No. M-11011/8/2014-DO(FC)

Government of India

MINISTRY OF INFORMATION AND BROADCASTING

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New Delhi, 06th April, 2015

OFFICE MEMORANDUM

Sub: Filling up the post of Chief Executive Officer (CEO) in the Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700 in the Central Board of Film Certification Headquarters, Mumbai.

Ministry of Information and Broadcasting proposes to fill up the post of Chief Executive Officer in the Central Board of Film Certification Headquarters, Mumbai on deputation basis in the Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700. The details of the post are given in Annexure-I.

2. The pay, tenure of deputation and other terms and conditions of the selected officer will be regulated in accordance with the Department of Personnel & Training's O.M. No.6/8/2009-Estt. (Pay II), dated 17.06.2010.

3. Applications of eligible officers in the prescribed proforma (Annexure-II) may be forwarded to this Ministry along with their:

(i) Up-to-date CR dossier. All Photostat copies of ACRs may be forwarded duly attested by an officer not below the rank of an Under Secretary or equivalent.
(ii) vigilance clearance,
(iii) penalty statement indicating any minor/major penalty whether imposed or not during the last 10 years and
(iv) 'integrity certificate'
(v) cadre clearance

may be sent to the Under Secretary (Films), Ministry of Information and Broadcasting, Room No.122-A, A-Wing, Shastri Bhavan, New Delhi-110001 within 60 days from the date of publication of this advertisement in the Employment News. Officers who volunteer for the post will not be allowed to withdraw their candidature subsequently. The maximum age limit of the candidates applying for the post shall not exceed 56 years as on the closing date of receipt of applications.

4. The candidates who have already applied for the aforesaid post in accordance with the Employment News dated 18-24 October, 2014 whose applications were forwarded through proper channel and complete in all respects as on 31/3/2015 need not apply afresh.

(S. Naganathan)
Under Secretary to the Government of India
Telephone No. 23074166

To

All Ministries/Departments of the Govt. of India/All State Govts./Union Territories.

Contd...

Copy to:

1. All Media Units of the Ministry of Information and Broadcasting with the request that the vacancy may be circulated among the officers and the applications of the eligible officers who are willing and can be spared be sent to the Ministry along with the Vigilance Clearance etc., by the prescribed date.
2. Chairperson, Central Board of Film Certification, Mumbai.
3. CEO, Central Board of Film Certification, Mumbai alongwith 10 spare copies with a request that this O.M. may please be circulated amongst all the Central Govt. offices located in Mumbai.
4. Shri V. Ravi Rama Krishna, Director, DAVP, 8th Floor, Soochna Bhavan, CGO Complex, Lodhi Road, New Delhi for publication in Employment News.
5. The Chief Editor, Employment News, East Block-IV, Level 5-7, R.K. Puram, New Delhi-110066.
6. DOP&T, CS Division, Lok Nayak Bhavan, Khan Market, New Delhi for circulation and necessary action.
7. UPSC (Shri K.S. Sampath, Consultant), Dholpur House, Shahjahan Road, New Delhi for information.
8. All Desks/Sections in the Ministry of Information & Broadcasting.
9. Spare copies.

(S. Naganathan)
Under Secretary to the Government of India

ANNEXURE-I

1. Name of the post : Chief Executive Officer, Central Board of Film Certification Hqrs., Mumbai.

2. Number of post : One

3. Pay Band of the post: Pay Band-4 (Rs.37400-67000) with Grade Pay of Rs.8700.

4. Ministry/Department : Ministry of Information & Broadcasting

5. Eligibility:

(i) Officers of the All India Services with 15 years service as such; or

(ii) Officers of the Central Services Group 'A' or other officers of the Central Government holding analogous post on regular basis; or

with 5 years service in the grade rendered after appointment thereto on regular basis in the PB-3 (15600-39100) with Grade Pay of Rs.7600/-; or

with 10 years service in the grade rendered after appointment thereto on regular basis in the PB-3 (15600-39100) with Grade Pay of Rs.6600/-.

with the following qualifications:

(a) Sound knowledge of Indian history and culture.
(b) Experience in work relating to films, preferably film censorship work
(c) Experience in administration /establishment, accounts and budget work.

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ANNEXURE-II

BIO-DATA PROFORMA

1.	Name and address in block letters		
2.	Date of Birth (in Christian era)		
3.	Date of retirement under Central/State Govt. rules		
4.	Educational Qualifications		
5.	Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).		
		Qualifications/ experience required.	Qualifications/experience possessed by the officer
	Essential	(1) (2) (3) (4)	
	Desired	(1)	
6.	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.		

7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient:

Office/ Institute/ Orgn.	Post held	From	To	Scale of pay and basic pay	Nature of duties

8.	Nature of present employment i.e., quasi permanent or permanent	
9.	If the present employment is held on deputation/contract basis. Please state: (a) The date of initial appointment (b) Period of appointment on deputation/contract. (c)Name of the parent office/ organisation to which you belong.	
10.	Additional details about present employment. Please state whether working under : (a) Central Government (b) State Government (c) Autonomous organisations (d) Government Undertakings (e) Universities	
11.	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
12.	Total emoluments per month now drawn.	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.	
14.	Whether belongs to SC/ST	
15.	Remarks	

Date:_____

(Signature of the candidate)
Address _____
Phone No._____
Office _____
Residence _____
Mobile_____

Certified that the particulars furnished by the candidate have been verified from his/her service records and are correct. No disciplinary/vigilance case is either pending or being contemplated against him/her. No major/minor penalty has been imposed on him/her during the last 10 years. His/her integrity is certified. Cadre clearance is also given herewith.

Countersigned by Head of Department/Office

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