

No.M-11011/3/2013-DO(FC)  
Government of India  
MINISTRY OF INFORMATION AND BROADCASTING

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New Delhi, 25<sup>th</sup> June, 2013

**OFFICE MEMORANDUM**

**Sub: Filling up the post of Chief Executive Officer (CEO) in the Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700 (pre-revised pay scale of Rs.14300-400-18300) in the Central Board of Film Certification Headquarters, Mumbai.**

Services of a suitable officer are required for the post of Chief Executive Officer in the Central Board of Film Certification Headquarters, Mumbai on deputation basis in the Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700 (pre-revised pay scale of Rs.14300-400-18300).

2. The pay, tenure of deputation and other terms and conditions of the selected officer will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt. (Pay II) dated 17.06.2010. The details of the post are given in Annexure-I.

3. Applications of eligible officers in the prescribed proforma (Annexure-II) may be forwarded to this Ministry along with their:

- (i) Up-to-date CR dossier. All Photostat copies of ACRs may be forwarded duly attested by an officer not below the rank of an Under Secretary or equivalent.
- (ii) vigilance clearance,
- (iii) penalty statement indicating any minor/major penalty whether imposed or not during the last 10 years and
- (iv) 'integrity certificate'
- (v) cadre clearance

may be sent to this Ministry within 45 days from the date of publication of this advertisement in the Employment News. Officers who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

  
**(Nirupama Kotru)**  
**Director (Films)**  
**Tele:2338 4484**

To

All Ministries/Departments of the Govt. of India/All State Govts./Union Territories.

Contd...

Copy to:

1. All attached and subordinate offices under the Ministry of Information and Broadcasting.
2. Chairperson, Central Board of Film Certification, Mumbai.
3. Shri V. Ravi Rama Krishna, Director, DAVP, 8<sup>th</sup> Floor, Soochna Bhavan, CGO Complex, Lodhi Road, New Delhi for publication in Employment News.
4. Technical Director, NIC-Ministry of I&B, Shastri Bhavan, New Delhi for placing the advertisement on the website of the Ministry.



**(D.S. Meena)**  
**Desk Officer**  
**Tele: 2338 6769**

ANNEXURE-I

1. Name of the post : Chief Executive Officer, Central Board of Film Certification Hqrs., Mumbai.
2. Number of post : One
3. Pay Band of the post: Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700 (pre-revised pay scale of Rs.14300-400-18300).
4. Ministry/Department : Ministry of Information & Broadcasting
5. Eligibility: Deputation (period of Deputation ordinarily not exceeding three years).
  - (i) Officers of the All India Services with 15 years service as such;  
or
  - (ii) Officers of the Central Services Group 'A' or other officers of the Central Government holding analogous post on regular basis;  
or  
with 5 years service in the grade rendered after appointment thereto on regular basis in the PB-3 (15600-39100) with Grade Pay of Rs.7600/-; or  
with 10 years service in the grade rendered after appointment thereto on regular basis in the PB-3 (15600-39100) with Grade Pay of Rs.6600/-.  
with the following qualifications:
    - (a) Sound knowledge of Indian history and culture.
    - (b) Experience in work relating to films, preferably film censorship work
    - (c) Experience in administration /establishment, accounts and budget work.

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## BIO-DATA PROFORMA

1.	Name and address in block letters					
2.	Date of Birth (in Christian era)					
3.	Date of retirement under Central/State Govt. rules					
4.	Educational Qualifications					
5.	Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
		<u>Qualifications/ experience required.</u>			<u>Qualifications/experience possessed by the officer</u>	
	Essential	(1)				
		(2)				
		(3)				
		(4)				
	Desired	(1)				
6.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.					
7.	Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:					
	Office/ Institute/ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties
8.	Nature of present employment i.e., quasi permanent or permanent					

9.	<p>If the present employment is held on deputation/contract basis. Please state:</p> <p>(a) The date of initial appointment</p> <p>(b) Period of appointment on deputation/contract.</p> <p>(c) Name of the parent office/organisation to which you belong.</p>	
10.	<p>Additional details about present employment. Please state whether working under :</p> <p>(a) Central Government</p> <p>(b) State Government</p> <p>(c) Autonomous organisations</p> <p>(d) Government Undertakings</p> <p>(e) Universities</p>	
11.	<p>Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p>	
12.	<p>Total emoluments per month now drawn.</p>	
13.	<p>Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.</p>	
14.	<p>Whether belongs to SC/ST</p>	
15.	<p>Remarks</p>	

Date \_\_\_\_\_

Signature of the candidate

Address \_\_\_\_\_

Phone No. \_\_\_\_\_

Office \_\_\_\_\_

Residence \_\_\_\_\_

Mobile \_\_\_\_\_

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Certified that the particulars furnished by the candidate have been verified from his/her service records and are correct. No disciplinary/vigilance case is either pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith .

Countersigned by Head of Department/Office

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