

No. N-350I 8/28/2022-O/o AD(CRS)
Government of India
Ministry of Information and Broadcasting
Community Radio Station Cell

719, 'A wing' Shastri Bhawan, New Delhi- 110001
Dated: 18.02.2026

ADVISORY

Subject: - Advisory regarding uploading GOPA documents on Saral Sanchar Portal-reg.

It has been observed that some Community Radio Stations (CRSs) are facing difficulty in uploading the GOPA (Grant of Permission Agreement) document on the Saral Sanchar Portal due to file size limitations.

2. This concerned was also raised by some of the Community Radio Station with WPC during the South Regional Sammelan, held in Kochi, wherein, WPC clarified that in cases where the complete GOPA document cannot be uploaded due to file size constraints, CRSs may upload the following four pages of the GOPA document only:

- 1) First page of the GOPA (Contract page);
- 2) Page mentioning the names of both parties;
- 3) Page indicating the date and duration of the GOPA;
- 4) Last page containing the signatures of the signing authorities.

3. CRSs may accordingly follow the above procedure only when they face constraints while uploading the GOPA on the Saral Sanchar Portal.

4. This is issued with the approval of the Competent Authority.



(Mahendra Kumar Meena)

Under Secretary to the Govt. of India

Copy for information to WPC, DoT, MoC.