

File No. U/10/2025-PMU/CRS
Government of India
Ministry of Information & Broadcasting
Community Radio Station Cell

Rm. No. 116, "A" Wing,
Shastri Bhawan, New Delhi

Dated: 28th July 2026

Guidelines for implementation of the Central Sector Scheme "Supporting Community Radio Movement in India"

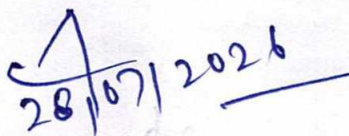
The Government of India has approved the extension of the Central Sector Scheme, namely "Supporting Community Radio Movement in India" for a further period of five years from 2026-27 to 2030-31 with an approved outlay of Rs. 50 Crores. This document outlines guidelines and discusses the basic principles/primary objectives of each activity of the Central Sector Scheme "Supporting Community Radio Movement in India".

1. Key objectives of the Scheme:

- Strengthen new and existing CR Stations with financial, technical, and capacity-building support.
- Promote CRS growth in remote, rural, coastal, disaster-prone, and the North-Eastern Region.
- Leverage CRSs for socio-economic and cultural development through grassroots engagement and participatory communication.

2. Key Activities Proposed:

- Organize workshops to promote the scheme, especially in the CR dark districts.
- Encourage eligible organizations and educational institutions to apply for CRS licenses.
- Conduct training sessions on content creation, compliance, technology, and community engagement.
- Provide financial assistance to improve infrastructure, sustainability, and content diversity.
- Conduct National and Regional Sammelans for peer learning and to provide a platform to the operational CRS to share their grassroots stories, successes, issues, and good practices. These Sammelans also give an opportunity to operational CRSs to raise their regional concerns.


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3. Year-wise and component-wise funds break-up of the scheme: -

	Activity/Component	Proposed Expenditure					
Amount in Crore							
Sr.No.		2026-27	2027-28	2028-29	2029-30	2030-31	Total
1	Financial Assistance to Community Radio Stations	4.00	4.00	4.00	4.00	4.00	20.00
2	Workshops	1.15	1.15	1.15	1.15	1.15	5.75
3	Regional Sammelans	1.35	1.35	1.35	1.37	1.40	6.82
4	Publicity	0.12	0.12	0.12	0.12	0.12	0.60
5	Awards	0.09	0.09	0.09	0.09	0.09	0.45
6	Support for Content Creation	0.50	0.50	0.50	0.50	0.50	2.50
7	Capacity Building through CRERC, IIMC	0.21	0.21	0.21	0.21	0.21	1.05
8	Innovation, promotion, and digital facilitation	0.20	0.20	0.20	0.20	0.20	1.00
9	CRS Internship	0.17	0.17	0.17	0.17	0.17	0.85
10	National Sammelan	1.50	1.50	1.50	1.50	1.50	7.50
11	Remuneration of PMU	0.31	0.32	0.33	0.35	0.37	1.68
12	Admin Expenses	0.10	0.10	0.10	0.10	0.10	0.50
13	Miscellaneous Expenses	0.18	0.28	0.28	0.28	0.28	1.30
	Total	9.88	9.99	10	10.04	10.09	50

4. The main elements and overall architecture of the proposed Scheme:

(A) Financial assistance:

The financial assistance shall be provided to strengthen the Community Radio (CR) sector and to encourage eligible organizations to establish Community Radio Stations (CRSs), thereby benefiting the communities at large. The financial assistance shall be provided for the purchase of equipment/infrastructure like Transmitter, Tower, Antenna, Console, Audio Processor, Air Conditioner, Studio set up, Acoustic treatment, Computer/Laptop, furniture and fittings, transportation, installation charges, Annual Maintenance Charges (AMC), etc., and any other equipment(s) & expenses required for setting up of Community Radio Stations. To encourage

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Community Radio Stations to take out insurance for the purchased equipment under the Scheme, the cost of such insurance shall also be considered for financial assistance, subject to the overall ceiling of the grant prescribed under the Scheme.

(i) For initial setup of stations: Newly established Community Radio Stations that have become operational for a minimum period of three months shall be eligible for financial assistance of Rs. 15 Lakhs.

- a. In case the organization is opting for Solar Power, an additional amount of up to Rs. 03 lakhs shall be provided. Financial assistance for solar power shall be admissible only as a one-time grant.
- b. To promote the concept of Gender-budgeting and promotion of women-led organizations and CRSs, in case an organization has 50 percent women in their Governing Body Member-GBM (at the time of applying for set up CRS, as well as at the time of applying for a grant), the organization shall be eligible for a one-time grant for an additional amount of Rs. 03 lakhs.

Accordingly, the maximum financial assistance admissible under this component shall be up to Rs. 21 lakhs, subject to fulfilment of the conditions specified at clause (a) and (b) above.

(ii) For initial setup of stations in the North Eastern Region: Newly established Community Radio Stations that have become operational for a minimum period of three months shall be eligible for financial assistance of Rs. 18 Lakhs.

- a. In case the organization is opting for Solar Power, an additional amount of up to Rs. 03 lakhs shall be provided. Financial assistance for solar power shall be admissible only as a one-time grant.
- b. To promote the concept of Gender-budgeting and promotion of women-led organizations and CRSs, in case an organization having not less than 50 percent women in their Governing Body Member-GBM (at the time of applying for set up CRS, as well as at the time of applying for a grant), the organization shall be eligible for a one-time grant for an additional amount of Rs. 03 lakh.

Accordingly, the maximum financial assistance admissible under this component shall be up to Rs. 24 lakhs, subject to fulfilment of the conditions specified at clauses (a) and (b) above.

Note: - *The application for financial assistance received after one year of the commissioning or operationalization of the community radio stations will not be considered for a grant. The applicant organization has to adhere to the Policy Guidelines for setting up CRS/ GOPA clauses/ any Advisory issued by this Ministry from time to time.*

(iii) For renewal/ upgradation of equipment to existing CRSs: An operational/existing community radio station shall be eligible for financial assistance for upgradations or renewal of equipment only after the expiry of five years from the date of its establishment/ commissioning, or five years from the date of receipt of grant under the new establishment or equipment upgradation category, whichever is applicable.

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- a. The ceiling of grants shall be limited to 90 % of the purchased cost of the equipment, subject to a maximum of Rs. 8.5 lakhs only.
- b. For the North-East region, the grant shall be 100 % of the purchase cost of equipment, subject to a maximum of Rs. 8.5 lakhs only.
- c. The CRS shall be eligible for an additional amount of up to Rs. 03 lakhs for opting for Solar Power, subject to the condition that the CRS had earlier not availed the financial assistance in this category.

(iv) **In case of Emergency:** In the event of natural disasters such as floods, lightning, or earthquakes, or any other calamity recognized by the competent authority, Community Radio Stations shall be eligible for emergency financial assistance for restoration.

The objective of this assistance shall be to enable quick restoration of services so that broadcasting can continue without prolonged interruption. The Community Radio Station (CRS) **shall be required to** inform the Ministry in writing within 30 days of the occurrence of the incident.

This support can cover up to 100% of the capital cost of damaged equipment, subject to a maximum limit of ₹11.50 lakh.

In this category, CRS can also apply for an advance of 40% of the permissible amount. In this case, the CRS, along with the intimation of disaster, shall also submit a detailed report specifying the equipment damaged and the estimated cost of repair or replacement.

The extent of damages shall be duly certified by the concerned Akashwani Station, Doordarshan Kendra, or any person authorized by the Ministry, and a report in this regard shall be submitted to the Ministry. Based on the report, the Ministry shall communicate to the applicant organization the permissible amount of assistance in consultation with IFD.

Thereafter, the organization shall submit an undertaking along with a bank guarantee equivalent to advance amount, valid for a period of one year. The organization in the said undertaking shall undertake that the procurement of equipment shall be completed, and a Utilization Certificate along with original bills/invoices for the advance released shall be submitted to the Ministry within 06 months from the date of release of the advance amount.

On receipt of UC and original invoices, the balance payment, if admissible, shall be released.

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(v) **General Terms & Conditions for release of grant:**

(i) Grants shall be released after on-the-spot inspection, by the Akashwani Station/ Doordarshan Kendra or any person authorized by the Ministry, regarding physical verification of the equipment and infrastructure installed for the purpose of setting up the Community Radio Station.

(ii) To ensure transparency and prudent utilization of Government funds, financial assistance shall be released only based on actual expenditure incurred by the Community Radio Station, duly supported by invoices, bills, Utilization Certificate, and the inspection report of All India Radio (AIR). Further, financial assistance shall be restricted to the actual eligible expenditure incurred or the maximum ceiling prescribed under the respective category (for example, ₹15.00 lakh for the initial set-up of a Community Radio Station), whichever is less.

(iii) The inspecting officers shall submit the report to the Ministry in the format prescribed by the Ministry within one month from the date of issuance of request for inspection. The Field Visit Format is placed at **Annexure A**.

(iv) Other than Government organizations/institutions, all other organizations shall be required to submit an NGO Darpan Portal ID of NITI Aayog.

(v) An indicative list of equipment for which the grants may be provided is placed at **Annexure B**. The maximum quantity of each piece of equipment eligible to be considered for the grant has also been specified therein.

(vi) The grant shall be released only on a reimbursement basis, except in cases of emergency, where an advance of up to 40% of the permissible amount may be released, subject to the terms and conditions prescribed by the Ministry.

(vii) Community Radio Stations (CRS) commissioned on or after 01.04.2026 and applied for Financial Assistance, shall be governed by the Financial Assistance guidelines specified in the preceding Para 4.

(viii) Cases of Community Radio Stations commissioned before 01.04.2026 and applied/will apply for financial assistance shall be processed in accordance with the financial assistance guidelines applicable in their case, i.e., the guidelines for the period 2021-26, and as amended in 2024.

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(ix) However, in cases of renewal/upgradation grants, the eligibility shall be determined as expiry of five years from the date of its establishment/ commissioning, or five years from the date of receipt of grant under the new establishment or equipment upgradation category, whichever is applicable.

(x) The format for all the important documents required to be sent with the proposal for grant-in-aid is as follows:

1. Application for release of grant for new CRS under the Scheme- **Annexure C**
2. Application for release of grant for renewal/ replacement of equipment for CRS under the Scheme- **Annexure D**
3. Application for release of emergency grant for CRS under the Scheme- **Annexure E**
4. No duplication of Grant certificate- **Annexure F**
5. Utilization certificate, certified by Chartered Accountant- **Annexure G**
6. Details of equipment for which grant is sought- **Annexure H**
7. Declaration by the applicant organization- **Annexure I**
8. Self-declaration of all Governing Body Members- **Annexure J**
9. Declaration for continuous operation of CRS- **Annexure K**

(B) Awareness workshops:

Limited awareness among eligible organizations regarding Community Radio Stations (CRSs) has constrained their expansion, leaving approximately 455 districts "CR-dark," with the issue being more pronounced in the North Eastern Region and among key government stakeholders.

Under the Scheme, a targeted outreach and awareness initiative shall be implemented through 1–2-day hybrid workshops for aspiring organizations seeking to establish CRSs. The workshops shall focus on CRS philosophy, eligibility criteria, licensing procedures, and regulatory requirements, thereby enabling informed participation in the establishment of Community Radio Stations.

Expected Output: (i) Participants demonstrate improved understanding of CRS policy (ii) Increased awareness of licensing procedures (iii) Enhanced knowledge of technical, programming, and management aspects of CRS.

Expected Outcome: (i) Increased number of eligible organizations applying for CRS licenses (ii) Improved quality of CRS applications submitted to authorities.

Ministry will conduct 10 workshops in each financial year, with a **maximum** of 200 participants (20 participants per workshop). However, the number of workshops and

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participants may be increased or decreased, as required necessary by the Ministry based on demand, prevailing requirements, financial considerations, and administrative or unforeseen constraints.

(C) Regional Sammelan:

Regional Sammelans shall be conducted for 1–2 days to promote dialogue, collaboration, and knowledge exchange among Community Radio Stations (CRS), and relevant stakeholders, including policymakers such as the Ministry of Information and Broadcasting, DoT, Ministry of Communication, and state administration, etc. These Sammelans will focus on peer learning, showcasing best practices, strengthening regional networks, and addressing common sectoral challenges, including licensing, sustainability, and content quality.

Expected Output: (i) Compilation of best practices and case studies (ii) Documented challenges and policy recommendations (iii) Strengthened regional CRS network (iv) Action points for participants (applications, collaborations, improvements)

Expected Outcome: (i) Increased awareness of CRS policies and opportunities, (ii) Improved networking among CRS, (iii) Improved programming quality and innovation, (iv) Growth of the community radio ecosystem in the region.

Ministry will conduct 04 Regional Sammelans in each financial year, with a **maximum** of 150 participants for every Sammelan. However, the number of Regional Sammelans and participants may be increased or decreased, as required necessary by the Ministry, based on demand, prevailing requirements, financial considerations, and administrative or unforeseen constraints.

(D) Publicity:

Publicity is very important for the growth and long-term success of Community Radio. It helps more people know about CRS and also highlights their work and impact. Key publicity activities may include:

- Using newspapers, TV, and radio ads to reach more people.
- Identifying and promoting Lead CRS – stations that perform well and can guide others.
- Using any other tools or methods that help strengthen the CRS sector.

(E) Support for Content Creation:

The objectives of the grant are to extend support to CRSs in broadcasting quality programme, making content in local languages and dialects, focused on the real needs of their communities.

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Applications for this category shall be invited annually on 1st June through the issuance of a detailed circular by the Ministry. A period of one month from the date of issuance of the circular shall be provided for submission of applications by eligible CRSs, in accordance with the prescribed guidelines.

(F) Capacity Building through Community Radio Empowerment and Resource Centre (CRERC), IIMC, New Delhi:

Recognizing the importance of CRS, capacity building of aspirant organizations, Letter of Intent (LOI) /Grant of Permission Agreement (GOPA) holders will be done through the Community Radio Empowerment and Resource Centre (CRERC), established at the Indian Institute of Mass Communication (IIMC), New Delhi, which serves as a national-level resource and capacity-building hub for community radios.

CRERC's shall provide hands-on training model, real-time studio exposure, and practical mentoring to address these challenges.

(G) Innovation promotion and digital facilitation:

The primary objective under this component is to create a national repository portal of the programmes broadcast by Community Radio Stations. This idea was previously mooted, and the NaviGate Bharat Portal was created. However, the existing portal has a limited scope and bandwidth. Therefore, keeping the future requirements such as creation of a Dynamic Dashboard (Real-time Analytics), preview facility, advance filtering & tagging, and making it more dynamic & user-oriented.

Based on the requirements of the sector, additional innovative ideas on digital enhancement and integration may also be mooted. For this, a detailed proposal shall be worked out in consultation with IFD.

The activities mentioned above is just an indicative list of activity, however not limited, any institution/organization have any ideas for promotion of innovation and digital facilitation for the community radio sector shall be promoted under this component, subject to the approval of the Ministry and the availability of funds.

(H) Internship:

The internship programme shall be capped at 50 candidates per financial year. It shall be implemented in collaboration with selected Nodal Agency and Lead Community Radio Stations (CRSs) under the guidance of the Ministry.

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The programme aims to empower youth, enhance skills, and promote active engagement in community radio and community media.

To promote gender inclusion and strengthen grassroots capacity in community media, preference shall be given to female candidates.

Detailed guidelines will be prepared separately in this regard.

(I) National Sammelan:

National Sammelan is a policy dialogue platform, sector review mechanism, and national networking space for Community Radio in India. National Sammelan will ensure diverse and balanced representation with representatives of CRS from all across regions and Institutional Stakeholders.

The duration of the Sammelan shall be 2-3 days, with a **maximum** of 600 participants, conducted in a multi-track (plenary+ parallel sessions+ exhibitions) format.

The key objectives of the Sammelan are:

- Enable policy-level engagement between CRS and regulatory bodies
- Promote knowledge exchange across regions
- Identify systemic challenges and sectoral priorities
- Encouraging collaboration and partnerships at the national level

Expected Output: (i) National Sammelan Report, (ii) Policy recommendation document submitted to relevant authorities, (iii) Compilation of best practices and case studies, (iv) National directory of CRS and stakeholders, (v) Media and communication outputs (audio/video documentation)

Expected Outcome: (i) Enhanced understanding of national CRS landscape (ii) Stronger networking among stakeholders (iii) Clear articulation of sectoral challenges (iv) Improved policy responsiveness (v) Strengthened Community Radio ecosystem in India (vii) Greater inclusion and community participation in media

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One National Sammelan/ Conclave shall be conducted in each financial year. However, this number may be increased or decreased as considered necessary by the Ministry, based on demand, prevailing requirements, financial considerations, and administrative or unforeseen constraints.

(J) Miscellaneous expenses:

In this category, the Ministry may provide financial assistance to Community Radio Stations (CRS) for organizing events, workshops, festivals, or similar activities that support and strengthen the community radio sector. Financial assistance shall be extended to operational CRS based on the submission of necessary documentation establishing their credibility, experience in organizing such activities, and subject to the satisfaction and approval of the Ministry.

Interested CRS shall submit detailed proposals sufficiently in advance, clearly outlining the programme structure, objectives, expected outcomes, and budget estimates. Proposals shall be evaluated based on merit, relevance, and anticipated impact of the proposed activity.

The financial assistance shall ordinarily be limited to a maximum of 40% of the proposed budget or the expenditure incurred in the previous edition of the event, whichever is lower. The maximum amount of financial assistance under this category shall not exceed Rs. 10.00 lakh.

The financial assistance shall be released after completion of the event, subject to submission of the Utilization Certificate, original invoices, audited expenditure statements, and a detailed report on the event in such form as may be prescribed by the Ministry.

For the purpose of availing financial assistance, the expenditure shall be incurred only on activities directly related to the event for which approval has been granted by the Ministry. Such expenditure may include costs towards venue hiring, reasonable travel and accommodation for participants and experts, food arrangements, and such other expenditure as may be considered necessary for the successful conduct of the event and specifically approved by the Ministry.

The grant shall not be claimed as a matter of right and shall be subject to approval based on merit and availability of funds.

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Annexure-A**Proforma for field inspection of the Community Radio Station for grant of Financial Assistance**

1. Name of Visiting Officer:

Telephone/mobile No:

E-mail.....

2. Designation.....

3. Name and address of Department to which officer belongs:

Address Line 1.....

Line 2

City

State.....

Pin Code.....

4. Name and address of Community Radio Station visited:

Address Line 1.....

Line 2

City

State.....

Pin Code.....

5. Date of visit of station:

6. Details of equipment/infrastructure installed in stations: (in the format annexed)

7. Total cost of installed equipment/infrastructure:

8. Over all status/condition of station:

9. Other information, if any:

Signature of the visiting officer

(Name and Designation)

Date:

Place:

PHYSICAL VERIFICATION OF equipment/ infrastructure PURCHASED BY GRANTEE CRS

Name of the Station Visited:

Date of visit:

	Equipment	Make/ Model	Qty	Serial No. of Equipment	Name of the Vendor	Remarks/ Verifications (If Any)
1	50 W FM (CRS) Transmitter with rack					
2	Self-Supported Transmission tower/ Guyed wire Transmission tower/ Concrete Transmission tower up to 30 meter (including installation)					
3	2 bay, vertically polarized (Omni Directional) VHF Transmitting Antenna					
4	Low loss RF Cable					
5	Off Air Monitoring set up/Logger					
6	Monitor/ Speaker, 50 W					
7	On-air broadcast console					

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8	Dynamic cardioids/condenser Microphones					
9	Portable solid state field recorders					
10	Headphones					
11	Personal computers/laptop (one with on air recording/ automation software)					
12	Sound card with differential input					
13	3 KVA UPS					
14	Phone-in equipment					
15	3 KVA generator set					
16	Air conditioners with stabilizer up to 2 tons					
17	Audio Processor					
18	50 Watts Dummy Load, matching transmitter Specifications					
19	Studio set-up, including furniture, flooring					
20	Acoustic treatment/internal work					
21	Solar energy setup up to 5 KVA					
22*	Any other equipment/infrastructure purchased for the purpose of setting up CRS					

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DECLARATION

I hereby declare that I have conducted the inspection of the Community Radio Station established by _____ (name of the organization) located at _____ (address), on dated _____.

2. During the course of inspection, I have physically verified the equipment and infrastructure installed for the purpose of setting up the Community Radio Station under the relevant guidelines. The details of the equipment and infrastructure, as claimed by the organization for grant disbursement, have been examined and found to be in accordance with the records submitted / or discrepancies have been duly noted in the inspection report (whichever is applicable).

3. The equipment(s) at other than indicated list of equipment's mentioned in the above list (from S.No. 1 to S.No. 21), purchased by the organizations, have also been physically verified under the relevant guidelines, and remarks regarding the relevance of the equipment(s) to Community Radio Operations are mentioned in the 'Remarks' column accordingly.

4. I further affirm that the observations and findings recorded in the inspection report are true and correct to the best of my knowledge and belief, and nothing material has been concealed.

5. This declaration is being submitted as part of the official inspection report for consideration of grant disbursement for the Community Radio Station.

Signature: _____

Name: _____

Designation: _____

Organization: _____ Akashvani

Date: _____

Place: _____


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Annexure-B**Indicative List of Equipment and infrastructure for setting up of CRS**

S.N.	Name of equipment	Permissible Unit
1	50 W FM (CRS) Transmitter with rack	2 (Single or 1+1 configuration with rack)
2	Self-Supported Transmission tower/ Guyed wire Transmission tower/ Concrete Transmission tower up to 30 meter (including installation)	01
3	2 bay, vertically polarized (Omni Directional) VHF Transmitting Antenna	01
4	Low loss RF Cable	01
5	Off Air Monitoring set up/Logger	01
6	Monitor/Speaker, 50 W	01
7	On-air broadcast console	02
8	Dynamic cardioids/condenser Microphones	06
9	Portable solid state field recorders	08
10	Headphones	08
11	Personal computers/laptops (one with on air recording/automation software)	05
12	Sound card with differential input	05
13	3 KVA UPS	01
14	Phone-in equipment	01
15	3 KVA Generator set	01
16	Air conditioners with stabilizer up to 2 tons	02
17	Audio Processor	01

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18	50 Watts Dummy Load, matching transmitter Specifications	01
19	Studio set-up, including furniture, flooring	02 rooms
20	Acoustic treatment/internal work	For the studio
21	Solar energy setup	Up to 5 KVA
22*	Any other equipment/infrastructure purchased for the purpose of setting up CRS	

Note: - * The admissibility of financial assistance for this purpose shall be subject to technical verification by AIR and satisfaction regarding its relevance to Community Radio operations.

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Annexure-C**Application for Release of Grant for new Community Radio Stations under the Scheme
“Supporting Community Radio Movement in India”**

The Under Secretary, CRS Cell

Ministry of Information & Broadcasting, New Delhi

Subject: Application for release of grant for new Community Radio Station.

Sir/Madam,

I/we hereby submit the following details to release a grant for the Community Radio Station under the scheme “Supporting Community Radio Movement in India”.

1. Name of the Institution/Organisation:
2. Name of Community Radio Station:
3. Date of operationalisation of station:

(Enclose a copy of Wireless Operating License)

4. Complete Address of the location of the Community Radio Station:

Address Line 1

Line 2

City

State

Pin Code

Tel. No....., Mob.....

E-Mail

5. Address for Correspondence:

Address Line 1

Line 2

City

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State

Pin Code

Tel. No., Mob.....

E-Mail

6. Name of the Head/contact person of the Institution/ organisation/ CRS:

7. Unique I.D. No. of NGO Darpan Portal of NITI Aayog

*(for NGO/ Society/ Trusts/ Voluntary organisations)**(In case you do not have a unique ID, please register on the NGO Darpan Portal of NITI Aayog at: <http://ngo.india.gov.in/auth/default.php>)*

8. Total cost of equipment purchased and installed:

9. GST registration number (if any):

10. Whether the applicant is eligible to avail Input Tax Credit (Yes/ No):

11. Details of Applicant's Bank Account for transfer of grant:

i) Name of account holder :

ii) Name & address of Bank :

iii) Account No :

iv) IFSC Code :

*(Pl. attached a copy of the original cancelled cheque of the account).***Signature of Authorized Signatory**

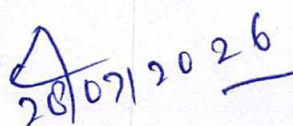
12. Declaration:

I hereby undertake that the information provided in the application and annexures is true to the best of my knowledge. I understand that if at any time any averments made or information furnished for obtaining the grant is found incorrect, the grant provided based on this application shall be liable to be recovered.

Signature of Authorized Signatory

(Name & Designation)

Date:



Place:

Office seal

Checklist of documents to be attached to the application:

- i. Latest copy of Wireless Operating License/Bharat Kosh receipt for renewal of WOL.
- ii. Latest valid GOPA
- iii. Original invoices/ bills
- iv. Recording of programmes in MP3 format of content broadcasts by CRS in the last 3 months.
- v. No duplicate of the grant certificate.
- vi. PAN card of the CR license-holding organization.
- vii. Utilization Certificate, certified by a Chartered Accountant.
- viii. Declaration for the continuous operation of the CR station.
- ix. Detail of the equipment for which grant are sought

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Annexure-D**Application for Release of Grant for renewal/replacement of Equipment for Community Radio Station under the Scheme "Supporting Community Radio Movement in India"**

The Under Secretary, CRS Cell

Ministry of Information & Broadcasting, New Delhi

Subject: Application for release of grant for purchasing equipment for Community Radio Station.

Sir/Madam,

I/we hereby submit the following details to release a grant for purchased equipment for the Community Radio Station under the scheme "Supporting Community Radio Movement in India".

1. Name of the Institution/Organisation:
2. Name of Community Radio Station:
3. Date of operationalisation of station:
4. Complete Address of the location of the Community Radio Station:
 Address Line 1
 Line 2
 City
 State
 Pin Code
 Tel. No....., Mob.....
 E-Mail

5. Address for Correspondence:

Address Line 1
 Line 2
 City

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State

Pin Code

Tel. No., Mob.....

E-Mail

6. Name of the Head/contact person of the Institution/organization/CRS:

7. Unique I.D. No. of NGO Darpan Portal of NITI Aayog

(for NGO/ Society/ Trusts/ Voluntary organisations)

(In case you do not have a unique ID, please register on the NGO Darpan Portal of NITI Aayog at:

<http://ngo.india.gov.in/auth/default.php>

8. Details of equipment purchased and installed:

(Please fill in the details in the prescribed format enclosed with this proforma)

9. GST registration number (if any):

10. Whether the applicant is eligible to avail Input Tax Credit (Yes/ No):

11. Total cost of the equipment purchased and installed:

12. Details of Applicant's Bank Account in which the grant is to be transferred:

i) Name of account holder: -----

ii) Name & address of Bank: -----

iii) Account No: -----

iv) IFSC Code: -----

(Pl. attached a copy of the original cancelled cheque of the account).

Signature of Authorized Signatory

13. Declaration:

I hereby undertake that the information provided in the application and annexures is true to the best of my knowledge. I understand that if at any time any averments made or information furnished for obtaining the grant is found incorrect, the grant provided based on this application shall be liable to be recovered.

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Signature of Authorized Signatory

(Name & Designation) Date:

Place:

Office Seal

Checklist of documents to be attached to the application:

- i. Latest copy of Wireless Operating License/Bharat Kosh receipt for renewal of WOL
- ii. Latest valid GOPA
- iii. Original invoices/ bills
- iv. Recording of the programme in MP3 format of content broadcasts by CRS in last 3 months
- v. No duplicate of the grant certificate
- vi. PAN card of the CR license-holding organization
- vii. Utilization Certificate, certified by a Chartered Accountant
- viii. Declaration for the continuous operation of the CR station
- ix. Detail of the equipment for which grant are sought

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Annexure-E**Application for Release of Emergency Grant for Community Radio Station under the Scheme "Supporting Community Radio Movement in India"**

The Under Secretary, CRS Cell

Ministry of Information & Broadcasting, New Delhi

Subject: Application for release of Emergency grants for Community Radio Station.

Sir/Madam,

I/we hereby submit the following details under Emergency Grants for Community Radio Station under the scheme "Supporting Community Radio Movement in India".

1. Name of the Institution/ Organisation:
2. Name of Community Radio Station:
3. Date of operationalization of station:
4. Complete Address of the location of the Community Radio Station:
 Address Line 1
 Line 2
 City
 State
 Pin Code
 Tel. No....., Mob.....
 E-Mail

5. Address for Correspondence:

Address Line 1
 Line 2
 City

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State

Pin Code

Tel. No., Mob.....

E-Mail

6. Name of the Head/contact person of the Institution/ organization/CRS:

7. Unique I.D. No. of NGO Darpan Portal of NITI Aayog

*(for NGO/ Society/ Trusts/ Voluntary organizations)**(In case you do not have a unique ID, please register on the NGO Darpan Portal of NITI Aayog at:**<http://ngo.india.gov.in/auth/default.php>*

8. Details of equipment purchased and installed:

(Please fill in the details in the prescribed format)

9. Total cost of equipment purchased and installed:

10. GST registration (if any):

11. Whether the applicant is eligible to avail Input Tax Credit (Yes/ No):

12. Provide a detailed reason for applying under Emergency Grants:

13. Details of the Bank Account in which the grant is to be transferred:

i) Name of account holder:

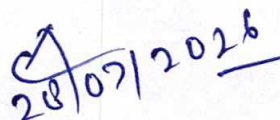
ii) Name & address of Bank:

iii) Account No:

iv) IFSC Code:

*(Pl. attached a copy of the original cancelled cheque of the account).***Signature of Authorized Signatory**

14. Declaration:



I hereby undertake that the information provided in the application and annexures is true to the best of my knowledge. I understand that if at any time any averments made or information furnished for obtaining the grant is found incorrect, the grant provided based on this application shall be liable to be recovered.

Signature of Authorized Signatory

(Name & Designation) Date:

Place:

Office Seal

Checklist of documents to be attached to the application:

- i. Latest copy of Wireless Operating License/Bharat Kosh receipt for renewal of WOL.
- ii. Latest valid GOPA
- iii. Original invoices/ bills
- iv. Recording of programmes in MP3 format of content broadcasts by CRS in last 3 months.
- v. No duplicate of the grant certificate.
- vi. PAN card of the CR license-holding organization.
- vii. Utilization Certificate, certified by a Chartered Accountant.
- viii. Declaration for the continuous operation of the CR station.
- ix. Detailed report specifying the equipment damaged, estimated cost of repair or replacement, and documentary evidence of the occurrence of disaster/ calamity.
- x. Quotations for the equipment damaged, an undertaking, and a bank guarantee, if applying for advance amount.
- xi. An undertaking, a bank guarantee and a utilization certificate, if and when the advance amount is approved and disbursed.

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Annexure-F

(On the letterhead of the organization)

NO DUPLICATION OF GRANT CERTIFICATE

This is to certify that _____ (Name of the organization) having registered office at _____, has not obtained grants for the same equipment/infrastructure as mentioned in the application during the preceding five years from the date of release of the previous grant under the Scheme or from any other Ministry, Department of the Government of India and State Government and Multilateral agencies.

It is further certified that no Input Tax Credit (ITC), GST refund, reimbursement, or any other financial benefit in respect of the GST component of the expenditure covered under this application has been claimed or shall be claimed by the applicant.

Date:**Place:****Signature****Name of the authorized signatory****Designation****Contact details (including e-mail)**

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Annexure-G

(Duly attested by a Chartered Accountant in the letterhead)

UTILIZATION CERTIFICATE

Certified that an amount of Rs. _____ (in words _____) has been spent as per the Annexure (write a name of annexure) of the Application for Release of Grant for Purchased Equipment for Community Radio Station under the Scheme "Supporting Community Movement in India " by _____ (Name of the Organization) to establish Community Radio Station at _____.

Certified that I have satisfied myself and have exercised the following checks to see that money was actually utilized for the purposes.

Kinds of checks exercised:

1. **Registers and records maintained for recording receipt of grant.**
2. **Bank Statement, Cashbook, Ledgers.**
3. **All Vouchers, Bills maintained.**
4. **Others to be specified.**

Name & Signature of Chartered Accountant with Seal

Name of the organization & Seal

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Annexure-H**Details of the equipment for which grants for equipment are sought****Name of the CR Station:**

SL	Equipment	Make/ Model	Qty	Serial No. of Equipment	Price without GST	GST	Total Price	Name of the Vendor with GST No.
1	50 W FM (CRS) Transmitter with rack							
2	Self-Supported Transmission tower/ Guyed wire Transmission tower/ Concrete Transmission tower upto 30 meters (including installation)							
3	2 bay, vertically polarized (Omni- Directional) VHF Transmitting Antenna							
4	Low-loss RF Cable							
5	Off-Air Monitoring set up/Logger							
6	Monitor/ Speaker, 50 W							
7	On-air broadcast console							
8	Dynamic cardioids/condenser Microphones							
9	Portable solid state							

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	field recorders							
10	Headphones							
11	Personal computers/Laptop (one with on-air recording/automation software)							
12	Sound card with differential input							
13	3 KVA UPS							
14	Phone-in equipment							
15	3 KVA Generator set							
16	Air conditioners, up to 2 tons, including stabilizer							
17	Audio Processor							
18	50 Watts Dummy Load, matching transmitter Specifications							
19	Studio set-up, including furniture, flooring							
20	Acoustic treatment/internal work							
21	Solar energy setup up to 5 KVA							
22	Any other equipment/infrastructure purchased for the purpose of setting up CRS (Name of the equipment)							
	Total							

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Annexure-I**DECLARATION**

I hereby undertake that the information provided in the application and documents uploaded are true to the best of my knowledge. I have sent the following documents by speed post: -

- i. Original invoice of equipment purchased and installed.
- ii. Original utilization certificate, certified by CA.
- iii. Original, no duplication of the grants certificate.
- iv. Content broadcast by CRS in the last 3 months through Google drive link.
- v. Commissioning date of CRS on the letterhead of the licensee as per the Notice dated 8th April, 2025, issued by the Ministry.
- vi. All the other documents mentioned in checklist with the application form.

I understand that if at any time any averments made or information furnished for obtaining the grant are found incorrect, the grant provided based on this application shall be liable to be recovered.

Place:

Date:

(Signature of applicant)

(Name in block letters)

Designation of Signatory

28/07/2026

Annexure-J**Self-declaration of all governing body members/trustees of the organization**

S.No	Full name of Board of Directors / Governing Body members/ Members of Association	Gender	Present position held of with date Birth (since when)	Date of Birth	Aadhaar No.	Contact address	Contact Number
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							
10.							

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Annexure-K**Declaration for the Continuous Operation of the Community Radio Station**

I, the undersigned, being the authorized signatory of the _____ (name of the organization), hereby solemnly affirm and declare that:

The organization has established a Community Radio Station (CRS) at _____ (name of district), _____ (name of state) in accordance with the prevailing Policy Guidelines issued by the Ministry of Information & Broadcasting, Government of India. The CRS is in continuous operation since _____ (date). The organization shall ensure continuous and regular operation of the Community Radio Station as per the terms and conditions stipulated in:

- The Grant of Permission Agreement (GOPA), and
- All applicable rules, regulations, and policy guidelines.

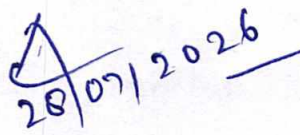
The CRS shall operate in a manner that serves the community interest, ensuring participation, inclusiveness, and access to local content. In case of any temporary suspension or disruption of broadcast, the organization shall promptly inform the Ministry of Information & Broadcasting in writing, and provide reasons and a timeline for resumption. The organization shall take all reasonable and necessary corrective measures to restore operations at the earliest. The organization shall not discontinue the operation of the CRS without prior written approval from the Ministry. The organization accepts that failure to ensure continuous operation without valid justification may result in suspension or revocation of permission, and/or any other action deemed appropriate by the Government.

Proper records of broadcasts, programme logs, and technical operations shall be maintained and made for the period prescribed by the applicable rules, policy guidelines, or permission conditions, and shall be produced for inspection whenever required by the Ministry.

Undertaking:

I undertake that this declaration is true and correct to the best of my knowledge and belief, and I accept full responsibility for ensuring compliance with the above conditions.

Authorized Signatory


28/07/2026

Name: _____

Designation: _____

Signature: _____

Seal of Organization

Date: _____

Place: _____


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