

NOTICE INVITING TENDER
EMPLOYMENT NEWS
 Government of India
 Ministry of Information and Broadcasting
 Publications Division,
 New Delhi
TENDER FOR SUPPLY OF NEWSPRINT

1. Tender No. EN-52011/1/2010-11/Production New Delhi the **16** September, 2010.

Sealed tenders are invited from mills producing newsprint on the prescribed form under "two bid system" for purchase of Newsprint on Annual Rate Contract basis for regular consumption creating buffer stock for weekly journal Employment News/Rozgar Samachar

1. Office of issue : Employment News, Level-5, East Block-IV,
R.K. Puram, New Delhi -110066
2. Cost of tender : Rs 1000/- (Rupees One thousand only)
3. Time and date for receipt of tender : Up to 4.30 p.m. on 13/10/2010
4. Time and date for opening of
Technical Bids : At 3.30 p.m. on 14/10/2010
5. Specifications for Newsprint

News Print should confirm to BIS-IS-11688-1999 reaffirmed December, 2005 as amended up to date.

S.No.	Characteristic	Requirements
1	Width	32" (81.5 Cms) approx.
2	Grammage	50 GSM $\pm 4\%$
3	Brightness, percent, (%) <i>Min</i>	52.0
4	Opacity, percent, (%) <i>Min</i>	90.0
5	Smoothness Top Side (Bendtsen) Wire Side ml/min.max.	250 300
6	Porosity, ml/ min, <i>Max</i>	800
7	Tensile Index, N.m/g <i>Min</i>	MD CD 35 15
8	Tear Index, mN, M ² /g, CD <i>Min</i>	4.5
9	Packing and Marking	Confirming to BIS-IS-11688-1999 reaffirmed December, 2005 as amended up to date.

6. Eligibility Criteria

- Tenderer Mill should have produced a minimum of **30,000 MT** of Newsprint per annum during last five financial years
 - Tenderer Mill should submit a " No dues" certificate for the previous financial year (FY 2009-10) from Central Excise Department
 - Tenderer Mills should have Industrial license for production of Newsprint.
7. Quantity required per month : Up to 450 MT per month *approx* (Can be increased/Decreased)
 8. Destination : Any destination within Delhi NCR. Destination will be specified in each Month's supply order

9. Delivery Schedule

Within 10 to 20 days of date of receipt of supply order depending upon the location/distance from Delhi as per details

Distance (KM)	Maximum No of Days
Up to 500	10 days
from 501 to 1000	15 days
1000 and above	20 days

10. Quoted Rates

- Rates should be all inclusive, on FOR Destination And firm and fixed basis for rate contract period against C-Form (No request for hike will be considered during the contract period)

11. Tenders must be submitted on the prescribed form for "Technical Bid" and "Financial Bid" Tenders on letter head will be rejected.
12. Tenders are required to fill up and submit "Technical Bid" and "Financial Bid" in two Separate sealed envelops with all required enclosures/documents. Both these separate Sealed envelops must be superscribed by words "Technical Bid" and "Financial Bid" As the case may be. These two separate superscribed envelops should be kept in a Bigger sealed envelop which should be super scribed with the words "Tender for Supply of Newsprint on Rate Contract Basis" Tender No EN-52011/1/2010-11/Production Time and date of Tender opening at 3.30 pm on 14/10/2010. This bigger sealed envelop containing "Technical Bid" and "Financial Bid" should be Submitted/ delivered to the following address on or before specified last date and time By hand/by registered Speed Post.
Deputy Director (Administration), Employment News, East Block IV, Level 5, R.K.Puram, New Delhi 110066 (Phone No. 011-26163055)
Employment News will not be responsible for delay /loss/non or late receipt of tenders sent by post/courier etc.
13. Employment News reserves the right to reject any/all the tenders without assigning any reasons.
14. No pre-dispatch inspection will be done by office. Newsprint will be dispatched against Manufacturer's guarantee / warranty.
15. Employment News reserves the right to terminate the Rate Contract with one month's Notice in event of supply not being satisfactory or due to lower price trend.
16. The successful tenderer will have to sign an "Agreement" for Rate Contract within 10 days of issue of acceptance letter. The Performance Guaranty -Security Deposit will Have to be submitted before signing of agreement.
17. Tenders can be purchased from Account Officer of Employment News (Telephone No. 011-26193179) Tender Fee of **Rs.1000/-** can be paid by cash or demand Draft. DD should be in favour of Pay & Accounts Officer, DAVP, Ministry of I & B, New Delhi
18. Tender forms can also be downloaded from Ministry of I & B website www.mib.nic.in or Employment News website www.employmentnews.gov.in In this case tenderer will also have to attach a Demand Draft for Rs.1000/- favoring Pay & Accounts Officer, DAVP, Ministry of I&B, New Delhi.



(Ghanshyam Meena)
Deputy Director (Administration)
Employment News

EMPLOYMENT NEWS
 Government of India
 Ministry of Information and Broadcasting
 Publications Division,
 New Delhi
**TENDER FOR SUPPLY OF NEWSPRINT
 PROFORMA FOR TECHNIAL BID**

1. Tender No. EN – 52011/1/2010 – 11/Prod
2. Date and time of opening of the technical bid **14/10/2010 at 3.30 pm**
3. Name and address and other details of the vendor

Name and address of the Vendor	
Web site address (if any)	
Phone Numbers	
Fax Numbers	
Email	
Contact Persons Name	
Contact Persons Phone Number	
Contact Persons Mobile Number	
Contact Persons Fax Number	
Contact Persons email ID	

4. TYPE OF ORGANISATION : Tick appropriate Box and enclose document to support (Registration documents)

Proprietorship	Partnership	Small Scale Industry
Pvt. Ltd. Company	Public Ltd. Company	Any other

5. ANNUAL TURNOVER : Please enclose your chartered accountant's certificate or ITCC in support of your claim

	Year	Turnover in Rs.
1	Current Year (Budgeted –FY 2010-11)	
2	Previous Year (FY 2009-2010)	
3	Prior Year (FY 2008-2009)	

(Signature of CEO/Proprietor/Authorised Signatory)

6. NAME AND ADDRESS OF THE BANKER

Bank Name	
Branch Name	
Account Number	
Account Type	
Bank Phone Number (s)	

7. REGISTRATION PARTICULARS. Please give details of registration wherever available/applicable if any with self attested copy of original registration. Tenderers not registered with DGS&D/NSIC are required to furnish Earnest Money Deposit (EMD) for Rupees 45 Lakhs (Rs. Forty Five Lakhs) in the form of Demand Draft from any Scheduled/Nationalized Bank favoring Pay & Accounts Officer, DAVP, Ministry of Information and Broadcasting, New Delhi. Draft should have six month's validity

Sl. No	Particulars	Registration No.	Copy attached? Yes/ No
1	IT Permanent Account No. (PAN)		
2	State Sales Tax/Vat Registration No.		
3	Central Sales Tax Registration No.		
4	Excise Duty Registration No.		
5	Service Tax Registration No.		
6	Provident Fund Account No.		
7	Labour license No.		
8	ESIC Account No.		
9	Registration with DGS&D and/or NSIC		
10	Industrial License for Production of Newsprint		
11	No dues certificate from Excise Duty Authority for last financial year		
12	EMD Demand Draft for firms not registered with DGS&D/NSIC		

8. NEWSPRINT PRODUCTION FIGURES FOR LAST FIVE YEARS : Please enclose certificate from a Chartered Accountant in support of your claim

Sl No.	Year	News Print Production: MT	Chartered Accountants certificate attached?
1	FY 2009-2010		Yes/No
2	FY 2008-2009		Yes/No
3	FY 2007-2008		Yes/No
4	FY 2006-2007		Yes/No
5	FY 2005-2006		Yes/No

(Signature of CEO/Proprietor/ Authorised Signatory)

9. REFERENCE LIST: Please indicate details of recognized public/private sector companies to whom you have supplied Newsprint. Attach copy of order/testimonials in support of your claim

	Customer	Details of order/testimonial with value. .
1		
2		
3		
4		
5		
6		

10. OTHER ESSENTIAL DOCUMENTS/ATTACHMENTS.

Sl. NO.	PARTICULARS	ATTACHED : YES/NO
1	Half meter long sample of Newsprint confirming to tender Specification duly signed with official seal of the company	
2	Certificate from any Central Government authorised laboratory certifying that sample attached conforms to the tender specification is not more than 6 weeks old	
3	Tender purchase receipt in original	
4	In case tender purchase receipt is not attached a demand draft for Rs.1000	

11. ANY OTHER INFORMATION

(Signature of CEO/Proprietor/Authorised Signatory)

DECLARATION:

The information furnished above is true and authentic. We have carefully read all the terms and conditions of the tender and agree with these conditions. We have signed on each page of this technical bid in token of acceptance of terms detailed.

(Signature of CEO/Proprietor/Authorised Signatory)

Name

Date:

Place:

Seal :

Instructions:

- ✓ Fill all items. Please mention "NA" for items /clause not applicable.
- ✓ Bidder may use this sheet or copy-type-print at their end using A 4 sheets. Bidder may use additional sheet if space provided is not adequate
- ✓ Attach latest documents for all items
- ✓ List of Documents Attached: Check List

SL No.	Document Details	No. of Pages
1	Company/Organisation Registration/Certificate of incorporation	
2	Chartered accountant's certificate or ITCC in support of turnover claim	
3	IT Permanent Account No. (PAN)	
4	State Sales Tax/Vat Registration No.	
5	Central Sales Tax Registration No.	
6	Excise Duty Registration No.	
7	Service Tax Registration No.	
8	Provident Fund Account No.	
9	Labour license No.	
10	ESIC Account No.	
11	Registraton with DGS&D and/or NSIC	
12	Industrial License for Production of Newsprint	
13	No dues certificate from Exise Duty Authority for Last Financial Year	
14	EMD Demand Draft for firms not registered with DGS&D/NSIC	
15	Chartered Accountant's Certificate in support of Newsprint production figures for last five years.	
16	Copy of order/testimonials recognized public/private sector companies	

17	Half meter long sample of Newsprint confirming to tender Specification duly signed with official seal of the company	
18	Certificate from any Central Government authorised laboratory certifying that sample attached conforms to the tender specification is not more than 6 weeks old	
19	Tender purchase receipt in original	
20	In case tender purchase receipt is not attached a demand draft for Rs.1000 favoring Pay & Accounts Officer,DAVP,Ministry of Information and Broadcasting, New Delhi	
21	Any other document	

EMPLOYMENT NEWS
Government of India
Ministry of Information and Broadcasting,
Publications Division,
New Delhi

TENDER FOR SUPPLY OF NEWSPRINT

PROFORMA FOR FINANCIAL BID

- 1 Tender No. EN – 52011/1/2010/11/Prod
- 2 Name and address and other details of the manufacturer

Name and address of the Manufacturer	
--------------------------------------	--

3 Specifications for Newsprint

News Print should confirm to BIS-IS-11688-1999 reaffirmed December, 2005 as amended up to date.

S.No.	Characteristic	Requirements
1	Width	32" (81.5 Cms) approx.
2	Grammage	50 GSM +4%
3	Brightness, percent., (%) <i>Min</i>	52.0
4	Opacity, percent, (%) <i>Min</i> .	90.0
5	Smoothness Top Side (Bendtsen), Wire Side ml/min, <i>Max</i>	250 300
6	Porosity, ml/ min, <i>Max</i>	800
7	Tensile Index, N.m/g <i>Min</i>	MD 35 CD 15
8	Tear Index, mN. M2/ g .CD <i>Min</i>	4.5
9	Packing and Marking	Confirming to BIS-IS-11688-1999 reaffirmed December, 2005 as amended up to date.

(Signature of CEO/Proprietor/Authorised Signatory)

- 4 Quantity : Up to 450 Metric Tons per month (approx) **(can be increased/decreased as per requirement)**
- 5 Destination : Any godown/Printing Press within National Capital Region (NCR)
6. Delivery Schedule : Within 10 to 20 days of date of receipt of monthly Supply order as per details:

Distance (KM)	Maximum No of Days
Up to 500	10 days
from 501 to 1000	15 days
1000 and above	20 days

7. Quoted Rates : Rates should be quoted on all inclusive viz Inclusive of all taxes/duties/toll tax/road tax Handling charges/transport charges/ Insurance charges etc. on FOR destination Godown/Printing Press in Delhi NCR basis **(Form 'C' will be issue by this office.**
8. Validity of Rate Contract : One year (12 months) from the date of conclusion
9. Price variation : Rates quoted should be on "firm and fixed" basis For a period of 12 months (till the completion of all obligations under contract)
10. Payment : Payment for each delivery will be made on submission of correct and complete consolidated single bill. (Minimum 30 working days (approx) time after receipt of correct and complete bill)
11. Test Report : Each supply will be tested for its conformity to tender specifications. Samples will be sent to Central Government approved laboratory. Cost of Such test will be deducted from supplier's bill In the event of failure of test sample deduction Will be made **@ 3% for each parameter failure (deduction @3% for each separate parameter)**
12. Damage Reels : Damaged reels shall not be accepted by the publisher and will have to be lifted back by the mill from the storage godown at mill's cost. Reels to be returned will be decided by the publisher only after making physical inspection of the damaged reels along with mills representative(s). Payment of such returnable reels will not be made by the publisher.
13. Default : In case successful bidder is not in a position to Supply newsprint against a particular supply order due to reasons beyond control, supplier will have to inform this office URGENTLY in time. In case of such default Employment News will have a right to purchase required Newsprint from open market at risk and cost of **supplier.**
14. Late supply : If the contractor fails to supply Newsprint within specified days of placement of monthly supply order **Liquidated damage @ 2% per week from due date as given at item no 6 (delivery Schedule) will be levied for delayed supply, up to 4 weeks.**
For delayed supply beyond 4 week Default clause 13 will be enforced viz. Newsprint will be Purchased from the open market at the risk and Cost of supplier.
15. Force Majeure : Standard Force Majeure clause will be applicable
16. Performance Guaranty : The successful tenderer will be required to submit Performance guarantee by way of Security Deposit For an amount of Rs 1.50 Crore (Rupees One crore fifty Lakh only). Security Deposit may be submitted in The form of bank guarantee favoring Additional Director General (In Charge) Publications Division, Ministry of I & B, Government of India The Bank guarantee should be valid up to 90 days after completion of all performance obligations

of the contract. The final contract agreement will be concluded /issued only after submission and acceptance of performance guarantee.

17. Tender Validity

The tender offer shall remain valid for acceptance Up to 120 days from the date of opening of Technical Bid.

18. Break up of the rates quoted

While tenderer will quote on "all inclusive basis against Form - C
Detailed break up of the rates quoted must be submitted including all elements including CST/VAT of rates quoted

Rates quoted in figures per Metric Ton (all inclusive as per clause 7 on firm and fixed basis)	Rs. _____ PMT
Rates quoted in words per Metric Ton(all inclusive as per clause 7 on firm and fixed basis)	Rupees _____

Break up of the rates quoted: Please give quantum/percentage of each element and total value thereof included in and totaling into quoted rates

1	Basic Rate PMT	
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
Total		

(Signature of CEO/Proprietor/Authorised Signatory)

We have fully understood and accepted all conditions of the tender and quoted above rates for supply of Newsprint to tender specification. We have signed on each page of Financial Bid in token of acceptance of terms and conditions detailed on each page.

(Signature of CEO/Proprietor/Authorised Signatory)

Name
Date:
Place:
Seal