

F.No. A-50013/95/2018-Admn.IV
GOVERNMENT OF INDIA
MINISTRY OF INFORMATION & BROADCASTING
(Administration-IV Section)

Dated: 27.04.2018

ORDER

Consequent upon integration of DFP, S&DD and DAVP as Bureau of Outreach and Communication (BOC) vide M/o I&Bs Order No. P-11011/4/2012-PPC dated 08.12.2017, the approval of Competent Authority in Ministry of I&B is hereby conveyed to change the nomenclature of MUC and FS Desk of the Main Sectt. of this Ministry as MUC-I and MUC-II respectively with the revised work allocation among newly formed MUC- I & II , IP&MC and Press Section as detailed below:-

Sections	Revised work allocation
MUC-I	All work relating to BOC, as mentioned below, will be distributed rationally between MUC-I and MUC-II:- (i) Integration of DFP, DAVP and S&DD as BOC (ii) Policy matters (iii) Establishment and Administrative matters. (iv) Court cases (v) Budget and Financial matters (EFC/SFC etc) (vi) Parliament Questions alongwith assurances
MUC-II	(vii) Other Parliament matters such as Consultative Committee and Standing Committee on IT (viii) RTI, VIP and PMO reference and miscellaneous receipts on the functioning of BOC (ix) Annual Report, Cabinet Note etc. and other miscellaneous issues emanating from Main Secretariat (PPC, PC, PMS and Admn. etc.)
IP&MC Section	All matters of IIMC, DPD and RNI
Press Section	All matters of PIB along with Photo Division and PCI

2. There will be two Under Secretaries and two Section Officers to look after the charge of MUC. Accordingly, the present Under Secretary (FS) and Section Officer (FS) are hereby given the charge of MUC in addition to existing US (MUC) and SO(MUC).

3. The further allocation of work and staff between re-organised MUC-I and MUC-II Sections will be decided by Dir (IP&FS) on principle of equitable distribution of work.

4. The present Assistant Section Officer dealing with the matters of S&DD in F(S) desk will work under the re-organised MUC while another Assistant Section Officer dealing with matters of DPD will report in IP&MC Section with immediate effects.

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5. Assistant Section Officers / Section Officers / Under Secretaries whose work is being shifted will assist in smooth transition of the work. They will assist their counterparts to whom their work is being assigned during initial period.
6. All the re-organised sections as mentioned above are advised for smooth and proper shifting of all the files/records as per revised work allocation among them.
7. This issue in supersession of M/o I&Bs ID Note No. P-11011/4/2012-PPC-Part(1) dated 02.04.2018.


(Shailesh Gautam)
Under Secretary to the Government of India
Tel. No. 2338 4990

Copy to :-

- i) Sr. PPS to Secretary, M/o I&B
- ii) Media Heads of all the Concerned Media Units.
- iii) PPS/PS to AS/AS&FA/Sr.EA/JS(P&A)/JS(B)/JS(EW)/JS(Films)/EA, Main Sectt., M/o I&B.
- iv) PS/PA to all the Directors/DS/US, Main Sectt., M/o I&B.
- v) SO(Admn.III) with the direction to make sitting arrangement of MUC-I and MUC-II adjacent to each other.
- vi) All the sections of Main Sectt. of M/o I&B.
- vii) Concerned Assistant Section Officers in present F(S) desk
- viii) Office Order Folder.


(Shailesh Gautam)
Under Secretary (Admn.)

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