 th Floor, 'A' Wing, Shastri Bhawan, New Delhi-110001	011-23383542 (T/F) 9810186483

PAY & ACCOUNTS OFFICE (BOC etc.), NEW DELHI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Dr. Ranjeeta, Dy. CA	Room No.465, 4 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362466 011-24362466 (F) 9467006999
02.	Sh. P P Khullar, Sr. AO	Room No.749, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364503 011-24364528(F) 9811386882
03.	Smt. Rekha S Bhakuni, Sr. AO	Room No.749, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364503 9871699111
04.	Ms. Asha Pal, AO	Room No.749, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364503 9968936779
05.	Sh. S. K. Khatri, AAO	Room No.747, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364501 9868270784

06.	Sh. R. K. Duggal, AAO	Room No.747, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364501 9868948747
07.	Sh. Pawan Kumar, AAO	Room No. 748, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24364509 9971610111

PAY & ACCOUNTS OFFICE (FILM DIVISION), MUMBAI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. P.R. Mohite, Sr.AO	24-G, Dr. Deshmukh Marg, Peddar Road, Mumbai-400 0026	022-23524728 09869661475
02.	Smt. S. Dalvi, AAO	24-G, Dr. Deshmukh Marg, Peddar Road, Mumbai-400 0026	022-23551392 09969025838
03.	Smt. Biju Manoj, AAO	24-G, Dr. Deshmukh Marg, Peddar Road, Mumbai-400 0026	022-23551394 09819053023

INTERNAL AUDIT WING, MUMBAI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Ravi Kumar, AAO	24-G, Dr. Deshmukh Marg, Peddar Road, Mumbai-400 0026	022-23551390 08368946553

PAY & ACCOUNTS OFFICE (IRLA), NEW DELHI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Dr. Ranjeeta, Dy. CA	Room No.465, 4 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362466 011-24362466 (F) 9467006999
02.	Sh. Vijay Pal, Sr. AO	Room No.744, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362287 011-24362287(F) 9968563569
03.	Smt. Sushma Prasad, Sr. AO	Room No.735, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24366303 9810773056
04.	Sh. Umesh Kumar Saxena, Sr. AO	Room No.758, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362306 9868972418
05.	Smt. Vandana Panwar, Sr. AO	Room No.743, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362240 9971966633
06.	Sh. Samant Kumar, AAO	Room No.752, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362305 9871766430
07.	Sh. Santosh Kr. Chaudhary, AAO	Room No.753, 7 th Floor, 'C' Wing, Soochna Bhawan, New Delhi-110003	011-24362301 9871792477

08.	Sh. Sunil Kr. Mishra, AAO	Room No.738, 7 th Floor, 'C' Wing, Sookna Bhawan, New Delhi-110003	011-24362240 9868998081
09.	Sh. Pankaj Sindhwani, AAO	Room No.738, 7 th Floor, 'C' Wing, Sookna Bhawan, New Delhi-110003	011-24362240 9953635994
10.	Sh. Om Prakesh Barwal, AAO	Room No.753, 7 th Floor, 'C' Wing, Sookna Bhawan, New Delhi-110003	011-24362301
11.	Sh. Rajendra Prasad Sah, AAO	Room No.757, 7 th Floor, 'C' Wing, Sookna Bhawan, New Delhi-110003	011-24362302 9678729651
12.	Sh. Praveen Rastogi, AAO	Room No.736, 7 th Floor, 'C' Wing, Sookna Bhawan, New Delhi-110003	011-24366303 9013378289

PAY & ACCOUNTS OFFICE (ALL INDIA RADIO), CHENNAI

Sl.No.	Name & Designation	Office Address	Telephone No.& Mobile No.
01.	Smt. Jayanthi Uday Kumar, Sr. AO	7, Kamarajar Salai, Mylapore, Chennai- 600004	044-24985146(T/F) 09940388855
02.	Smt. Ambika Muralidharan, AAO	7, Kamarajar Salai, Mylapore, Chennai- 600004	044-22751562 098401476076
03.	Smt. G. Jayanthi, AAO	7, Kamarajar Salai, Mylapore, Chennai- 600004	044-22751562 09884489057

PAY & ACCOUNTS OFFICE (ALL INDIA RADIO), KOLKATA

Sl.No.	Name & Designation	Office Address	Telephone No.& Mobile No.
01.	Sh. Badal Chandra Sarkar, Sr. AO	Akashwani Bhawan , Eden Garden, Kolkata- 700001	033-22485968 09432753763
02.	Sh. Chinmay Mukhopadhyay , AAO	Akashwani Bhawan , Eden Garden, Kolkata- 700001	033-22485968 09432123894
03.	Sh. Ranjit Chakrabarty , AAO	Akashwani Bhawan , Eden Garden, Kolkata- 700001	033-22485968 09868487579
04.	Sh. Prabir Ghosh ,AAO	Akashwani Bhawan , Eden Garden, Kolkata- 700001	033-22488691 09432418134
05.	Sh. Anil Kumar, AAO	Akashwani Bhawan , Eden Garden, Kolkata- 700001	033-22488691 08076565988

PAY & ACCOUNTS OFFICE (ALL INDIA RADIO), LUCKNOW

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Sanjay Kr. Srivastava, Sr. AO	2 nd Floor, 18, Akashwani Bhawan, Vidhan Sabha Marg, Lucknow-226001	0522-2237420 (T/F) 09450584489
02.	Sh. Awanish Kumar, AAO	2 nd Floor, 18, Akashwani Bhawan, Vidhan Sabha Marg, Lucknow-226001	0522-2237420 07388375576
03.	Sh. Nikhil Rastogi, AAO	2nd Floor, 18, Akashwani Bhawan, Vidhan Sabha Marg, Lucknow-226001	0522-2237420 09873522460

PAY & ACCOUNTS OFFICE (ALL INDIA RADIO), MUMBAI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Smt. V. Mangala, Sr. AO	1 st Floor, New BH, Church Gate, Mumbai- 400020	022-22029947(T/F) 9884028361
02.	Sh. Amit Kumar, AAO	1 st Floor, New BH, Church Gate, Mumbai- 400020	022-22029947(T/F) 09869457377
03.	Mrs. Varsha S. Vyas	1 st Floor, New BH, Church Gate, Mumbai- 400020	022-22029947(T/F) 09221862945

PAY & ACCOUNTS OFFICE (ALL INDIA RADIO), NEW DELHI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Rajiv Gupta, Sr. AO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421258(T/F) 09818293452
02.	Sh. C. S. Lamba, Sr. AO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421236(T/F) 09868632202
03.	Smt. Sunita Kathpalia, AAO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421258(T/F) 09810262739
04.	Smt. E. Bhuvaneshwar, AAO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421258(T/F) 9910465536
05.	Sh. Chandra Has, AAO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421258(T/F) 7838120836
06.	Sh. Hari Shankar, AAO	All India Radio, Akashwani Bhawan, New Delhi- 110001	011-23421258(T/F) 9868463200

PAY & ACCOUNTS OFFICE (DOORDARSHAN), CHENNAI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Smt. M Premila Kanth , Sr. AO	Room No.320, 3 rd Floor, Doordarshan Kendra, Swamy Sivananda Salai, Chennai- 600005	044-25363553(T/F) 09444820155
02.	Shri P. Thatchinamoorthy, AAO	Room No.319, 3 rd Floor, Doordarshan Kendra, Swamy Sivananda Salai, Chennai- 600005	044-25361998 09444449507

INTERNAL AUDIT WING, CHENNAI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sr. AO, IAW (SZ) vacant	Room No.317, 3 rd Floor, Doordarshan Kendra, Swamy Sivananda Salai, Chennai- 600005	044-25381080
02.	G. Narasimhan, AAO	Room No.312, 3 rd Floor, Doordarshan Kendra, Swamy Sivananda Salai, Chennai- 600005	044-25381080 09840620722
03.	AAO, IAW (SZ) vacant	Room No.312, 3 rd Floor, Doordarshan Kendra, Swamy Sivananda Salai, Chennai- 600005	044-25381080

PAY & ACCOUNTS OFFICE (DOORDARSHAN), GUWAHATI

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Gautam Das, Sr.AO	H. No.-04, Samannay Path, Beltola, Guwahati-781028	0361-2234000(T) 0361-2235011(F) 8011223045
02.	Sh. Abhinav Kumar, AAO	H. No.-04, Samannay Path, Beltola, Guwahati-781028	0361-2235022 8860266497
03.	Sh. Samir Kumar Sinha, AAO	H. No.-04, Samannay Path, Beltola, Guwahati-781028	0361-2235022 9433440703

PAY & ACCOUNTS OFFICE (DOORDARSHAN), KOLKATA

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Sh. Datla Murali Rao, Sr.AO	1 st Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	033-24235130 7091497591
02.	Sh. Provas Chandra Ray, AAO	1 st Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	033-24235130 8478810574
03.	Sh Sanjay Mistri, AAO	1 st Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	033-24235130 7289076704

INTERNAL AUDIT WING, KOLKATA

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	R. Kannan, PAO (IAW)	5th Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	033-22435365 9080554794
02.	Sh. Sukhendu Sarkar, AAO	5th Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	033-22435365 9474923609
03.	Sh. Debashis Das, AAO	5th Floor, 2nd Channel Building, Doordarshan Bhawan, Golf Green, Kolkata-700095	03322435365 8620013850

PAY & ACCOUNTS OFFICE (DOORDARSHAN), NAGPUR

Sl.No.	Name & Designation	Office Address	Telephone No. & Mobile No.
01.	Smt. D. M. Kalwit, Sr. AO	2 nd Floor, New Secretariat Building, Civil Lines, Nagpur-440001	0712-2543268 0712-2540494(F) 09422149113
02.	Smt. Lalitha Harish, AAO	2 nd Floor, New Secretariat Building, Civil Lines, Nagpur-440001	0712-2540494 09403007248
03.	Sh. R. M. Sahare, AAO	2 nd Floor, New Secretariat Building, Civil Lines, Nagpur-440001	0712-2540494 07741880174

PAY & ACCOUNTS OFFICE (DOORDARSHAN), NEW DELHI

Sl.No.	Name & Designation	Office Address	Telephone No.& Mobile No.
01.	Sh. Arun Kumar, Sr.AO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9560617574
02.	Sh. Rajiv Ranjan, AO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9540231560
03.	Sh. Vijay Kumar ,AAO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9868940381
04.	Sh. Rajesh Kumar, AAO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9211391427
05.	Smt. Deepa Rawat .AAO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9700020993
06.	Sh. Pankaj Gupta , AAO	Akashwani Bhawan, New Delhi-110001	011-23421236(T/F) 9312603783



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FY 2017-18 Transactions

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Prepared & Designed by:

PRINCIPAL ACCOUNTS OFFICE
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7th FLOOR, SHASTRI BHAWAN, NEW DELHI-110001