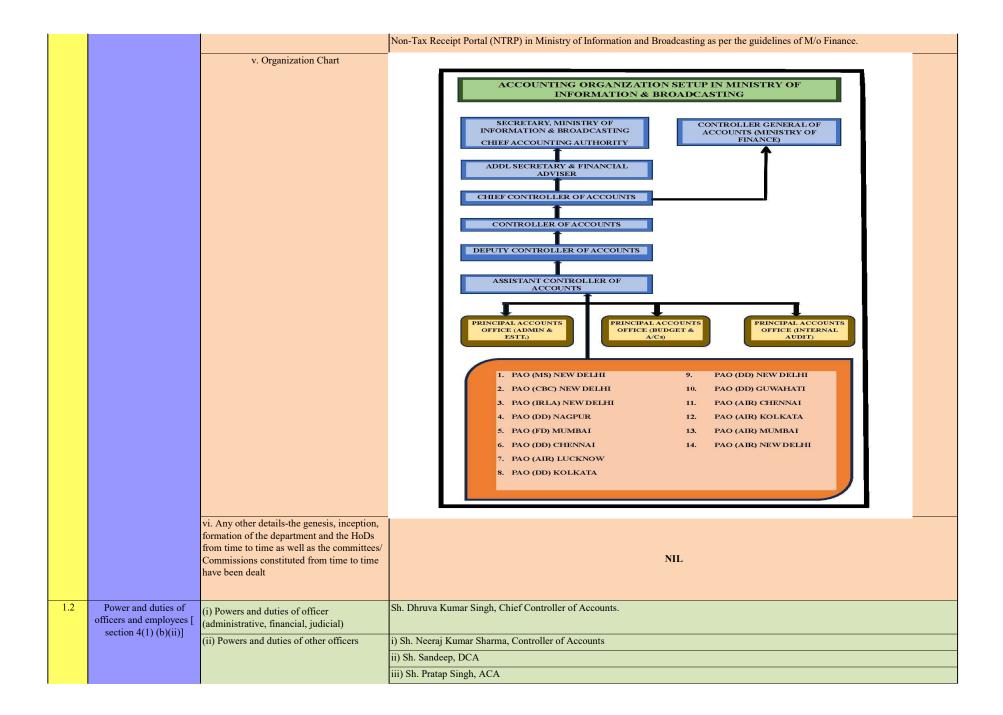
Framework for Suo Motu Disclosure under Section 4(2) of RTI Act 2005 for year 2024-25

1. Organisation & Functions

	1. Organisation & Functions							
S. No.	Item		Details of disclosure					
1.1	Particulars of its	i. Name and address of the Organization	O/o Chief Controller of Accounts, Pr.Accounts Office, Room No. 703-A, A-wing, Shastri Bhawan, New Delhi-110001					
	organisation, functions and duties [Section	ii. Head of the organization	Chief Controller of Accounts					
	4(1)(b)(i)]	iii. Vision, Mission and Key objectives	Vision: As a professional accounting organisation, our vision is to strengthen governance through excellence in public financial mangement.					
			Mission: i. Administer an effective, credible and responsive system for budgeting, payment and accounting. ii. Provide a world class, robust governance – widely integrated financial information system. iii. Develop new paradigms of internal audit for improved transparency and accountability. iv. Leverage Information and Communication technology to achieve intended goals. v. Promote professional integrity through a dedicated workforce committed to service ethos.					
		iv. (a) Functions and duties of O/o CCA	As per Para 1.2.2 of Civil Accounts Manual, the Chief Controller of Accounts for and on behalf of the Chief Accounting Authority is responsible for :-					
		iv. (b) Functions and duties of O/o Pr. Accounts Office	a) Arranging all payments through the Pay and Accounts Offices/Principal Accounts Office except where the Drawing and Disbursing Officers are authorized to make certain types of payments.					
			Note: Any addition proposed to the list of cheque drawing D.D.Os included in the Scheme of Departmentalization of Accounts of a ministry/ Department would require the specific approval of the Controller General of Accounts, Ministry of Finance.					
			(b) Compilation and consolidation of accounts of the Ministry/ Department and their submission in the form prescribed, to the Controller General of Accounts; preparation of Annual Appropriation Accounts for the Demands for Grants of his Ministry/Department, getting them duly audited and submitting them to the CGA, duly signed by the Chief Accounting Authority.					
			(c) Arranging internal inspection of payment and accounts records maintained by the various subordinate formations and Pay and Accounts Offices of the Department and inspection of records pertaining to transaction of Government Ministries / Departments, maintained in Public Sector Banks.					
			As per Para 1.2.3 of Civil Accounts Manual, Principal Accounts Office in New Delhi functions under a Principal Accounts Officer who is responsible for : -					
			a) Consolidation of the accounts of the Ministry/Department in the manner prescribed by CGA;					
			b) Preparation of Annual Appropriation Accounts of the Demands for Grants controlled by that Ministry/Department, submission of Statement of Central Transactions and material for the Finance Account of the Union Government(Civil) to the Controller General of Accounts;					
			c) Payment of loans and grants to State Government through Reserve Bank of India, and wherever this office has a drawing account payment there from to Union Territory Government/ Administrations;					
			d) Preparation of manuals keeping in view the objective of management accounting system if any, and for rendition of technical advice to Pay and Accounts Offices, maintaining necessary liaison with CGA's Office and to effect overall coordination and control in accounting matters;					

	e) Maintaining Appropriation Audit Registers for the Ministry/ Department as a whole to watch the progress of expenditure under the various Grants operated on by the Ministry/Department;
	Principal Accounts Office/Officer also performs all administrative and coordinating function of the accounting organization and renders necessary financial, technical, accounting advice to department as well as to local and outstation Pay & Accounts offices.
iv. (c) Overall Function and Responsibilities of Departmental Accounting Organization	The overall responsibilities of Departmental Accounting Organization in respect of Ministry of Information and Broadcasting are:
	Consolidation of monthly accounts of Ministry.
	Annual Appropriation Accounts.
	Preparation of "Accounts at a Glance".
	Statement of Central Transactions of ministry and its submission to CGA.
	Union Finance accounts which are submitted to the CGA, Ministry of Finance and Principal Director of Audit.
	Payments of grants-in-aid to Grantee Institutions / Autonomous Bodies etc.
	Rendering technical advice to all PAOs and Ministry; if necessary in consultation with other organization like DOPT, Ministry of Finance and CGA etc.
	Preparation of Receipt Budget.
	Preparation of Pension Budget.
	Procuring and supplying of cheque books for and on behalf of PAOs/Cheque drawing DDOs and Personal Deposit Account Holder.
	Maintaining necessary liaison with Controller General of Accounts office and to effect overall co-ordination and control in accounting matters and accredited Bank.
	Verify and reconcile all receipts and payments made on behalf of Ministry of Information and Broadcasting through the accredited Bank.
	Maintaining accounts with Reserve Bank of India relating to Ministry of Information and Broadcasting and reconciling the cash balances.
	Ensuring prompt payments.
	Speedy settlement of Pension/Provident fund and other retirement benefits. Internal Audit of the Ministry, subordinate and attached offices under Ministry of Information and Broadcasting and its Grantee
	institutions, etc.
	Making available accounting information to all concerned authorities.
	Budget co-ordination works of Ministry of Information and Broadcasting.
	Monitoring of New Pension Scheme and pension revision cases of Pre-2016 and Pre-2006 retirees.
	Computerization of Accounts and e-payment.
	Administrative and co-ordination function of the accounting organization.
	Roll out of PFMS under Central Sector Schemes including Grantee Institutions.
	Maintaining necessary liaison with Controller General of Accounts office and to effect overall co-ordination and control in account matters and accredited Bank. Verify and reconcile all receipts and payments made on behalf of Ministry of Information and Broadcasting through the accredited Maintaining accounts with Reserve Bank of India relating to Ministry of Information and Broadcasting and reconciling the cash ba Ensuring prompt payments. Speedy settlement of Pension/Provident fund and other retirement benefits. Internal Audit of the Ministry, subordinate and attached offices under Ministry of Information and Broadcasting and its Grantee institutions, etc. Making available accounting information to all concerned authorities. Budget co-ordination works of Ministry of Information and Broadcasting. Monitoring of New Pension Scheme and pension revision cases of Pre-2016 and Pre-2006 retirees. Computerization of Accounts and e-payment. Administrative and co-ordination function of the accounting organization.



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	of Authority [Section	(iii) Dates from which constituted	
	4(1)(b)(viii)]	(iv) Terms/Tenure	
		(v) Powers and functions	NIL
		(vi) Whether their meetings are open to	TVID
		the public?	
		(vii) Whether the minutes of the meetings are	
		open to public? ((viii) Place where the minutes if open to the	
		public are available?	
1.8	Directory of officers and	(i) Name and designation	
	employees [Section		https://mib.gov.in/ministry/directory
	4(1)(b)(ix)]		
		(ii) Telephone, fax and email id	011 22074205 22074207 22200272
1.9	M. dll. D	\ / A - 1	011 - 23074285, 23074286, 23380263, pr.ao-moib@gov.in Information available on EIS - PFMS platform
1.9	Monthly Remuneration received by officers &	(i) List of employees with Gross monthly remuneration	information available on Els - Privis platform
	employees including	(ii) System of compensation as provided in	
	system of compensation [Section 4(1)(b)(x)]	its regulations	NA
			IVA
1.10			
1.10	Name, designation and	(i) Name and Designation of public information officer (PIO), Assistant Public	
	information officers	Information(s) & Appellate Authority	
	[Section 4(1)(b)(xvi)]		https://rtionline.gov.in/request/cpioList_rticorner.php
		(ii) Address, telephone numbers and email ID of each designated official.	
		in of each designated official.	
1.11	No. Of employees against	No. of employees against whom disciplinary	
	whom Disciplinary action		
	has been proposed/taken [Section4(2)]	(i) Pending for Minor penalty or major	NIL
	[3000014(2)]	penalty proceedings	
		(ii) Finalised for Minor penalty or Major	NIL
		penalty proceedings	
1.12	Programmes to advance	(i) Educational programmes	NIL NIL
1.12	understanding of RTI	(ii) Efforts to encourage public authority to	NA NA
	[Section 26]	participate in these programmes	IVA.
		(iii) Training of CPIO/APIO	CPIO is nominated for Training on RTI related matters as & when imparted by INGAF
		(iv) Update & publish guidelines on RTI by	
		the Public Authorities concerned	NA NA
1.13	Transfer policy and		
1.13	transfer orders [F.No.		available on
	1/6/2011-IR dated		http://www.acania.in/Docs/Tuansfan Delicy.comy
	15.04.2013		http://www.cga.nic.in/Page/Transfer-Policy.aspx

		2. Budget and Programme	
S. No.	Item	Details of disclosure	
2.1	Budget allocated to each	(i) Total Budget for the public authority	As per Annexure - A, B and C
	agency including all plans,	(ii) Budget for each agency and plan & programmes	
	proposed expenditure and	(iii) proposed expenditures	
	reports on disburshments	(iv) Revised budget for each agency, if any	
	made etc. [Section	(v) report on disburshment made and place where the related reports are	
	4(1)(b)(xi)]	available	
2.2	Foreign tours (F. No.	(i) Budget	NIL
	1/8/2012- IR dated	(ii) Foreign and domestic tours by ministries and officials of the rank of Joint	None
	11.09.2012	Secretary to GoI and above as well as heads of Department.	
		a) Place visited	
		b) The period of visit	
		c) the no. of members in official delegation	
		d) Expenditure on the visit	
		(iii) Information related to procurements	NA
		a) Notice /tender enquires and corrigenda if any thereon,	
		b) Details of the bids awarded comprising the names of the suppliers	NIL
		of goods/ services being procured,	
		c) The works contracts concluded - in any such combination of the above -	
		and	
		d) The rate /rates and the total amount at which such procurement or	
		works contract is to be executed.	
2.3	Manner of execution of	(i) Name of the programme of activity	NA
	subsidy programme [Section	(ii) Objective of the programme	
	4(i)(b)(xii)]	(iii) Procedure to avail benefits	
		(iv) Duration of the programme/ scheme	
		(v) Physical and financial targets of the the programme	
		(vi) Nature/ scale of subsidy/amount allotted	
		(vii) Eligibility criteria for grant of subsidy	
		(viii) Details of beneficiaries of subsidy programme (number, profile etc.)	
2.4	Discretionary and non-	(i) Discretionary and non - discretionary grants/ allocation to state	NA
	discretionar grants [F. No.	Govt./NGOs/other institutions	
	1/6/2011 - IR dated	(ii) Annual accounts of all legal entities who are provided grants by public	
	15.04.2013]	authorities	

2.5	Particulars of recipients of	(i) concessions, permits or authorizations granted by public authority	NA
	concessions, permits of	(ii) For each concessions, permit or authorization granted	
	authorizations granted by the		
	public authority [Section		
	4(1)(b)(xiii)]	authorizations	
		c) Name and address of the recipients given concessions/	
		d) Date of award of concessions/permits of authorization	
2.6	CAG & PAC paras [F No. CAG and PAC paras and the action taken reports (ATRs) after the		
	1/6/2011 - IR dated been laid on the table of both houses of the parliament.		
	15.04.2013		

	3 Publicity Band Public interface						
S. No.	Item	Details of disclosure	Remarks				
3.1	Particulars for any	Arrangements for consultation with or representation by - (a) Members of the public					
	arrangement for	i.) Relevant Acts, Rules, Forms and other documents which are normally					
	consultation with or	accessed by citizens					
	representation by the	ii.) Arrangements for consultation with or representation by - (a) Members of					
	members of the public in	the public in policy formulation/ policy implementation, (b) Day & time					
	relation to the formulation	allotted for visitors,(c) Contact details of Information & Facilitation Counter					
		(IFC) to provide publications frequently sought by RTI applicants					
	there of [Section						
	4(1)(b)(vii)] [F No	Public- private partnerships (PPP)- (i) Details of Special Purpose Vehicle (SPV), if any					
	1/6/2011-IR dt.	(ii) Detailed project reports (DPRs)					
	15.04.2013]	(iii)Concession agreements					
		(iv)Operation and maintenance manuals	NA				
		(v)Other documents generated as part of the implementation of the PPP					
		(vi) Information relating to fees, tolls, or					
		the other kinds of revenues that may be collected under authorisation from					
3.2		the government					
		(vii) relating to outputs and outcomes					
		(viii) The process of the selection of the private sector party (concessionaire etc.)					
		(ix) All payment made under the PPP project					

	Are the details of policies /	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the	
	decisions, which affect	process more interactive -	
	public, informed to	(i) Policy decisions/ legislations taken in the previous one year	
	them[Section 4(1) (c)]	(ii) Outline the Public consultation process	NA
		(iii) Outline the arrangement for consultation before formulation of	
		policy	
3.3	Dissemination of	Use of the most effective means of communication -	
3.3	information widely and in	(i) Internet (website)	https://mib.gov.in/
	Form of accessibility of	Information manual/handbook available in	
3.4	information manual/	(i) Electronic format	NA
	handbook[Section 4(1)(b)]	(ii) Printed format	
	Whether information	List of materials available	
3.5	manual/ handbook available	(i) Free of cost	NA
	free of cost or not [Section	(ii) At a reasonable cost of the medium	

		4 E-Governance						
S. No.	Item	4 E-Governance	Details of Disclosure					
4.1	Language in which Information Manual/Handbook Available [F. No. 1/6/2011 IR datyed 15.04.2013	(i) English	Accounts at a Glance 2024-25 https://mib.gov.in/ministry/budget-account/accounting-and-reports					
	11valiable [1:1vo: 1/0/2011 In datyed 15:0 1:2015	(ii) Vernacular/ Local Language			NIL			
4.2	When was the Information Manual/Handbook last updated? [F.No. 1/6/2011- IR dated 15.04.2013]	Last date of Annual updation	09.06.2025					
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form (ii) Name/ title of the document/record/ other information	Uploaded on the website Various documents available on MIB website.					
	4(1)(b)(AIV)]	(iii) Location where available	_		ps://mib.gov.in/	site.		
4.4	Particulars of facilities available to citizen for	(i) Name & location of the facility			NA			
7.7	obtaining information [Section 4(1)(b)(xv)]	(ii) Details of information made available	-		IVA			
	obtaining information [Section 4(1)(0)(xv)]	(iii) Working hours of the facility	-					
		(iv) Contact person & contact details (Phone, fax and email)	-					
4.5	Such other information as may be prescribed under	(i) Grievance redressal mechanism		As non outant quidaling	es of O/o CGA and DoP&	T GOI		
4.3	section 4(i)(b)(xvii)	<u> </u>	т.,					
		(ii) Details of applications received under RTI and information provided		tal 51 RTI applications received in FY 2 ning 8 were disposed of shortly after. Int				
		(iii) List of completed schemes/projects/Programmes		contained	NA NA			
		(iv)List of schemes/ projects/ programme	+		NA NA			
		(v) Details of all contracts entered into including name of contractor,	NA Listed as under					
		amount of contract and period of completion of contract.		Li.	sted as under			
			S.No. Name		Amount	Period		
			1	Behera Florist	1,42,560-/	30.08.24-29.08.25		
			2	Elite Marketing (Computer)	1,64,150-/	03.06.24-02.06.25		
			3	Elite Marketing (Printer	1,74,000-/	03.06.2402.06.25		
			4	AKG Tours & Travels	2,96,100-/	01.03.24-31.08.24		
			5	National Manpower & security Servuces	5,91,840-/	01-09.24-31.08.25		
			6	Cyber Security India Pvt. Ltd.	3,79,151.04-/	01.11.24-31.10.25		
			7	Aaditya Technologies	3,02,970.84-/	01.11.24-31.10.25		
			8	Capital tourist	5,36,400-/	20.11.24-19.11.25		
			9	Niti Infra Management	97.893-/	01.01.25-31.12.25		
			10	B.H. Traders	3,24,522-/	03.01.25-02.01.26		
			11	Jagdish Security & Facilities Mgmt. solutions	18,42,930.15-/	18.02.25-17.02.26		
		(vi) Annual Report			NA			
		(vii) Frequently Asked Question (FAQs)			NA			
		(viii) Any other information such as						
		a) Citizen's Charter						
		b) Result Framework document (RFD)			NIL			
		c) Six monthly reports on the						
		d) Performance against the benchmarks set in the Citizen's Charter						
4.6	Receipt & Disposal of RTI applications & appeals	(i) Details of applications received and disposed		Total 10 appeals received in I	•	0.0		
	[F. No. 1/6/2011-IR dt. 15.04.2013	(ii) Details of appeals received and orders issued		Relevant orders issued to C	PIOs to provide required	information.		
4.7	Replies to questions asked in the Parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given			NIL			

		5. Inform	nation as may be prescribed
S. No.	Item	Details of disclosure	
5.1	Such other information as	(i) Name & details of	
	may be prescribed [F.No.	(a) Current CPIOs & FAAs	As above
	1/2/2016 - IR Dated	(b)Earlier CPIO & FAAs from	NA
	17.08.2016, F. No. 1/6/2011-		
	IR dated 15.04.2013	(ii) Details of third party audit of	NA
		voluntary disclosure	N.
		(a) Dates of audit carried out	NA NA
		(b) Report of the audit carried out	NA NA
			Sh. Mananjay Kaushik, Sr. AO 18.12.2024
		(a) Date of appointment (b) Designation of the officers	Senior Accounts Officer
		(iv) Consultancy committee of key	NA NA
		stake holders for advice on suo-motu	IVA
		disclosure	
		(a) Dates from which constituted	
		(b) Name & Designation of the officers	
		(v) Committee of PIOs/FAAs with rich	NA
		experience in RTI to identify frequently	
		sought information under RTI	
		(a) Dates from which constituted	
		(b) Name & Designation of the	
		Officers	

	6. Information Disclosed on own Initiative							
S. No.	Item	Details of disclosure						
6.1	Items/Information disclosed so that public have minimum resort to use of RTI Act to obtain Information		available on https://mib.gov.in/					
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February 2009 and included in Central Secretariat Manual of Office Procedures(CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel,	(i) Whether STQC certification obtained and its validity	NA					
	Public Grievance and Pensions, GoI)	(ii) Does the website show the certificate on the Website?	NA					

		GRAND TOTAL	74211	19869	35415				28665	25159	17954	296540
_		Total	2770						0		0	
		ICT	2200						0	_	-	
1	4220.60.001.02.06.74	Furniture & Fixture	570	0	0	100	0	130	0	0	0	800
S.No.	Account Head	Object head				 						
		Capital Expenditure	ı			1		I		ı		
		TOTAL	71441	19869	35415	56345	19513	19179	28665	25159	17954	293540
17		SAP		15	15	15	15	15	15	15	15	<u>260</u>
		Maintenance										
16	31.01.29	Repair and	350	25	45	40	25	25	25	25	25	585
10	31.01.20	Services	130		0	130						200
15		Professional	136	0	n	150	0	0	0	0	0	286
14	31.01.27	Minor Civil & Electric Works	347	0	0	0	0	0	0	0	0	<u>347</u>
13	31.01.24	Fuel and Lubricants		0	0	0	0	0	0	0	0	<u>30</u>
12	31.01.19	Digital Equipment	675	50	100	200	50	50	60	80	40	1305
11	31.01.16	Publications	43	0	0	0	0	0	0	0	0	<u>43</u>
		Printing &										
10				0	0	0	0	0	0	0	520	520
9				275	1000	1600	1600	1600	500	400	250	11800
8		DTE		100	300	300	200	500	800	100	100	4159
7				0	0	0	0	0	0	0	0	866
6		Medical	_	150	500	500	50	200	~	300	250	4500
5		Wages		4	5	5	3	4	5	4	4	39
4		LTC		150	350	300	200		250	150	200	3000
3		Allowances		8500	15000	24000	7800	7500	12000	11000	7500	120000
2		Rewards		100	100	235	70	85		85	50	1100
1		Salary	32200	10500	18000	29000	9500	9000	14500	13000	9000	144700
	2251.00.090		1	2	3	4	5	6	7	8	9	10
		,	Accounts Office	(MS)	(CBC)		Mumbai	Chennai	Kolkata	Lucknow	Nagpur	
S.NO	Account Head	Object head	Principal	PAO	PAO	PAO(IRLA)	PAO(FD),	PAO(DD),	PAO(DD),	PAO(AIR)	PAO(DD)	Total BE
				ategory	LStabilisiii	nent Expendit	ure or the oe	11110			/P.,	pees in thousand)
						ment Expendit		ntro				
						Media Unit:-M						
					STATEM	ENT OF BE 2024-	.25					AMILAUNE A
												ANNEXURE- A

STATEMENT OF RE 2023-24 and BE 2024-25 Name of the Media Unit:-PRINCIPAL ACCOUNTS OFFICE, M/O I&B Category I- Establishment Expenditure of the Centre

(Rupees in thousand)

S.NO	Object head wise details	BE 23-24	RE 23-24	MODIFIED RE 23-24	BE 24-25
1	Salary	138500	135000	130000	144700
2	Rewards	1500	1400	1400	1100
3	Allowances	117000	113500	113500	120000
4	LTC	3000	2800	2800	3000
5	Wages	43	35	35	39
6	Medical	3032	5000	5000	4500
	Training				
	Expenses	866	700	300	866
	DTE	4159	7300	7300	4159
	FTE	260	130	0	0
	OE	10310	11800	13000	11800
11	RR &Tax	520	520	520	520
	Printing &				
12	Publication	43	40	40	43
	Digital				
13	Equipment	3387	1300	1300	1305
	Fuels &				
14	Lubricants	22	22	22	30
15	Minor Civil and Electric work	347	333	233	347
	Professional			233	
16	services	260	260	260	286
	Repair &				
17	Maintenance	585	530	530	585
18	SAP	260	230	230	260
	Furniture &				
19	Fixture	632	1000	1000	800
20	ICT	0	2000	2000	2200
	TOTAL	284726	283900	279470	296540

				Annexure C
S.NO	Object head wise	BE 23-24	RE 23-24	MODIFIED RE
	details			23-24
1	Salary	138500	135000	130000
2	Rewards	1500	1400	1400
	Allowances	117000	113500	113500
4	LTC	3000	2800	2800
	Wages	43	35	35
6	Medical	3032	5000	5000
	Training			
	Expenses	866	700	300
	DTE	4159	7300	7300
	FTE	260	130	0
10	OE	10310	11800	13000
11	RR &Tax	520	520	520
	Printing &			
12	Publication	43	40	40
	Digital			
13	Equipment	3387	1300	1300
	Fuels &			
14	Lubricants	22	22	22
	Minor Civil and			
15	Electric work	347	333	233
	Professional			
16	services	260	260	260
	Repair &			
17	Maintenance	585	530	530
18	SAP	260	230	230
	Furniture &			
19	Fixture	632	1000	1000
20	ICT	0	2000	2000
	TOTAL	284726	283900	279470