

**Work allocation of Additional Secretary, AS & FA and Joint Secretaries**

**Ms. Jayashree Mukherjee, Additional Secretary**

- (a) All files of JS (B-I) and JS (B-II) shall be submitted to Secretary(I&B) through Additional Secretary;
- (b) All Vigilance Files shall be submitted to HMSIB/Secretary(I&B) through Additional Secretary; and
- (c) Following types of cases of all the Wings shall be disposed of at the level of Additional Secretary:-
- (i) Renewal of licenses for teleports;
  - (ii) Renewals of permission for uplinking and downlinking;
  - (iii) Extension of time period for operationalisation of TV Channels;
  - (iv) FOREX release for hiring of transponders and uplinking charges;
  - (v) Cancellation/termination of uplinking / downlinking / teleport permissions;
  - (vi) Approval of affidavits to be filed in respect of CAT/Court cases;
  - (vii) Grant of honorarium in respect of Ministry's staff;
  - (viii) Chairing of meetings under MACP scheme;
  - (ix) Co-ordination/approval of Parliament Questions/Assurances of other Ministries;

**Shri Ali Raza Rizvi, Additional Secretary & Financial Adviser**

All matters related to Finance, Budget and Accounts of this Ministry.

**Shri Ashok Kumar R Parmar, JS (Films) and CVO**

All policy, financial, Plan Schemes and administrative matters relating to NFDC, CBFC, CFSI, National Films Archives of India (NFAI), FTII, SRFTI, Films Division, Directorate of Films Festivals including National-International Films Festivals, Film Industry, Films Certification Appellate Tribunal;

Matters relating to Cinematograph Act and Rules framed thereunder;

Matters related to video piracy, copyright, intellectual property rights, FIPB, Project import proposal, audio-visual co-production agreements with various countries;

Participation in film markets /film bazaar, permission to foreign film makers to shoot feature film in India;

Setting up of National Centre for excellence for animation, gaming & Visual effects;

Matters concerning General Agreement on Trade in Services and International treaties concerned this Ministry.

He has also been assigned the charge of Chief Vigilance Officer (CVO).

**Shri K. Sanjay Murthy, Joint Secretary (Policy & Administration)**

Cadre management of Indian Information Service (IIS), matters related to Media Units, Policies relating to Print Media, RTI matters, administration and Official Language matters.

**Shri Manoj Kumar Pingua, Joint Secretary (Broadcasting-I)**

All matters relating to Broadcasting Content Regulations of private electronic channels, matters relating to Electronic Media Monitoring Centre, licensing of private T.V. channels and New Media Cell. All matters relating to digitization of cable T.V., Broadcasting Policy & Legislation (Programme Code and Advertisement Code) excluding matters of Prasar Bharati.

**Ms. Anju Nigam, Joint Secretary (Broadcasting-II) with CRS**

All matters relating to Broadcasting Administration of Engineering and Programme wings of Prasar Bharati, Matters relating to Community Radio, Broadcasting Development and Finance, All matters relating to FM Radio, Matters relating to Broadcasting Content of Prasar Bharati and all other matters of Prasar Bharati.