

Notice for uploading on Website

**No. A-50013/1/2025-Admn IV  
GOVERNMENT OF INDIA  
MINISTRY OF INFORMATION & BROADCASTING  
'A' Wing, Shastri Bhawan, New Delhi - 110 001**

Dated : 11.03.2024

**NOTICE**

**Subject: Engagement of 03 Legal Consultants in the Ministry of Information & Broadcasting-reg.\_**

Applications are invited from eligible candidates for filling up the post of 03 Legal Consultants in the Main Secretariat of the Ministry of Information & Broadcasting.

2. The details of the post along with eligibility criteria, general terms and conditions of engagement, scope of duties and selection procedure is enclosed at **Annexure-I**. Applicants are advised to carefully go through the same with regards to eligibility criteria, experience required and other terms and conditions of engagement before submitting their applications.

3. The interested candidates may submit their application through the following Google Form Link (<https://forms.gle/XL2p4MNM3U6Tu87U6> ). The last date of submission of application is **11<sup>th</sup> April, 2025**.

4. The Ministry holds the right to reject any application without furnishing any reason thereof to the applicant whatsoever. Further, the applicants should submit an affidavit of **No Conflict of Interest** along with the necessary documents as mentioned above.

  
(Anuj Dixit)

**Under Secretary to Govt. of India  
Tel: 2338 4990**

**NIC: MIB/ PC Cell, MS, MIB [ With the request for uploading the Notice on Ministry Website for wider publicity]**

ENGAGEMENT OF LEGAL CONSULTANTS IN MIB

Sr. No	Post	No. of Post	Essential Qualifications	Experience
1	Legal Consultant	03	Degree of L.L.B. (fii) equivalent from a recognized university and/or Institute in India or abroad, recognized by the Bar Council of India.  (ii) Qualified to be registered (iv) as an advocate in any (v) State Bar Council/ Bar Council of India in terms of Advocate's Act, 1961.	<b>For Retired Government Employees:</b> Minimum 05 years of experience dealing with legal matters in any department/Ministry of Central Government.  <b>For Others:</b> Minimum five years* of post qualification experience of working in a Court of Law and/or Central Government Departments handling court cases.

\*The cutoff date for determining experience will be the final date for submitting the application.

- I. Retired government servant of the level of US/DS fulfilling the above criteria may also apply for the post.
- II. The candidate should have outstanding verbal/written communication and presentation skills, have the ability to take initiative and be self-propelled and confident. The candidate must be person of integrity, highly skilled, creative, with an analytical in sight and capable of working in a team.

**Brief of the general terms and conditions of engagement**

**i. Remuneration:**

- a. **Retired Government Employees:** Remuneration will be as per the guidelines laid down in the Department of Expenditure's OM No. 3-25/2020-E.IIIA dated 09<sup>th</sup> December 2020.
- b. **For Others:** Rs. 70,000/- per month Consolidated(Rupees Seventy Thousand only)

ii. **Period of engagement:** The consultants will initially be engaged for a period of one year. The engagement may be extended or curtailed depending upon the performance/need of the Ministry upto a maximum of 03 years.

iii. **Allowances:** No allowance such as Dearness Allowance, Residential Telephone, Transport Facility/Transport Allowance, House Rent Allowance, CGHS, Medical reimbursement etc. is admissible.

iv. **Leave:** No leave except 8 days casual leave and 10 days of earned leave in a calendar year. The legal consultant is expected to be in office during normal working hours. The Leave entitlement will be calculated on pro-rata basis from the date of joining. The un-availed leaves in a calendar year cannot be carried forward to next calendar year, nor can they be encashed.

**v. TA/DA:**

- a. **Retired Government Employees:** As per their entitlement at the time of retirement.
- b. **For Others:** TA/DA is allowed for travel in the country in connection with the official work as per normal rules applicable to any serving officer of the rank of DS/Director.

- vi. **Headquarters:** The headquarters will be at New Delhi.
- vii. No other benefits will be admissible.
- viii. The Ministry reserves the right to terminate the services of the consultants without giving any prior notice if the performance is not found to be satisfactory or the services of the Legal Consultant is no longer required.
- (ix) The Legal Consultant would be subject to the provisions of Indian Official Secrets Act, 1923 not only during the assignment but thereafter also.

### **Scope of Duties**

The Legal Consultant is expected to perform the following duties/functions:

- a) Tender legal opinion on the issues coming before the Ministry. Prepare para-wise comments on all OAs Writ Petitions, SLPs, PILs filed against the Ministry and forward to the concerned Standing Counsel after approval of the Competent Authority, for drafting counter affidavit.
- b) Scrutinise the counter affidavit received from Counsel with reference to the para wise comments.
- c) Perform such other work of a legal nature as may be entrusted from time to time.
- d) Maintain a register of pending court cases in the Ministry.
- e) Monitor the pending court cases.
- f) To be present in the court during the hearing.
- g) Further, the Legal Consultant should be in sound health (both physically and mentally), should not be an accused officer in any pending inquiry and should be of impeccable integrity.

### **Selection Procedure**

- i. The engagement shall be purely on contract basis. Applications in response to this advertisement shall be shortlisted **on the basis of experience and qualification of applicants**. The Legal Consultants shall be selected from shortlisted candidates. A Screening-cum-Selection Committee shall be constituted by the Ministry for this purpose. The decision of the Committee shall be final and binding.
- ii. The interested candidates may submit their application through the following Google Form Link (<https://forms.gle/XL2p4MNm3U6Tu87U6> ). The last date of submission of application is **11<sup>th</sup> April, 2025**.
- iii. The Ministry holds the right to reject any application without furnishing any reason thereof to the applicant whatsoever. Further, the applicants should submit an affidavit of **No Conflict of Interest** along with the necessary documents as mentioned above.

  
11-3-2025