



F.No. D-26018/03/2025-Admn. III
Government of India
Ministry of Information and Broadcasting

5th Floor, A-Wing, Shastri Bhawan
New Delhi Dated the 11th June, 2025

TENDER NOTICE

Subject: Invitation of quotations for supply of one BS-VI CNG Auto Rickshaw for official use in the Main Secretariat, Ministry of Information & Broadcasting.

The Ministry of Information & Broadcasting invites quotations (through post/email) under Limited Tender Enquiry from authorized dealers of reputed three-wheeler brands for the supply of one (01) BS-VI compliant CNG Auto Rickshaw, as per the following specifications and terms & conditions:-

Specifications:-

1. Type: CNG Auto Rickshaw (BS-VI compliant)
2. Usage: Suitable for daily government use (approx. 100-125 km/day)
3. Registration: To be done in the name of:-
**Under Secretary (Admn.), Ministry of Information & Broadcasting,
Room No. 544-A, Shastri Bhawan, New Delhi - 110001**
4. Delivery: Immediate from the date of supply order

Terms and Conditions: -

1. The bidder must be an authorized dealer of the respective brand (Bajaj/Mahindra/Piaggio). **Valid dealership certificate** must be enclosed. In case of same L-1 rates, the successful bidder shall be chosen on the basis of distance from the office (Shastri Bhawan) - 50% weightage and the annual turnover (2024-25) of the respective dealer - 50% weightage. The bidder may submit requisite certified documents accordingly in this regard.
2. The quoted rates should be inclusive of all taxes/ GST as applicable.
3. Quotation must be valid for a minimum period of 60 days from the date of submission.
4. Payment shall be made on priority basis after successful delivery.
5. The Ministry reserves the right to reject any or all quotations without assigning any reason thereof.
6. Quotations/bid (along with filled annexure-A) may be sent by email to soadmn@nic.in & anuj.dixit@nic.in **by 10:00 AM on 16.06.2025 (Monday)**. The same may also be sent by post to "The Under Secretary (Admin.), Ministry of Information and Broadcasting, Room No. 544, A-Wing, Shastri Bhawan, New Delhi-110001". No quotation/bid shall be accepted after closing date & time.

Radhey Shyam Dwivedi

(Radhey Shyam Dwivedi)
Section Officer (Admin. III-2)
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Email:- anuj.dixit@nic.in
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(राधे श्याम द्विवेदी)
(RADHEY SHYAM DWIVEDI)
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Min. of Information & Broadcasting
भारत सरकार, नई दिल्ली
Govt. of India, New Delhi

Annexure-A

S.No.	Description	(to be filled by bidders)
1.	Name of the firm/dealer	
2.	Complete address & mobile number	
3.	Distance from Shastri Bhawan*	
4.	Annual turnover (2024-25)@	
5.	GST registration number	
6.	Rate for one BS-VI CNG auto rickshaw (inclusive of all taxes)#	
7.	Whether advance payment is required (Yes/No)\$	

* - Less distance from Shastri Bhawan shall be preferred. Distance quoted by bidders may be matched/verified with google maps.

@ - In case 2024-25 turnover is not available, bidder may submit 2023-24 annual turnover details also. However, only one year details (either/or) shall be considered for evaluation starting with 2024-25, thereafter 2023-24.

- detailed breakup of rate of auto rickshaw offered by them viz. price/GST/tax etc. may be enclosed.

\$ - bidders seeking post-delivery payment shall be preferred.

Radhey Shyam Dwivedi

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